



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

20 May 2026

DIVISION MEMORANDUM

No. **051** , s. 2026

SUBMISSION OF RECOMMENDATION FOR ARAL VOLUNTEERS
UNDER THE TUPAD PROGRAM OF DOLE

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads

1. Relative to the implementation of the TUPAD Program for ARAL Volunteers of the Department of Labor and Employment (DOLE), all schools are requested to submit recommendations for ARAL Volunteers based on the allocation list.
2. Selected volunteers shall receive an honorarium amounting to Four Hundred Sixty Pesos (₱460.00) per day for eight (8) hours of service rendered. The engagement shall cover one month from May 25 until June 19, 2026.
3. In consideration of the urgency of this implementation, all schools are directed to submit the required documents on or before May 21, 2026, at 12:00 noon. Failure to submit within the given timeline shall mean forfeiture of the slots, and such may be reallocated to other schools in need and with ready recommended volunteers.
4. Schools are advised to refer to the allocation, templates, and other references through this link: <https://bit.ly/TUPADARALReferences>
5. All School Heads shall accomplish the prescribed excel template (refer to the references link) for the hiring/recommendation of ARAL Volunteers, subject to the following qualifications and considerations:
 - a. Priority shall be given to applicants included in the Registry of Qualified Applicants (RQA). School Heads are advised to coordinate with the District subcommittee HRMPSB for the available or initial RQA list.
 - b. Preferably, recommended applicants must reside near the assigned school for accessibility and convenience.
 - c. In the absence of available or willing RQA applicants, schools may recommend newly graduated or newly passed LET applicants, provided that they are qualified to teach under the ARAL Program.
 - d. Commitment, work ethics, availability, and behavior of applicants shall also be considered during the selection process.
6. After accomplishing the template, schools shall:
 - a. Rename the file using the School Name; and





Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

- b. Upload the accomplished template in the designated district folder using this link: <https://bit.ly/ARALTUPADVolunteers>
7. Schools may recommend applicants beyond their allocated slots. However, School Heads are instructed to HIGHLIGHT the TOP RANKED applicants based on their official allocation.
8. Additional recommended applicants may be considered for reassignment of slots in cases where other schools fail to comply or submit incomplete recommendations.
9. After submission of the accomplished Excel template, School Heads are instructed to inform all recommended applicants to complete the required Letter of Intent using the prescribed template found in the same reference link.
10. In the meantime, schools are advised to compile all documents and wait for further instructions regarding the submission of hard copies and other documentary requirements.
11. School Heads are directed to facilitate, monitor, and ensure immediate compliance with this memorandum. School Coordinators are likewise advised to coordinate closely with their respective School Heads.
12. For inquiries, contact John Jerson P. Constantino, EPS at 09285059602.
13. Immediate dissemination of this Memorandum is desired.

RUTH L. ESTACIO PhD, CESO V
Schools Division Superintendent

Encl.: N o n e

Reference: N o n e

To be indicated in the Perpetual Index
under the following subjects:

PROGRAMS

Judith B. Alba/CID/DM – submission of recommendation for aral volunteers under the tupad program of dole
0351/May 20, 2026



Address: Capitol Compound, Maribulan, Alabel, Sarangani Province
Telephone No.: (083) 508-2039
Website: www.depedsarangani.com
Email Address: sarangani@deped.gov.ph

