



Republic of the Philippines  
**Department of Education**  
SOCCSKSARGEN REGION  
SCHOOLS DIVISION OF SARANGANI

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18 Feb 2026

**DIVISION MEMORANDUM**

OSDS-2026-027

**OBSERVANCE OF MODIFIED WORK HOURS FOR MUSLIM TEACHING AND  
NON-TEACHING PERSONNEL DURING THE HOLY MONTH OF RAMADAN**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
SDO Section/Unit Heads and Staff  
Public Elementary and Secondary School Heads  
All Teaching and Non-Teaching Personnel  
This Division

1. In observance of the Holy Month of Ramadan which started on February 19, 2026, all Muslim DepEd Sarangani employees shall observe the following:
  - a. Paragraph 2 of Civil Service Commission (CSC) Resolution No.81-1277 dated November 13, 1981, and Item 3 of Presidential Decree No. 322, s. 1973 modifies the official hours of work to allow Muslim Personnel observing the fasting for the month of Ramadan to render hours of work from 7:30 a.m. to 3:30 p.m. without noon break; and
  - b. Item 2 of DepEd Order (DO) No. 16, s.2009 (Addendum to DepEd Memorandum No. 291, s.2008 titled Guidelines for the Implementation of CSC Resolution No. 080096 on Working Hours for Public School Teachers) requires six hours of actual classroom teaching and two hours of work within or outside school premises for teaching personnel.
2. For inquiries, contact Mr. Roel D. Balbarena at 09773941073.
3. For the information and guidance of all concerned.

**RUTH L. ESTACIO PhD, CESO V**  
Schools Division Superintendent

Encl.: None

Reference: As stated





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To be indicated in the Perpetual Index  
under the following subjects:

**WORK HOURS**

Roel D. Balbareno/OSDS/MLA – observance of modified work hours for muslim teaching and non-teaching personnel during the holy month of ramadan  
0144/February 18, 2026



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