



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

07 May 2026

DIVISION MEMORANDUM

No. **044** , s. 2026

CALL FOR APPLICATIONS FOR THE POOL OF POTENTIAL TRAINERS

To: All Concerned Personnel
This Division

1. The Department of Education – Sarangani Division has consistently demonstrated its commitment to implementing and supporting Continuing Professional Development (CPD) programs across the division. In its continuing efforts to uphold and strengthen the professional growth of both teaching and non-teaching personnel, it is essential to ensure that quality resource persons engaged in these programs are subject matter experts and duly qualified in accordance with the standards set by the Professional Regulation Commission (PRC) and the National Educators Academy of the Philippines (NEAP).
2. In this regard, the Department of Education – Sarangani Division, through its Human Resource Development Section, calls for the submission of a pool of potential trainers from both teaching and non-teaching personnel. All qualified personnel are encouraged to submit their updated curriculum vitae/resume with a renewed PRC Identification Card for verification and validation through the provided link: <https://forms.gle/GNtxJPvmrcBE2iGR7> or via QR below on or before May 30, 2026.



3. The following are the objectives of this endeavor;
 - a. Select qualified trainers based on NEAP and PRC standards, including relevant master's degree requirements.
 - b. Maintain a ready pool of competent resource persons for trainings and capacity-building activities.
 - c. Ensure quality and consistency of training through engagement of competent and standards-compliant trainers.





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- d. Strengthen institutional capacity by developing a sustainable and highly qualified training workforce.
 - e. Align trainer expertise with identified training needs to ensure relevant learning interventions.
 - f. Promote transparency and merit-based processes in trainer accreditation and deployment.
 - g. Establish and maintain a systematic database of accredited trainers for efficient management and mobilization.
 - h. Validate submitted resource persons for School-Based Quality-Assured Professional Development programs.
 - i. Conduct capacity building for the successful applicant trainers.
4. The following are the basic qualification standards of potential trainers
- a. Must possess good moral character, integrity, and professionalism
 - b. Must be physically and mentally fit to perform training-related duties
 - c. Must hold a Full-pledged master's degree relevant to the field of specialization
 - d. Must have relevant training experience and/or subject-matter expertise
 - e. Must demonstrate effective communication and facilitation skills
 - f. Must be proficient in ICT tools for training delivery (e.g., MS Office, online platforms)
 - g. Must be able to design, deliver, and evaluate training programs effectively
 - h. Must show teamwork, adaptability, and the ability to work under pressure
 - i. Must be committed to continuous professional development and learning
 - j. Must exhibit punctuality, accountability, and strong work ethics
- a. For inquiries, contact Ms. Madina P. Loguioyman at hrd.sarangani@deped.gov.ph.

RUTH L. ESTACIO PhD, CESO V
Schools Division Superintendent

Encl.: N o n e

Reference: N o n e

To be indicated in the Perpetual Index
under the following subjects:



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PROGRAMS

Adriano A. Daligdig/SGOD/DM – call for applications for the pool of potential trainers
0315/May 7, 2026



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