DEPARTMENT OF EDUCATION
DIVISION OF SARANGANI
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Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

17 Sept 2026

DIVISION MEMORANDUM
SGOD-2026-249

RESCHEDULED CONDUCT OF NEEDS-BASED TRAINING PROGRAM FOR NEWLY DESIGNATED SCHOOL LIS-BEIS COORDINATORS OF DEPED SOCCSKSARGEN

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors Concerned
Public Elementary School Heads Concerned

1. In consonance with Division Memorandum SGOD-2026-218, titled "**Participants to the Conduct of Needs-Based Training Program for Newly Designated Schools' LIS-BEIS Coordinators of DepEd SOCCSKSARGEN**" and Regional Memorandum No. 081, s. 2026, titled "**Rescheduled Conduct Of Needs-Based Training Program for Newly Designated School LIS-BEIS Coordinators of DepEd SOCCSKSARGEN"** the activity is rescheduled to October 3-5, 2026, in Koronadal City due to regulatory considerations. The first meal shall be breakfast on October 3, 2026, while the last meal shall be dinner on October 4, 2026.

2. For activities that fall on a Saturday, Sunday, or Holiday, participants shall be granted the applicable non-monetary compensation such as vacation service credits in accordance with DepEd Order No. 013, s. 2024 - Revised Guidelines on the Grant of Vacation Service Credits for Teachers, or DepEd No. 009, s. 2025 - Amendment to DepEd Order No. 009, s. 2024 (Implementing Guidelines on the School Calendar and Activities for the School Year 2024-2025). Compensatory time off shall likewise be granted to non-teaching and teaching-related personnel pursuant to CSC-DBM Joint Circular No. 2, s. 2004 - Non-Monetary Remuneration for Overtime Services Rendered.

3. All other provisions of the said memorandum shall remain in full force and effect.

4. For inquiries, contact Bualan Y. Abid, Jr. at 0928-438-2483.

5. For the information, guidance, and compliance of all concerned.

Digitally signed by
Frinal Nelyn Botes
Adobe Acrobat version:
2023.008.20470

ATTY. NELYN B. FRINAL, CESO VI
Schools Division Superintendent

Encl.: As stated
Reference: N o n e

Address: Capitol Compound, Maribulan, Alabel, Sarangani Province
Telephone No.: (083) 508-2039
Website: www.depedsaragani.com
Email Address: sarangani@deped.gov.ph

To be indicated in the Perpetual Index
under the following subjects:

PROGRAMS

BYA/SGOD-PRS/DM – Rescheduled Conduct Of Needs-Based Training Program for Newly Designated School LIS-BEIS Coordinators of DepEd SOCCSKSARGEN
0710/September 17, 2026

Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION

08 Sept 2026

REGIONAL MEMORANDUM
No. 081 s. 2026

RESCHEDULED CONDUCT OF NEEDS-BASED TRAINING PROGRAM FOR NEWLY DESIGNATED SCHOOL LIS-BEIS COORDINATORS OF DEPED SOCCSKSARGEN

To: Schools Division Superintendents

1. Pursuant to Regional Memorandum PPRD No. 2026-001, titled *"PPRD Policy Research Review Framework as Basis for the Development of the FY 2026 Innovation Agenda,"* and Regional Memorandum No. 008, s. 2026, titled ***"Conduct of the Needs-Based Training Program for Newly Designated School LIS-BEIS Coordinators of DepEd SOCCSKSARGEN,"*** the activity is rescheduled to **October 3-5, 2026, in Koronadal City** due to regulatory considerations. The first meal shall be breakfast on October 3, 2026, while the last meal shall be dinner on October 4, 2026.

2. Generally, this activity deems to fully capacitate newly designated schools' LIS-BEIS Coordinators of DepEd SOCCSKSARGEN on effective data management. Specifically, it aims to realize the following objectives:

a. discuss the research findings of the policy research review conducted regarding the competence of newly designated LIS-BEIS coordinators,
b. train the newly designated schools' LIS-BEIS Coordinators of DepEd SOCCSKSARGEN as regards their duties and responsibilities,
c. inform and present the School LIS and BEIS Coordinator's Handbook, and
d. evaluate the School LIS and BEIS Coordinator's Handbook as basis for further enhancement.

3. The Policy, Planning, and Research Division adopts and adapts the output and innovation of Remos G. Baclaan, PDO I, titled "The School Learner Information System (LIS) and Basic Education Information (BEIS) Coordinator's Handbook: A Practical Guide to Learner and School Data Management, Data Quality Assurance, Reporting, Request Forms, School Forms, and Data Governance." Further, identified resource persons shall prepare their presentation and upload to bit.ly/2026-LIS-Training-Materials.

Topic	Name of Resource Person
Contents of LIS-BEIS Coordinator's Handbook	**Remos G. Baclaan** Project Development Officer I SDO Sultan Kudarat
RF1: LRN Merging RF2: LRN Reactivation RFO3: Enrollment Data Issues RF04: Unmerging of LRN RF05: UAMS and School Concerns RF06: Merging of School ID	Lead Resource Person: **Mark Jefferson R. Montano** Planning Officer III SDO South Cotabato

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RF07: Reopening of Enrollment and EOSY Finalization RF08: Transfer Related Issues RF09: Unenrollment of Learner RF10: Updating School Calendar Incident Report	Support Staff: **Anselle Ismael P. Patadon** Administrative Assistant SDO South Cotabato

4. For effective implementation of this activity, the following enclosures are provided as references:
   Enclosure No. 1: List of Participants
   Enclosure No. 2: Indicative Program of Activities

5. For activities that fall on a Saturday, Sunday, or Holiday, participants shall be granted the applicable non-monetary compensation such as vacation service credits in accordance with DepEd Order No. 013, s. 2024 - Revised Guidelines on the Grant of Vacation Service Credits for Teachers, or DepEd No. 009, s. 2025 - Amendment to DepEd Order No. 009, s. 2024 (Implementing Guidelines on the School Calendar and Activities for the School Year 2024-2025). Compensatory time off shall likewise be granted to non-teaching and teaching-related personnel pursuant to CSC-DBM Joint Circular No. 2, s. 2004 - Non-Monetary Remuneration for Overtime Services Rendered.

6. For inquiries and clarifications, contact Glenn A. Bisnar, DM, CES-PPRD through glenn.bisnar@deped.gov.ph, Lovely Z. Ramos, Planning Officer III through lovelyz.ramos@deped.gov.ph or Cristine Jane E. Aguillon, Administrative Officer II through cristinejane.aguillon@deped.gov.ph .

7. For dissemination, information, and compliance of all concerned.

ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

Enclosure: Enclosure No 1: List of Participants and Enclosure No. 2: Indicative Program of Activities
References: Region Memorandum PPRD-2026-001; Region Memorandum 008 s. 2026
Allotment: OSEC-12-26-03775
To be indicated in the Perpetual Index
under the following subject:

TRAINING PROGRAM

LZR/PPRD/RM – ADDITIONAL INFORMATION AND RESCHEDULED CONDUCT OF RESEARCH ON NEEDS-BASED TRAINING PROGRAM FOR NEWLY DESIGNATED SCHOOLS LIS-BEIS COORDINATORS OF DEPED SOCCSKSARGEN
055/September 8, 2026

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Enclosure 1 to Region Memorandum No. 081 s. 2026

LIST OF PARTICIPANTS

Schools Division Office	Name	School
COTABATO	CLEA YVONNY M. ANG	Magpet NHS
	RIZ MARIAM G. FRANCO	Greenfield NHS
	ELIEN P. JAO	Tulunan NHS
	MARY AICA S. BIGCAS	Libungan NHS
GENERAL SANTOS CITY	APRIL JOY CAPITO	Dad North HS
	FLORDELIZ MICUA	Gsc Sped IS
	SHARON COYOCA	Labangal NH
KIDAPAWAN CITY	ZACARIA S. SULTAN	KCPES
	DENNESE MARIE J. J. JASO	KCNHS
	IMELDA S. OLEGARIO	Saniel Cruz NHS
	ANGELIE B. SUMARINAS	FSMES
KORONADAL CITY	BEZALEL P. TESTA	Concepcion NHS
	CAROLYN PEARL D. BARNIZO	El Gawel ES
	JACKIE LYNN R. LANGGA	Osita ES
	IRISH NOSNOSAN	Marbel 5 CES
SARANGANI	LOVELY I. DIALUNA	Dalid ES
	ANA MARIA F. LAGUMBAY	Kiaol ES
	RHEA D. GUMAPAC	James L. Chiongban NTS
	RECHEL C. TAPIS	Lebe IS
	MARIEDYL K. NACIONAL	Wata-Wanan IP School
	SHERLEY C. DALUFO	Alna IP IS
	LHYRBEN BONG T. LASIB	Bangkal IS
SOUTH COTABATO	ARGIE B. SAJONIA	El Nonok IS
	CLAIRE D. LAVILLA	Laconon IS
	FLOREY FAY B. ARISTOZA	Bunao ES
	LYCEL S. LAGOS	Paglaum ES
	MARIANNE C. BELARMINO	Sto Nino NSAT
	NOVELYN B. PAGAYON	Palo NHS
	PAULA ANJELICA C. FLUDI	Denlag IS
SULTAN KUDARAT	IVANHOE Y. MARTIN	Kapingkong NHS
	JOMAR BERMUDEZ	Laguilayan NHS
	GINEVA C. LADRES	Sewal ES
	MYSTYRAIN BOW C. BALUCAN	Lagandang ES
	JAECEL JADE N. FORRO	Bagumbayan NHS
	STEPHANIE D. ABING	Banbad CS
TACURONG CITY	DENMARK DOMINGUEZ	Tacurong Pilot ES
	ROCHIE BONITA	Tacurong NHS
	JONALD CADIAO	ALS

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Enclosure No. 2 to Region Memorandum No. 081 s. 2026

NEEDS-BASED TRAINING PROGRAM FOR NEWLY DESIGNATED SCHOOLS' LIS-BEIS COORDINATORS OF DEPED SOCCSKSARGEN
October 3-4, 2026
Within Koronadal City

Date	Activity	Responsible Person
October 3, 2026		
7:00 – 8:00 AM	Arrival and Breakfast	Identified Personnel
8:00 – 8:15 AM	Preliminaries	PPRD personnel
8:15 – 9:20 AM	Welcome Remarks	Raffy G. Herrera, EPS
9:20 – 9:25 AM	Statement of Purpose	Glenn A. Bisnar, CES
9:25 – 10:30 AM	Discussion of Request Forms	Lead Resource Person: **Mark Jefferson R. Montano** Planning Officer III SDO South Cotabato Support Staff: **Anselle Ismael P. Patadon** Administrative Assistant SDO South Cotabato
	SNACKS	
10:30 – 12:00 NN	Continuation of Discussion of Request Forms	Lead Resource Person: **Mark Jefferson R. Montano** Planning Officer III SDO South Cotabato Support Staff: **Anselle Ismael P. Patadon** Administrative Assistant SDO South Cotabato
	LUNCH	
1:00 – 3:00 PM	Continuation of Discussion of Request Forms	Lead Resource Person: **Mark Jefferson R. Montano** Planning Officer III SDO South Cotabato Support Staff: **Anselle Ismael P. Patadon** Administrative Assistant SDO South Cotabato
	SNACKS	
3:00 – 4:00 PM	Continuation of Discussion of Request Forms	Lead Resource Person:

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		Mark Jefferson R. Montano Planning Officer III SDO South Cotabato Support Staff: **Anselle Ismael P. Patadon** Administrative Assistant SDO South Cotabato
4:00 -5:00 PM	Wrap up for Day 1	PPRD Personnel
DINNER		
October 4, 2026		
BREAKFAST		
8:00 – 8:15 AM	Management of Learning/Energizer/Preliminaries	Identified SDO Participants
8:15 – 10:30 AM	Discussion of Contents of LIS-BEIS Coordinator Handbook	**Remos G. Baclaan** Project Development Officer I SDO Sultan Kudarat
AM SNACKS		
10:30 – 12:00 AM	Continuation of the Discussion of Contents of LIS-BEIS Coordinator Handbook	**Remos G. Baclaan** Project Development Officer I SDO Sultan Kudarat
LUNCH		
1:00 – 1:15 PM	Management of Learning and Energizer	Selected SDO Participants
1:15 – 3:00 PM	Continuation of the Discussion of Contents of LIS-BEIS Coordinator Handbook	**Remos G. Baclaan** Project Development Officer I SDO Sultan Kudarat
SNACKS		
3:00 – 4:00 PM	Continuation of the Discussion of Contents of LIS-BEIS Coordinator Handbook	**Remos G. Baclaan** Project Development Officer I SDO Sultan Kudarat
4:00 – 4:30 PM	Wrap Up and Feedbacking for the Improvement of the Handbook	**Remos G. Baclaan** Project Development Officer I SDO Sultan Kudarat **All Participants with Regional Officer**
4:30 – 5:00 PM	Closing Activity	**PPRD Personnel**
DINNER		
HOME SWEET HOME (October 5, 2026)		