DEPARTMENT OF EDUCATION
DIVISION OF SARANGANI
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Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

28 Sept 2026

DIVISION MEMORANDUM
No. **099**, s. 2026

REITERATION ON THE REGISTRATION OF SCHOOL USERS AND THE UPDATING AND ENCODING OF LEARNING RESOURCE INVENTORY IN THE LEARNING RESOURCE MANAGEMENT AND INFORMATION SYSTEM (LRMIS)

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
School LRMIS Designated Personnel
All Others Concerned

1. In reference to the Bureau of Learning Resources (BLR) Memorandum No. BLR-2026-09-2601 dated September 17, 2026, titled *Reiteration on the Registration and Encoding of Learning Resources in the Learning Resource Management and Information System (LRMIS)*, and in line with DepEd Memorandum DM-OULS-2026-262 dated June 23, 2026, titled *National Implementation and Phased Rollout of the Learning Resource Management Information System (LRMIS)*, this Office reiterates to all school heads the prompt registration of school users and the updating and encoding of the school inventory of learning resources, particularly textbooks and teachers' manuals, in the LRMIS.

2. This reiteration aims to:
   a. ensure that all public elementary and secondary schools in the Division are registered in the LRMIS with active school users;
   b. establish a complete, accurate, and updated inventory of textbooks and teachers' manuals in every school as a basis for the allocation, distribution, and monitoring of learning resources; and
   c. comply with the national rollout schedule, under which Region XII school encoding was set on September 21–25, 2026, and the completion of encoding for all RO/SDO (Phase 3) is set on **September 29 – October 2, 2026** (Enclosure No. 1).

3. In view thereof, all school heads are directed to:
   a. register the school and its designated LRMIS user(s) in the system, if not yet done;
   b. update and encode the complete inventory of textbooks and teachers' manuals of the school in the LRMIS, including all data required by the system;
   c. validate the encoded entries against the actual physical count and the school's property records before final submission;

d. ensure that schools already reflected as compliant review and update their existing entries to reflect current holdings; and
e. complete all encoding on or before **October 2, 2026**, and submit the signed Certification of Completion of LRMIS Registration and Encoding (Enclosure No. 2) to the Learning Resource Management Section (LRMS) through lrmds.sdosarangani@deped.gov.ph on the same date.

4. Registration and encoding shall be undertaken by the school LRMIS-designated personnel within official time and without disrupting classes, consistent with DepEd Order No. 9, s. 2005 (Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith). Incidental expenses such as internet connectivity may be charged to school MOOE, subject to the usual accounting and auditing rules and regulations.

5. Public Schools District Supervisors are enjoined to monitor the compliance of schools in their respective districts. The Project Development Officer - LRMS shall consolidate the status of registration and encoding for submission to the Regional Office and the BLR.

6. For queries and clarifications, please refer to Judith Alba, Education Program Supervisor - Learning Resource Management Section, at judith.alba@deped.gov.ph

7. Immediate dissemination of and strict compliance with this Memorandum is desired.

Digitally signed by
Frinal Nelyn Botes
Adobe Acrobat version:
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ATTY. NELYN B. FRINAL, CESO VI
Schools Division Superintendent

Encl.: As stated
Reference: DM-OULS-2026-262;
BLR Memorandum No. BLR-2026-09-2601
To be indicated in the Perpetual Index under the following subjects:

LEARNING RESOURCES LRMIS INVENTORY SCHOOLS MONITORING

JBA/CID-LRMS/DM- Reiteration on LRMIS Registration and Encoding of LR Inventory 0753/September 28, 2026

Enclosure No. 1 to Division Memorandum No. 099, s. 2026

LRMIS NATIONAL IMPLEMENTATION AND PHASED ROLLOUT SCHEDULE

Target Date	Activity	Phase
July 6, 2026	LRMIS Orientation to RO/SDO Personnel	Phase 1
July 7–31, 2026	LRMIS Technical Training for SDOs and School-Level Orientation	Phase 1
July 27–31, 2026	School Registration (Region XII)	Phase 1
September 21–25, 2026	School Encoding (Region XII)	Phase 2
September 29 – October 2, 2026	**Completion of Encoding (All RO/SDO)**	**Phase 3**
August 5, 2026 onwards	Monitoring, Evaluation, and System Enhancement	Phase 4

Source: DM-OULS-2026-262 dated June 23, 2026; BLR Memorandum No. BLR-2026-09-2601 dated September 17, 2026

Enclosure No. 2 to Division Memorandum No. 099, s. 2026

[SCHOOL LETTERHEAD]

CERTIFICATION OF COMPLETION

LRMIS Registration and Encoding of Learning Resource Inventory

School Name: _____

School ID: _____

District / Municipality: _____

Name of School LRMIS Designated Personnel: _____

This is to certify that the above-named school has been registered in the Learning Resource Management and Information System (LRMIS), and that the inventory of textbooks and teachers' manuals of the school has been updated, encoded, and validated against the actual physical count and school property records as of _____, 2026.

This certification is issued in compliance with Division Memorandum No. _____, s. 2026.

Prepared by:	Certified correct:
_____	_____
School LRMIS Designated Personnel	School Head
Date: _____	Date: ___

note:
Email the accomplished form to: lrmds.sdosarangani@deped.gov.ph

Republic of the Philippines
Department of Education
BUREAU OF LEARNING RESOURCES

Office of the Director
BLR-2026-09-2601

MEMORANDUM

FOR	:	**DEPED REGIONAL DIRECTORS**
Attention:		**SCHOOL DIVISION SUPERINTENDENT** **SCHOOL LRMIS DESIGNATED PERSONNEL**
FROM	:	**ATTY SUZETTE T. GANNABAN-MEDINA** Director IV
SUBJECT	:	**REITERATION ON THE REGISTRATION AND ENCODING OF LEARNING RESOURCES IN THE LEARNING RESOURCE MANAGEMENT AND INFORMATION SYSTEM (LRMIS)**
DATE	:	**September 17, 2026**

This Bureau reiterates the prompt registration of school users and the encoding of textbooks and teachers' manuals in the Learning Resource Management and Information System (LRMIS).

To ensure uniform implementation, attached is the compliance schedule outlining the deadline for each region. The official list of schools with non-compliant or missing data entries is accessible through the following link: www.https://shorturl.at/CKJa6

Relative thereto, all Regional Directors and Schools Division Superintendents are requested to direct their respective LRMIS personnel to expedite the completion of these requirements in strict accordance with the provided schedule.

Should there be questions or requests for clarification, your office may coordinate directly with the Office of the Director – Bureau of Learning Resources (BLR-OD) via email at blr.od@deped.gov.ph or landline at (02) 8634-1072, copy furnished lrmis@deped.gov.ph.

For strict compliance and immediate action.

Attached: as stated

Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

MEMORANDUM
DM-OULS-2026-262

TO	:	**REGIONAL DIRECTORS** **SCHOOLS DIVISION SUPERINTENDENTS** **SCHOOL HEADS** **LRMIS FOCAL PERSONS**
FROM	:	**CARMELA C. ORACION** Carmela C. Oracion Undersecretary
SUBJECT	:	**NATIONAL IMPLEMENTATION AND PHASED ROLLOUT OF THE LEARNING RESOURCE MANAGEMENT INFORMATION SYSTEM (LRMIS)**
DATE	:	**June 23, 2026**

In line with the Department's continuing efforts to strengthen the management, accessibility, and utilization of learning resources, this Office is pleased to announce the phased rollout of the Learning Resource Management Information System (LRMIS).

The LRMIS is designed to streamline the cataloging, distribution, and monitoring of learning resources across all regions and school divisions nationwide. To ensure smooth implementation and adequate technical support, the rollout will be conducted in phases.

Attached is the rollout schedule by Region and Schools Division Office (SDO), which shall serve as the basis for coordination, preparation, and monitoring. Regional Offices and SDOs are enjoined to disseminate this information to concerned personnel and to extend full support during their respective rollout schedules.

For strict compliance and immediate dissemination.

DepED BAGONG PILIPINAS
LF Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City
Telephone No.: (02) 8633-7202/8687-4146; Email: ouct@deped.gov.ph

NATIONAL IMPLEMENTATION AND PHASED ROLLOUT OF THE LEARNING RESOURCE MANAGEMENT INFORMATION SYSTEM (LRMIS) SCHEDULE

TARGET DATE	TARGET REGION	ACTIVITY	PHASE
July 6, 2026	ALL RO /SDO	LRMIS Orientation to RO/SDO Personnel	
July 7 – 31, 2026	ALL RO/SDO	LRMIS Technical Training for SDOs and School-Level Orientation	
July 7 - 10, 2026	Region I Region II Region III CAR	School Registration	Phase 1
July 13 - 17, 2026	NCR CALABARZON MIMAROPA Region V		
July 20 – 24, 2026	Region VI Region VII Region VIII NIR		
July 27 – 31, 2026	Region IX Region X Region XI Region XII CARAGA BARMM		
Aug 3 - 7, 2026	Region I Region II	School Encoding	Phase 2
Aug 10 - 15, 2026	Region III CAR		
Aug 17 - 22, 2026	NCR CALABARZON		
Aug 24 - 29, 2026	MIMAROPA Region V		
Aug 31 - Sept 5, 2026	Region VI Region VII NIR		
Sept 7 - 11, 2026	Region VIII Region IX		
Sept 14-18, 2026	Region X XI Schools		
Sept 21 – 25, 2026	Region XII CARAGA BARMM		
Sept 29 – Oct 2, 2026	ALL RO/SDO	Completion of encoding	Phase 3
Aug 5, 2026 – Onwards	ALL RO/SDO	Monitoring, evaluation, and system enhancement	Phase 4