DEPARTMENT OF EDUCATION
DIVISION OF SARANGANI
RELEASED
RECORDS UNIT
JIP
2026.02.11
09:34:51
+08'00'

Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

10 Feb 2026

DIVISION MEMORANDUM
OSDS-2026-020

SUBMISSION OF DELIVERY RECEIPTS FOR UNSERVICEABLE LAPTOPS

To: School Heads Concerned
School Property Custodians Concerned
All Others Concerned

1. The schools listed below are hereby directed to submit on or before February 13, 2026, the scanned copy of the delivery receipts of unserviceable units of the schools concerned. The documents are required to process the warranty of the unserviceable units.

Name of School	School ID	Model	Serial Number
Kiogam CES	130464	ASUS EXPERTBOOK	S7NXNZ00R70616
Pikong ES	208007	MSI PRESTIGE 12 AI+ EVO	C2503N0021042
Kling ES	130501	ASUS EXPERTBOOK	S7NXNZ005939317
Upper Alabel ES	130440	ASUS EXPERTBOOK	S7NXNZ005067310
Sarangani National Sports Academy	305751	ASUS EXPERTBOOK	S7NXNZ00K68630F
Calpidong ES	130452	ASUS EXPERTBOOK	S7NXNZ00419428G

2. For inquiries, contact Roy J. Detoyato on his phone number 09990360821.

3. For strict compliance of all concerned.

Digitally signed by
Estacio Ruth Laroscain
Adobe Acrobat version:
2023.008.20470

RUTH L. ESTACIO PhD, CESO V
Schools Division Superintendent

Encl.: N o n e
Reference: N o n e
To be indicated in the Perpetual Index
under the following subjects:

EQUIPMENT FORMS

Irma May G. Dinasas/OSDS/MLA – submission of delivery receipts for unserviceable laptops
0114/February 10, 2026