



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

21 May 2026

DIVISION MEMORANDUM

No. **052** , s. 2026

**DISSEMINATION OF REGIONAL MEMORANDUM PPRD-2026-030
GUIDELINES ON THE BASIC EDUCATION INFORMATION SYSTEM
DATA COLLECTION AND VALIDATION FOR SCHOOL YEAR 2025-2026**

To: Assistant Schools Division Superintendent
Public Schools District Supervisors concerned
Public and Private Elementary and Secondary School heads

1. For the information and guidance of all concerned, enclosed is a copy of Regional Memorandum PPRD-2026-030 dated May 8, 2026, titled Guidelines on the Basic Education Information System Data Collection and Validation for School Year 2025-2026.
2. All public and private elementary and secondary schools, including state and local universities and colleges offering basic education, are hereby directed to update their school information and all other data elements in the BEIS through the accomplishment of data-gathering forms for SY 2025–2026, as well as the encoding, submission, and validation of reported school profile data, on or before May 31, 2026.
3. Schools must utilize the downloaded data-gathering forms to prevent errors during upload. Data encoding is manual due to form changes, and school heads are responsible for data integrity and accuracy. Data must be reported as of March 31, 2026.
4. To meet the prescribed deadline and ensure the timely completion of all required outputs, all concerned personnel are hereby authorized to render the necessary additional service, for which they shall be granted one (1) day service credit or compensatory time off (CTO), whichever is applicable.
5. For more queries, please coordinate with the planning office - Mr. Bualan Y. Abid Jr. at number 0928-438-2483.
6. Widest dissemination of this Memorandum is desired.

RUTH L. ESTACIO PhD, CESO V
Schools Division Superintendent

Encl.: As stated
Reference: As stated





Republic of the Philippines
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SCHOOLS DIVISION OF SARANGANI

To be indicated in the Perpetual Index
under the following subjects:

COMMUNICATIONS
CORRESPONDENCE

Adriano A. Daligdig/SGOD/DM – dissemination of regional memorandum pprd-2026-030 guidelines on the basic education information system data collection and validation for school year 2025-2026

0352/May 21, 2026



Address: Capitol Compound, Maribulan, Alabel, Sarangani Province
Telephone No.: (083) 508-2039
Website: www.depedsarangani.com
Email Address: sarangani@deped.gov.ph





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08 May 2026

REGIONAL MEMORANDUM
PPRD-2026-030

**GUIDELINES ON THE BASIC EDUCATION INFORMATION SYSTEM DATA
COLLECTION AND VALIDATION FOR SCHOOL YEAR 2025-2026**

To: Schools Division Superintendents
All Public and Private School Heads
State and Local Universities and Colleges
BEIS in-Charge

1. This has reference to DepEd Memorandum No. 028 series of 2026 titled, "Guidelines on the Basic Education Information System Data Collection and Validation for School Year 2025-2026," which directs all public and private elementary and secondary schools, including state and local universities and colleges that offer basic education, to update their school information and all other data elements in the BEIS through the accomplishment of data-gathering forms for SY 2025-2026.
2. Schools must utilize the downloaded data-gathering forms to prevent errors during upload. Data encoding is manual due to form changes, and **school heads are responsible for data integrity and accuracy**. Data must be reported as of **March 31, 2026**.
3. Division planning officers must provide technical assistance for BEIS data collection and validation, including orientation, answering queries, and assisting schools with no internet connectivity. **They must ensure all schools in their respective Schools Division Offices (SDOs) encode and submit their school profile and validate reported data until June 15, 2026**.
4. All public schools offering Senior High School must prioritize submitting NC Takers and Passers (I. Learners, Table 6) data by May 25, 2026, and reupload their complete Government School Profile by June 15, 2026, ensuring consistency with the May 25 submission. The data collection and validation system is available from May 7, 2026, to June 15, 2026. Templates can be downloaded from bit.ly/BEIS-Data-Collection-2026.
5. For inquiries and clarifications, contact Glenn A. Bisnar, DM, PPRD-CES through glenn.bisnar@deped.gov.ph, Raffy G. Herrera, EPS through raffy.herrera001@deped.gov.ph, Lovely Z. Ramos, Planning Officer III through lovelyz.ramos@deped.gov.ph or Cristine Jane E. Aguillon, Administrative Officer II through cristinejane.aguillon@deped.gov.ph.
6. For dissemination, information, and compliance of all concerned.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director



Prime Regional Government Center, Brgy. Carpenter Hill, City of Koronadal
Telephone Nos.: (083) 2288825/ (083) 2281893
Email Address: region12@deped.gov.ph
Website: depedroxii.org



Address: Capitol Compound, Maribulan, Alabel, Sarangani Province
Telephone Nos.: (083) 508-2039
Website: depedsarangani.org
Email Address: sarangani@deped.gov.ph





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Enclosure: None
References: DepEd Memorandum No. 028 series of 2026
Allotment: None
To be indicated in the Perpetual Index
under the following subject:

DATA COLLECTION

GAB/PPRD/RM-GUIDELINES ON THE BASIC EDUCATION INFORMATION SYSTEM DATA COLLECTION AND VALIDATION FOR
SCHOOL YEAR 2025-2026
030/May 8, 2026



Prime Regional Government Center, Brgy. Carpenter Hill, City of Koronadal
Telephone Nos.: (083) 2288825/ (083) 2281893
Email Address: region12@deped.gov.ph
Website: depedroxii.org



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Website: depedsarangani.org
Email Address: sarangani@deped.gov.ph

