DEPARTMENT OF EDUCATION
DIVISION OF SARANGANI
RELEASED
RECORDS UNIT
JIP
2026.09.22
21:49:17
+08'00'

21 Sep 2026

DIVISION MEMORANDUM
SGOD-2026-258

CONDUCT OF THE SDO-BASED CAPACITY BUILDING WORKSHOP ON THE SCHOOL GOVERNANCE COUNCIL

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors & District Principal In-Charge
Public Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to Republic Act No. 9155, otherwise known as the Governance of Basic Education Act of 2001, and DepEd Order No. 026, s. 2022, titled Implementing Guidelines on the Establishment of School Governance Council, which recognizes the School Governance Council (SGC) as a structure for shared governance and a feedback mechanism at the school level, the Schools Division Office of Sarangani shall conduct the **SDO-Based Capacity Building Workshop on the School Governance Council (SGC)** from **October 1 to 9, 2026**, to be conducted on a per-municipality basis.

2. The activity aims to:
a. strengthen the knowledge and capacity of School Heads and School Governance Council (SGC) Co-chairpersons on policies, principles, and processes governing School Governance Councils;
b. support schools in organizing, revitalizing, and operationalizing functional School Governance Councils through the effective use of the School Governance Council Functionality Assessment Tool (SGC-FAT) and required Means of Verification (MOVs);
c. enhance stakeholder participation and shared governance in school planning, implementation, monitoring, and evaluation; and
d. facilitate the conduct of the School-Based Management (SBM) Self-Assessment to identify strengths, gaps, and priority improvement areas and align School Governance Council initiatives with SBM improvement targets.

3. The participants in this activity are the School Heads and School Governance Council (SGC) Co-chairpersons of identified Elementary Schools, Secondary Schools, and Integrated Schools.

4. The timeline of activities shall be as follows:

Activity	Date
Online Orientation and Planning Meeting with Public Schools District Supervisors (PSDSs)/District Heads	September 28, 2026
SDO-Based Capacity Building Workshop on the	October 1-9, 2026

School Governance Council (SGC) by Municipality	
Submission of SBM Self-Assessment Results	On or before October 31, 2026
Provision of Technical Assistance and Monitoring	October-December 2026

5. The specific schedule, venue, and clustering of participating schools per municipality shall be issued through a separate Memorandum following the Online Orientation and Planning Meeting with the Public Schools District Supervisors (PSDSs)/District Heads on September 28, 2026.

6. The Division Field Technical Assistance Team shall provide the necessary technical assistance and monitoring to ensure the effective implementation of School Governance Council, conduct of SBM Self-Assessment activities, preparation of supporting Means of Verification (MOVs), and compliance with the standards for School Governance Council functionality.

7. Expenses relative to the conduct of the activity shall be charged against local funds or any other available funds subject to the usual accounting, budgeting, auditing rules and regulations.

8. For the information, guidance, and compliance of all concerned.

Digitally signed by
Frinal Nelyn Botes
Adobe Acrobat version:
2023.008.20470

ATTY. NELYN B. FRINAL, CESO VI
Schools Division Superintendent

Encl.: None
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

COMMUNICATION
WORKSHOPS
SCHOOLS
COUNCIL

IRV/SGOD-SMNS/DM– conduct of the sdo-based capacity building workshop on the school governance council 0729/September 21, 2026