



Republic of the Philippines  
**Department of Education**  
SOCCSKSARGEN REGION  
SCHOOLS DIVISION OF SARANGANI

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06 Apr 2026

**DIVISION MEMORANDUM**  
SGOD-2026-083

**CONDUCT OF SCHOOL-BASED FEEDING PROGRAM (SBFP) DATA REVIEW AND COORDINATION MEETING**

To: Assistant Schools Division Superintendent  
SGOD-Chief  
All Concerned Public Elementary and Secondary School Heads  
All Administrative Officer II Concerned  
All Others Concerned

1. The School-Based Feeding Program (SBFP) of the Department of Education is a key initiative aimed at improving the nutritional status of undernourished learners, enhancing their health, and supporting better academic performance. Effective implementation, monitoring, and timely reporting of program data are essential to ensure that the intended beneficiaries are properly served and program objectives are achieved.
2. In this regard, the School SBFP Coordinators will also be oriented on the new template of the SBFP Program Terminal Report at their respective municipalities by the Division School-Based Feeding Program (SBFP) Coordinator and alternates namely:
  - a) Victor Rey V. Gella
  - b) Mirame L. Miranda
  - c) Mitzi M. Wata
3. All School SBFP Coordinators in the identified municipalities are hereby directed to attend and instructed to bring their laptops, extension wires, and updated data, including the complete list of beneficiaries for School Year 2025–2026, covering baseline, midline, and endline Nutritional Status reports as scheduled:
  - a) April 1, 2026 – Maitum
  - b) April 13, 2026 – Malungon
  - c) April 14, 2026 – Malapatan
  - d) April 15, 2026 – Maasim
  - e) April 16, 2026 – Glan
  - f) April 17, 2026 – Alabel
4. This activity is aligned with Department of Education policies, particularly **DepEd Order No. 002, s. 2024 (Removal of Administrative Tasks of Public School Teachers)**, which mandates the transfer of non-teaching functions, including data management and program documentation, from



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teachers to designated non-teaching personnel such as Administrative Officers.

5. Travel, meals and other incidental expenses of the Division SBFP Team will be charged against SBFP Program Support Fund while the participants from schools may be charged against local funds, subject to usual accounting and auditing rules and regulations.
6. For inquiries, contact Dr. Lyn Frances Dominique P. Gumban, Medical Officer III at 09182276157.
7. For the information, guidance and appropriate action of all concerned.

**RUTH L. ESTACIO PhD, CESO V**  
Schools Division Superintendent

Encl.: N o n e

Reference: N o n e

To be indicated in the Perpetual Index  
under the following subjects:

MEETINGS  
PROGRAMS

Adriano A. Daligdig/SGOD/MLA – conduct of school-based feeding program (sbfp)  
data review and coordination meeting  
0270/April 6, 2026