



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

26 Jun 2026

DIVISION MEMORANDUM

OSDS-2026-062

CLARIFICATION ON DIVISION MEMORANDUM NO. OSDS-2026-062

To: Assistant Schools Division Superintendent
Division HRMPSB Members
All Interested Applicants
All Others Concerned

1. In reference to the Division Memorandum OSDS-2026-062 titled" Notice of Vacancies for Non-Teaching and School Administration positions" attached is the correction to the published Administrative Officer II position.
2. All other provisions in the said Memorandum remain in effect.
3. For inquiries contact Mr. Roel D. Balbareno at 09773941073.
4. For the information and guidance of all concerned.

RUTH L. ESTACIO PhD, CESO V
Schools Division Superintendent

Encl.: As stated

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

APPOINTMENT
HIRING
RECRUITMENT
SELECTION

Roel D. Balbareno/OSDS/MLA – clarification on division memorandum no. osds-2026-062
0436/June 26, 2026





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Position	Administrative Officer II
Salary Grade	11
Monthly Salary	31,705.00
No. of Positions	80
Qualification Standards	
Education	Bachelor's degree relevant to the job
Training	None Required
Experience	None Required
Eligibility	Career Service Professional/Second Level Eligibility

