



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

21 Apr 2026

DIVISION MEMORANDUM
OSDS-2026-045

**ADDITIONAL INFORMATION IN THE SUBMISSION OF YEAR-END OUTPUTS
FOR SY 2025-2026 OF SCHOOL HEADS**

To: Assistant Schools Division Superintendent
Public Schools District Supervisors
Public Elementary & Secondary School Heads
All Others Concerned

1. In reference to Division Memorandum No. 038, s. 2026, titled "Submission of Year-End Performance Evaluation Outputs for SY 2025-2026," the following additional guidelines are provided for the submission of year-end outputs for School Heads:
 - a. The Means of Verification (MOVs) submitted by the School Heads shall be reviewed and validated by their respective Public Schools District Supervisor/Principal-in-Charge, who shall likewise countersign the name of the designated rater in the OPCRf of the School Heads;
 - b. Deadline of submission of MOVs and OPCRf to the ASDS Office for checking is extended until May 14, 2026.
2. All other provisions stipulated in the above-cited memorandum are still enforced.
3. For inquiries contact, contact Mr. Roel D. Balbareno at 09773941073.
4. Immediate dissemination of this Memorandum is desired.

RUTH L. ESTACIO PhD, CESO V
Schools Division Superintendent



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Encl.: None

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

REPORTS

Roel D. Balbalreno/OSDS/MLA – additional information in the submission of year-end
outputs for sy 2025-2026 of school heads

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