



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

08 Jul 2026

DIVISION MEMORANDUM
SGOD-2026-143

CONTEXTUALIZED DIVISION BULIGANAY PROJECT

TO: Assistant Schools Division Superintendent
All Public Schools District Supervisors/ Principal In-Charge
All Public-School Heads both Elementary and Secondary
All Division Personnel
All others concerned

1. In view of DepEd Order No. 014, s. 2026 (Guidelines on Learning Continuity in Emergencies), DepEd Order No. 022, s. 2024 (Revised Guidelines on Class and Work Suspension in Schools During Disasters and Emergencies), and the Learning Continuity in Emergencies Framework and Learning and Service Continuity Plans (LSCPs), and in support of Regional Memorandum ESSD-2026-135 (Activation of Project Buliganay in Support of Earthquake Response, Recovery, and Learning Continuity Efforts), Division Memorandum No. 067, s. 2026, and Division Memorandum No. 071, s. 2026, this Division hereby issues the **contextualized guidelines** on the management, recording, profiling, prioritization, and distribution of assistance to support learning continuity and early recovery efforts.
2. These guidelines aim to ensure that all forms of assistance are properly coordinated, equitably prioritized, accurately documented, and efficiently delivered to the intended beneficiaries and aligned with the actual needs of schools.
3. The Schools Division Office hereby **institutionalizes the Contextualized Division Buliganay Project** as the official Division-wide system for the management of all incoming support intended for learning continuity, early recovery, rehabilitation, and disaster response.
4. These Guidelines shall take effect immediately upon issuance and shall remain in full force during the emergency response, learning continuity, early recovery, rehabilitation, and recovery phases.
5. For clarifications, inquiries, or further information regarding the implementation of these Guidelines, please contact Mr. Romeo L. Martin and Ismael R. Villaluz of the Social Mobilization and Networking Section at mobile numbers 09983302519/09109764417, and Mr. Marlon P. Agad, PDO II of Disaster Risk Reduction and Management, at mobile number 09477754660.





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6. Immediate and wide dissemination of this Memorandum is hereby directed to ensure strict compliance.

RUTH L. ESTACIO PhD, CESO V
Schools Division Superintendent

Encl.: As stated

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

PROJECTS

Adriano A. Daligdig/SGOD/MLA – contextualized division buliganay project
0462/July 8, 2026





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**DEPED DIVISION EMERGENCY OPERATIONS CENTER
CONTEXTUALIZED OPLAN BULIGANAY PROJECT**

Special Process Flow for Managing Donor Assistance during emergency
(This process establishes a transparent, accountable, and equitable system that protects both donors and recipient schools while ensuring that every contribution directly supports learning continuity and early recovery)

DONOR/PARTNER

1. DONOR EXPRESS INTENT TO DONATE

(Email, Letter, Phone Call, Messenger, Walk-In, other platforms)



2. OPLAN BULIGANAY SECRETARIAT RECEIVES OFFER

- Records donor information
- Records items (food and non-food items)/ services offered/ cash donations
- Issues acknowledgment



3. RESOURCE PROFILING AND DOCUMENTATION

- Encode into Donor Registry
- Classify donation by category

Example: learning materials, ICT, TLS/LCS, construction materials, WASH, food, Adopt a Teacher: Project Tahanan, others



4. VERIFICATION OF DATABASED SCHOOL NEEDS

Verification of school needs:

- School Profile Information
- Damage Assessment
- Existing assistance received
- Remaining resource gaps



Address: Provincial Capitol Compound, Brgy. Maribulan, Alabel, Sar. Province

Telephone Nos.: 083-508-2039

Email Address: sarangani@deped.gov.ph





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5. RESOURCE MATCHING TEAM

Determine the most appropriate beneficiary based on:

- Severity of damage
- Number of learners affected
 - Urgency
 - Equity
- No duplication



6. APPROVAL OF RECOMMENDED ALLOCATION

Schools Division Superintendent, Assistant Schools Division Superintendent
(Responsible Persons) or EOC Incident Manager
(thru print non-print)



7. COORDINATION WITH DONOR AND SCHOOL

- Confirm recipient school
 - Confirm quantity
- Confirm delivery schedule



8. TURN-OVER/ DELIVERY

- Inspection
- Inventory
- Acknowledgement Receipt of the beneficiary
 - Photo Documentation



9. DASHBOARD UPDATE AND DONOR FEEDBACK

- Donor Registry
- Assistance Tracker
- School Needs Tracker
- Remaining Gaps



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OPERATIONAL WORKFLOW:

STEP	RESPONSIBLE OFFICE	Team Members	OUTPUT
Receive and Register Donor Offer	SMN	Team Leader: Romeo L. Martin, Members: Joane Gay Alquiza Leonila E. Tabaranza Ranolyn B. Undray	Donor Offer Form and Donor Registry
Verify School Needs	DRRM	Team Leader: Marlon P. Agad Members: Julius Panogot Felipe B. Tuyugon Engr. Edgar de Vera Engr. Christine Mae Bartolaba Judith Alba Roy Detoyato Roel Balbarino Atty. Diana Mae Tampe-Balanay	Updated Priority Needs
Match Donation	Chief SGOD	Team Leader: Ma. Shirley M. Cardinal Members: Donna S. Panes, Romeo L. Martin Marlon P. Agad Julius Panogot Lyn Dominique Frances Gumban	Recommended beneficiary
Approve Allocation	SDS/ASDS (Responsible Persons)	Ruth L. Estacio, CESO V	Approved Allocation



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		Atty. Nelyn B. Frinal, CESO VI	
Logistics	Admin. Office	Team Leader: Irma May G. Dinasas Members: Joane Gay Alquiza Mark Salbame	Delivery Schedule
Delivery and Turnover	EPS SGOD	Team Leader: Adriano A. Daligdig Members: Identified JO Employees Ricky Jampayas Joeffrey Elmaguin Romeo L. Martin Araceli J. Dinopol Judith Alba Junellete Mabunga	Signed Acknowledgment
Update Database	SMN	Team Leader: Romeo L. Martin Members: Marlon P. Agad Julius Panogot Ismael Villaluz Roy Detoyato Judith Alba	Updated Dashboard



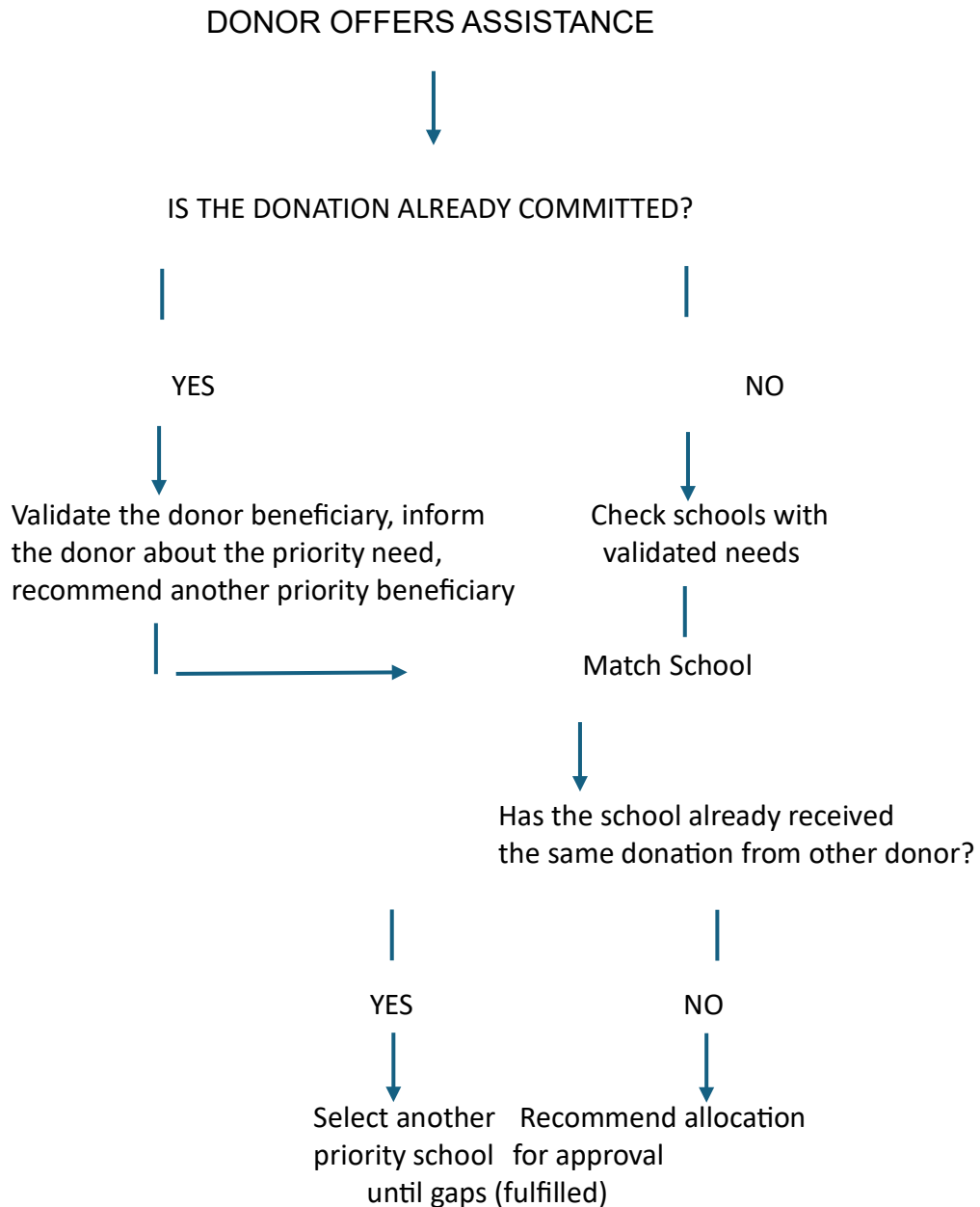
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DECISION FLOW (CRITICAL CONTROL POINT)





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ROLES AND RESPONSIBILITIES

Team	Roles and Responsibilities
Social Mobilization Donation Focal	Receives and records all donor offer. No person or office should directly accept donation without coming or coordinating to the donation focal.
EOC Validation Team	Maintains official database of validated school needs and updates the status of schools
Resource Matching Team	Matches donor offers with schools based on validated needs and established prioritization criteria
Logistics Team	Coordinates delivery schedules, oversees turnover, and ensures complete documentation Provide all crucial logistical resources needed
Monitoring Team	Verifies receipt and utilization of donations and updates the centralized dashboard

GUIDING PRINCIPLES

To avoid misunderstanding and mismatches, the following principles should govern all donor assistance:

1. **ONE ENTRY POINT**- All offers of assistance must receive and recorded by the OPLAN BULIGANAY Secretariat.
2. **NEEDS-BASED ALLOCATION**- Assistance shall be matched to schools using validated needs assessments, not through individual requests or preferences.
3. **NO DIRECT COMMITMENTS**- Schools should not independently be promised specific donations without coordination with the Buliganay Project Secretariat.
4. **CENTRALIZED DATABASE INFORMATION SYSTEM**- The Division's centralized database shall serve as the official record of school needs, donor commitments, and assistance received.



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5. **TRANSPARENCY AND EQUITY**- Allocation decisions shall prioritize schools with the top priority needs while preventing duplication of assistance and recognizing the official account for cash donations.

Adopt-a-Teacher/Non-Teaching Personnel

Landbank Account	
Account Number:	2071 0607 32
Account Name:	Deped Employees Union (Sarangani Chapter)

Learning Continuity

Landbank Account	
Account Number:	2071 0596 53
Account Name:	Association of School Brigada Eskwela Coordinators of Schools Division Office of Sarangani, Inc.

6. **CONTINUOUS MONITORING**- All distributions and utilization reports shall be tracked to identify remaining gaps and guide future donor support.

You may access the official banner for the Local “Oplan Buliganay”.

https://bit.ly/oplanbuliganay_banner

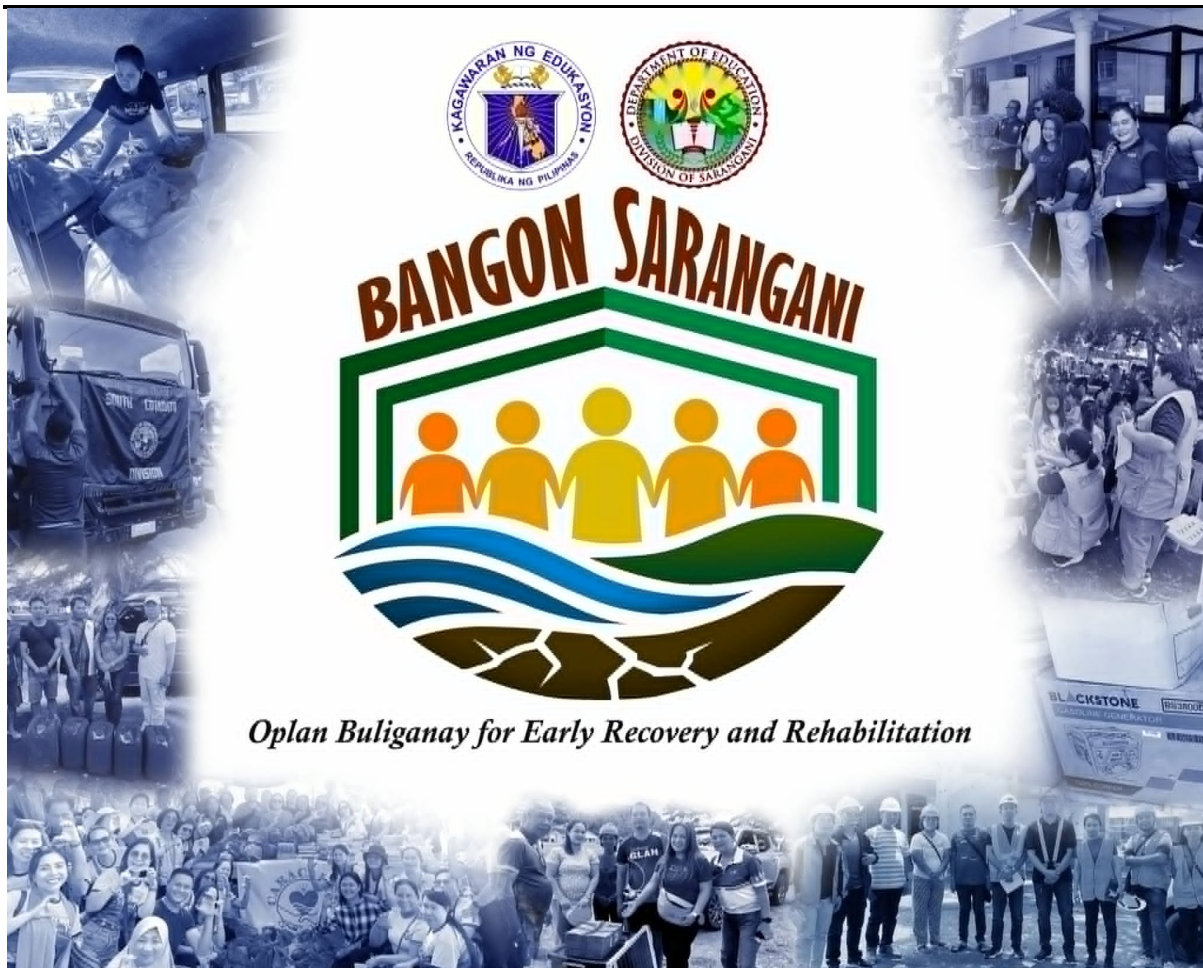


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Oplan Buliganay for Early Recovery and Rehabilitation



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