



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

24 Mar 2026

DIVISION MEMORANDUM

CID-2026-055

CHECKING OF YEAR-END FORMS AND REPORTS FOR
SY 2025-2026 IN MALAPATAN 1 DISTRICT

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All others Concerned

1. In line with the Preparation of Year-End Forms and Reports for SY 2025-2026, the Malapatan I District will conduct its checking of Year-end Forms and Reports on March 25-26, 2026, at the Malapatan 1 District Office.
2. Enclosed is the list of checkers per grade level for easy reference.
3. Expenses relative to this activity shall be charged against the school MOOE or any local funds, subject to the usual accounting and auditing rules and regulations.
4. For inquiries, you may contact Glenn M. Castillas, PSDS at 09365213196.
5. Immediate dissemination of this Memorandum is desired.

RUTH L. ESTACIO PhD, CESO V
Schools Division Superintendent

Encl.: As stated
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

REPORTS

Judith B. Alba/CID/MLA – checking of year-end forms and reports for sy 2025-2026 in malapatan 1 district
0251/March 24, 2026



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Enclosure no 1.

List of Checkers

Kindergarten	Chairman	Members
Group A	Ma. Girly V. Pepana, MT-I	Queenie Marie M. Jalagpas
		Brenda B. Malompong
		Maria Felyn B. Sasam
Group B	Chairman	
	Rose E. Aller, MT-I	Alawya Harid
		Irene A. Fermasis
		Concepcion G. Udasan
Grade 6	Chairman	Members
Group A	Pablo E. Oftana, Jr., MT-II	May Nierves
		April Hazel R. Mejares
		Marjorie T. Baran
Group B	Chairman	Members
	Arlene A. Calub, MT-II	Ryan Moran
		Reynalyn Barao
		Jennifer S. Lagahit