



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

DEPARTMENT OF EDUCATION
DIVISION OF SARANGANI

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DIVISION MEMORANDUM

SGOD-2026-283

CONDUCT OF COORDINATION MEETING FOR THE UPCOMING MUNICIPAL
MEET OF MUNICIPALITY OF MAITUM

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisor Concerned
Public/Private Elementary and Secondary School heads Concerned
District and School Sports Officers Concerned
All Others Concerned

1. In preparation for the upcoming Maitum Municipal Athletic Association (MMAA) Meet 2026, a Coordination Meeting of **School Heads, Tournament Managers, District & School Sports Coordinators**, and **Coaches** shall be conducted on **October 9, 2026** (Friday), at 3:00 P.M. at Malalag Central Elementary School – SPED Center, Maitum, Sarangani Province.

2. The activity aims to discuss and finalize pertinent matters relative to the efficient and successful conduct of the tournament, particularly the following:

- a. tournament guidelines and mechanics;
- b. schedule of games and activities;
- c. assignments and responsibilities of concerned personnel;
- d. eligibility and documentary requirements of participating athletes;
- e. sports facilities, equipment, and other logistical requirements;
- f. health, safety, security, and emergency measures; and
- g. other relevant concerns.

3. All concerned personnel are expected to attend the meeting and come prepared with any concerns or matters requiring clarification and appropriate action.

4. For inquiries, contact Argelio D. Arago at 0950-146-9349 and Eriel L. Napila at 0921-415-4289.

5. Immediate dissemination of this Memorandum is desired.

ATTY. NELYN B. FRINAL, CESO VI
Schools Division Superintendent

Digitally signed by
Frinal Nelyn Botes
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Encl.: As Stated

Reference: As Stated

To be indicated in the Perpetual Index
under the following subjects:

PROGRAMS

SPORTS

ADA/CID-DIS/DM – conduct of coordination meeting for the upcoming municipal meet of municipality of maitum
0792/October 8, 2026



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