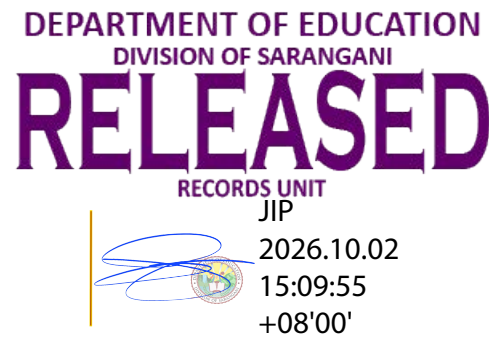




Republic of the Philippines  
**Department of Education**  
SOCCSKSARGEN REGION  
SCHOOLS DIVISION OF SARANGANI



**29 Sept 2026**

**DIVISION MEMORANDUM**  
SGOD-2026-272

TECHNICAL WORKING GROUP FOR SCHOOL-BASED PROFESSIONAL  
DEVELOPMENT PROGRAM PROPOSALS FOR  
PRC ACCREDITATION APPLICATION

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

1. Pursuant to Division Memorandum SGOD-2026-161, and in support of the continuing implementation of quality-assured and relevant professional development programs for teaching personnel, the Schools Division of Sarangani hereby constitutes the Technical Working Group (TWG) for School-Based Professional Development Program Proposals for PRC Accreditation Application.
2. The TWG shall provide technical and documentary quality assurance to ensure the completeness, correctness, and compliance of school-based PD program proposals and their supporting documents with the prescribed requirements for Professional Regulation Commission–Continuing Professional Development (PRC-CPD) accreditation.
3. The TWG shall be composed of the designated District PD Consolidation Focal, who shall serve as the technical reviewers of school-based Professional Development (PD) program proposals and their supporting documents prior to submission for PRC-CPA accreditation.
4. The District PD Consolidation Focal, as members of the TWG, shall perform the following functions:
  - a. Check the completeness and correctness of PRC-required documents and supporting attachments of school-based PD program proposals;
  - b. Verify compliance with prescribed PRC-CPD documentary and technical requirements;
  - c. Identify and communicate deficiencies and facilitate the necessary corrections and completion of requirements;
  - d. Monitor and track the status of school-based PD proposals within the district prior to endorsement to the Division HRDS;
  - e. Coordinate closely with the Division CPD Focal Person and HRDS on technical concerns, clarifications, and requirements related to PRC-CPD accreditation; and
  - f. Perform other related functions as may be assigned by the Schools Division Office in support of the quality assurance and accreditation of school-based PD programs.



**Address:** Capitol Compound, Maribulan, Alabel, Sarangani Province  
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5. The District PD Consolidators shall not replace the authority or functions of the PRC in the evaluation, approval, and accreditation of CPD programs. Their role shall primarily be to provide district-level technical and documentary quality assurance to help ensure that proposals endorsed for Division processing are substantially complete and compliant with the prescribed requirements.
6. The school heads and PD proponents are hereby enjoined to coordinate closely with their respective District PD Consolidators and ensure the timely submission of complete and properly accomplished documents. The District PD Consolidators shall provide appropriate feedback and technical assistance to proponents to facilitate the correction and completion of deficiencies.
7. The Human Resource Development Section (HRDS) shall provide the necessary technical guidance, monitoring tools, templates, and other support mechanisms to the District PD Consolidators in the performance of their functions. The HRDS shall likewise undertake the appropriate Division-level review and processing of proposals prior to submission to the PRC through the prescribed system and procedures.
8. The effective implementation of this mechanism is expected to strengthen the Division's quality assurance process for school-based professional development programs and contribute to the timely, accurate, and compliant submission of applications for PRC-CPD accreditation.
9. All other provisions of Division Memorandum No. SGOD-2026-116 not inconsistent with this memorandum shall remain in full force and effect.
10. For inquiries, contact Rehanee P. Sambuto and Madina P. Loguioman at [hrd.sarangani@deped.gov.ph](mailto:hrd.sarangani@deped.gov.ph)
11. Immediate dissemination of and compliance with this Memorandum are desired.

Digitally signed by  
Frinal Nelyn Botes  
Adobe Acrobat version:  
2023.008.20470

**ATTY. NELYN B. FRINAL, CESO VI**  
Schools Division Superintendent

Encl.: As stated  
Reference: As stated  
To be indicated in the Perpetual Index  
under the following subjects:

PROFESSIONAL DEVELOPMENT PROGRAM



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MDL/RPS/SGOD-HRDS/DM – technical working group for school-based professional development program proposals for PRC accreditation application  
0758/September 18, 2026



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**District PD Consolidation Focal**

| No. | District    | District PD Proposal Consolidation Focal | Position |
|-----|-------------|------------------------------------------|----------|
| 1.  | ALABEL 1    | ROVELYN PAGHUBASAN                       | AO-II    |
| 2.  | ALABEL 2    | VENUS B. ALEGADO                         | AO-II    |
| 3.  | ALABEL 3    | LIZEL EMERALD F. TAMPUS                  | AO-II    |
| 4.  | ALABEL 4    | JEMIELYN C LARIOS                        | AO-II    |
| 5.  | GLAN 1      | RETCHER B. BALANON                       | AO-II    |
| 6.  | GLAN 2      | PAUYA, YANIE W.                          | AO-II    |
| 7.  | GLAN 3      | VANESSA PARAMEL                          | AO-II    |
| 8.  | GLAN 4      | ABEGAIL CLAIRE L. DE GUZMAN              | AO-II    |
| 9.  | MALAPATAN 1 | JUVILL C. OMALZA                         | PDO-I    |
| 10. | MALAPATAN 2 | JANICE F. MIANO                          | AO-II    |
| 11. | MALAPATAN 3 | MICHELLE CORTEL                          | AO II    |
| 12. | MAASIM 1    | RACHELLE ZERDA                           | AO-II    |
| 13. | MAASIM 2    | SARAH JANE C. DAGAYLO-AN                 | AO-II    |
| 14. | MAASIM 3    | WINSTON B. CEPEDA                        | AO-II    |
| 15. | KIAMBIA 1   | REA E. BERGADO                           | AO-II    |
| 16. | KIAMBIA 2   | CHERRY MAE D. BERENGUEL                  | AO-II    |
| 17. | KIAMBIA 3   | MARXYLYN P. REBUYON                      | AO-II    |
| 18. | MAITUM 1    | BAI NAFZAH M. TUANADATU                  | AO-II    |
| 19. | MAITUM 2    | JOHN CHRISTY T. CABRIDO                  | AO-II    |
| 20. | MALUNGON 1  | RIO JANE P. PEDROSO                      | AO-II    |
| 21. | MALUNGON 2  | FRIZ DEW ALCONERA                        | PDO-I    |
| 22. | MALUNGON 3  | MA. GLENNA VITA LUX T. HERMAN            | AO II    |
| 23. | MALUNGON 4  | ARVIN B. VASQUEZ/RACHEL P. POTORIO       | AO II    |

