



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

17 Jun 2026

DIVISION MEMORANDUM

No. **066** , s. 2026

**Temporary Transfer of Office Operations
Following the 7.8 Magnitude Earthquake**

To: Assistant Schools Division Superintendent
Chief Education Program Supervisors, CID & SGOD
Section and Unit Heads
Public Schools District Supervisors and Principals-in-charge
Secondary and Elementary School Principals and Teachers-in-charge
All Others Concerned

1. In view of the recent **7.8 magnitude earthquake** that affected Schools Division Office and in consideration of the safety and welfare of all personnel and stakeholders, this Office hereby announces the **temporary transfer of office operations** effective **June 17, 2026** until further notice.
2. The relocation is necessary to facilitate the conduct of structural assessments, safety inspections, and any required repairs of the current office premises. Preliminary evaluations indicate the need to restrict access to the affected building pending certification from the appropriate authorities that it is safe for occupancy.
3. Accordingly, all offices and units currently housed in **the old building (under the grandstand)** shall temporarily operate at:

Administrative Services (proper)	- SGOD Chief Office
Accounting Unit	- New Conference Room
Budget Unit	- New Conference Room
Cash Unit	- SMME Office
Supply and Property Unit	- HRDS Office
Personnel Unit	- CID Chief Office
Payroll Unit	- ALS Office
ICTU	- EFS Office
Records Unit	- New Bldg. lobby
Procurement/BAC Secretariat	- P & R Office
4. For inquiries and clarifications, please email IRMA MAY G. DINASAS at irmamay.dinasas@deped.gov.ph.
5. For guidance of all concerned.

RUTH L. ESTACIO PhD, CESO V
Schools Division Superintendent

Encl.: None





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Reference: N o n e

To be indicated in the Perpetual Index
under the following subjects:

BUREAUS AND OFFICES

Irma May G. Dinastas/OSDS/DM – temporary transfer of office operations following the 7.8 magnitude earthquake
0412/June 17, 2026



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