



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

03 Feb 2026

DIVISION MEMORANDUM

OSDS-2026-016

**SUBMISSION OF PERTINENT DOCUMENTS FOR LAND STATUS VERIFICATION OF
SELECTIVE PUBLIC SCHOOLS IN GLAN, SARANGANI PROVINCE**

To: Identified Public Elementary School Heads Concerned
Identified Public Secondary School Heads Concerned
All others concerned

- Pursuant to Memorandum No. OULLA-2025-285 issued by the Office of the Undersecretary for Legal and Legislative Affairs, through the School Sites Titling Office (STO), the following schools are hereby directed to submit all documents and data relative to their respective school sites:
 - Sufatubo Elementary School
 - Enrique D. Yap Sr. Elementary School
 - Lao Elementary School
 - Calpidong Elementary School
 - San Vicente Elementary School
 - San Jose Elementary School
 - Pio L. Siao Primary School
 - Glan-Padidu Elementary School
 - Jose Ah Young Integrated School
 - Gulo Integrated School
 - Tangan Integrated School
 - Leonard Young Sr. National High School
- All documents must be submitted on or before 6 February 2026, to the Office of the Legal Unit. Said documents shall form part of the official records of the concerned schools and shall be used for the consolidation of the master list of government lands.
- The Division School Sites Titling Office (STO) Technical Assistants shall conduct field visits to verify the ownership status of DepEd school sites and to render the appropriate technical assistance.
- Travel and other incidental expenses of the Technical Assistants in going to identified schools and different agencies during monitoring shall be charged to the Program Support Funds subject to usual accounting and auditing rules and regulations.
- Should there be any concerns regarding this matter, please contact the Division Legal Officer, Atty. Diana Mae Balanay-Tampe, through legalunit.sarangani@deped.gov.ph.



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6. For information and guidance of all concerned.

RUTH L. ESTACIO PhD, CESO V
Schools Division Superintendent

Encl.: DepEd Memorandum

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

PROGRAMS

Irma May G. Dinasas/OSDS/MLA – submission of pertinent documents for land status verification
of selective public schools in glan, sarangani province

0096/February 3, 2026



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Republic of the Philippines
Department of Education

OFFICE OF THE UNDERSECRETARY FOR LEGAL AND LEGISLATIVE AFFAIRS

MEMORANDUM
OULLA-2025-125

TO : REGIONAL DIRECTORS
 SCHOOLS DIVISION SUPERINTENDENTS
 ASSISTANT SCHOOLS DIVISION SUPERINTENDENTS
 SCHOOL GOVERNANCE AND OPERATIONS DIVISION CHIEFS
 SITES TITLING FOCALS
 ALL OTHERS CONCERNED

FROM : ATTY. FILEMON RAY L. JAVIER
 Undersecretary

ATTY. CHRISTIAN E. RIVERO *CR*
 Director IV
 Supervising Director, Sites Titling Office
 Office of the Undersecretary for Legal and Legislative Affairs

SUBJECT : Submission of Updated School Site Data for the Consolidation of a Master List of All Government Lands pursuant to Administrative Order No. 21, s. 2024

DATE : FEB 12 2025

This is in reference to the Administrative Order No. 21 entitled "Ensuring Optimal Use of Government Lands to Support National Development Goals and Creating an Inter-Agency Coordinating Council for the Consolidation of a Master List of All Government Lands" (AO 21st), mandating all national government agencies and instrumentalities the submission of a complete inventory of all their lands or inventories in their possession.

It can be recalled that this Office issued a MEMORANDUM OULLA-2024-1160 dated 05 August 2024, requiring the submission of data related to school site inventory. In relation therewith, this Memorandum serves as a directive to update the previously submitted data to reflect additional fields/columns included in the template provided by the Department of Environment and Natural Resources-Land Management Bureau ("DENR-LMB") in their Letter dated 27 December 2024. These updates aim to gather relevant information on DepEd School Site Properties.

Furthermore, the Schools Division Offices (SDOs) that have not yet submitted their data are reminded to comply promptly.

All SDOs must ensure compliance with the submission of the requested data for AO 21.