



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

23 Jul 2026

DIVISION MEMORANDUM

SGOD-2026-164

DISTRICT PROFESSIONAL DEVELOPMENT CONSOLIDATION FOCAL

To: All Concerned Personnel
This Division

1. **Pursuant to DepEd Memorandum No. 044, s. 2023**, entitled *Interim Guidelines for the Quality Assurance, Monitoring, and Evaluation of the NEAP Core Programs*, the Human Resource Development Section (HRDS) shall ensure the timely, accurate, and complete consolidation and submission of required professional development documents from the district to the division level. Accordingly, the HRDS hereby publishes the updated list of **District Professional Development (PD) Consolidation Focal Persons**, together with their corresponding roles and responsibilities, to strengthen coordination, accountability, and compliance with the prescribed quality assurance and monitoring processes.
2. **The District Professional Development (PD) Consolidation Focal Person** shall perform the following duties and responsibilities to ensure the efficient quality assurance, monitoring, consolidation, and submission of school-based professional development documents:
 - a. Receive and verify the completeness of School-Based Professional Development (PD) Proposals submitted by schools.
 - b. Endorse complete PD proposals to the designated PD Evaluators for quality assurance and evaluation.
 - c. Verify the issuance and approval of the District Certificate of Quality Assurance (CQA) for compliant PD proposals.
 - d. Maintain and regularly update the District Professional Development (PD) Tracker to monitor the status of all submitted proposals.
 - e. Ensure that schools upload the approved electronic copies of their PD proposals to the Official District PD Archive.
 - f. Consolidate and submit to the Human Resource Development Section (HRDS) the official list of quality-assured School-Based PD Proposals.
 - g. Verify that schools upload the electronic copies of their PD Completion Reports to the Official District PD Archive upon completion of the program.
 - h. Regularly update the Division's main Professional Development (PD) Tracker to reflect the status of proposals and completion reports.
 - i. Provide timely updates and feedback to schools regarding the status of their Professional Development documents and facilitate the resolution of identified deficiencies or compliance issues.





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3. To ensure proper dissemination of updates and provision of technical assistance, an online meeting will be conducted with the District PD Consolidation Focal on July 17, 2026 at 1:30PM via Microsoft Teams. Below is the designated District PD Consolidation Focal.

No.	District	District PD Proposal Consolidation Focal	Position
1.	ALABEL 1	ROVELYN PAGHUBASAN	AO-II
2.	ALABEL 2	VENUS B. ALEGADO	AO-2
3.	ALABEL 3	LIZEL EMERALD F. TAMPUS	AO-2
4.	ALABEL 4	JEMIELYN C LARIOS	AO-2
5.	GLAN 1	RETCHER B. BALANON	ADAS III
6.	GLAN 2	PAUYA, YANIE W.	AO-II
7.	GLAN 3	VANESSA PARAMEL	AO2
8.	GLAN 4	ABEGAIL CLAIRE L. DE GUZMAN	Adas II
9.	MALAPATAN 1	JUVILL C. OMALZA	PDO1
10.	MALAPATAN 2	JANICE F. MIANO	AO-II
11.	MALAPATAN 3	MICHELLE CORTEL	AO II
12.	MAASIM 1	RACHELLE ZERDA	AO 2
13.	MAASIM 2	SARAH JANE C. DAGAYLO-AN	AO 2
14.	MAASIM 3	WINSTON B. CEPEDA	AO 2
15.	KIAMBA 1	REA E. BERGADO	AO II
16.	KIAMBA 2	CHERRY MAE D. BERENGUEL	AO2
17.	KIAMBA 3	MARXYLYN P. REBUYON	AO2
18.	MAITUM 1	BAI NAFZAH M. TUANADATU	AO-II
19.	MAITUM 2	JOHN CHRISTY T. CABRIDO	AO-II
20.	MALUNGON 1	RIO JANE P. PEDROSO	AO
21.	MALUNGON 2	FRIZ DEW ALCONERA	PDO
22.	MALUNGON 3	MA. GLENNA VITA LUX T. HERMAN	AO II
23.	MALUNGON 4	ARVIN B. VASQUEZ	AO II





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4. For inquiries, contact Ms. Madina P. Loguioman or Rehanee P. Sambuto at hrd.sarangani@deped.gov.ph.

RUTH L. ESTACIO PhD, CESO V
Schools Division Superintendent

Encl.: N o n e

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

PROGRAMS

Adriano A. Daligdig/SGOD/MLA – district professional development consolidation focal
0507/July 23, 2026

