



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

19 Dec 2025

DIVISION MEMORANDUM
SGOD-2025-270

**WORKSHOP ON DESIGNING NEEDS-BASED PD PROGRAM PROPOSALS
FOR QUALITY ASSURANCE**

To: Public Schools District Supervisors / Principal In-charge
Concerned Personnel
This Division

1. To uphold the Department's commitment to delivering quality, relevant, and compliant Professional Development programs, the Schools Governance Operations Division – Human Resource Development Section will conduct a Workshop on Designing Needs-Based PD Program Proposals for Quality Assurance on December 22–23, 2025, at Venue 88, General Santos City.
2. This activity aims to:
 - a. orient participants on the standards, policies, and requirements of PRC for Continuing Professional Development (CPD) accreditation;
 - b. strengthen participants' competencies in aligning PD program objectives, content, and implementation plans with PRC CPD guidelines and DepEd quality standards;
 - c. prepare refined and quality-assured PD program proposals that are ready for submission as CPD accreditation applications to PRC; and
 - d. prepare and compile essential documentation for effective program management support.
3. Please see attached program matrix and list of participants.
4. For inquiries, contact Rehanee P. Sambuto at mobile number 09385540626 and Madina P. Loguioman at 09193702488.
5. For the information, guidance, and compliance of all concerned.

RUTH L. ESTACIO PhD, CESO V
Schools Division Superintendent



Republic of the Philippines
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Encl.: As stated

Reference: N o n e

To be indicated in the Perpetual Index
under the following subjects:

WORKSHOPS

Adriano A. Daligdig/SGOD/MLA – workshop on designing needs-based
pd program proposals for quality assurance
1283/December 19, 2025



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Activity Matrix

Time	Topic/s	Person In-charge
Day 1		
8:00-9:00	Registration a	
	Phil. National Anthem	AVP
	Prayer	AVP
	Regional Hymn	AVP
	Sarangani Hymn	AVP
	Checking of Attendance	Rehanee P. Sambuto, SEPS
	Welcome Message	Ma. Shirley M. Cardinal, SGOD Chief
	Statement of Purpose	Atty. Nelyn B. Frinal, CESO VI
	Message	Ruth L. Estacio, Ph.D, CESO V
9:00-12:00	Learning Resource Package Development for NEAP Recognition and PRC Accreditation	Madina P. Loguioman, EPS II
12:00-1:00	Lunch Break	
1:00-4:00	Workshop	Participants
4:00-5:00	Submission of Outputs	Participants
	Online Evaluation	
Day 2		
8:00-8:30	Management of Learning - Attendance - Previous Session Recap - Singing of Makabayan Song - Energizer	
8:30-12:00	Workshop	Participants
12:00-1:00	Lunch Break	
1:00-4:00	Presentation and Critiquing	Participants
4:00-5:00	Submission of Outputs Closing Prayer	Participants
	Online Evaluation	
	Program Host	Aiza E. Cruz, ADAS II



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List of Participants

No.	Name	Position
1	Estacio, Ruth L.	Schools Division Superintendent
2	Frinal, Nelyn A.	Schools Division Superintendent
3	Panes, Donna S.	Chief CID
4	Cardinal, Ma Shirley M.	Chief SGOD
5	Adriano, Daligdig A.	Education Program Supervisor
6	Sambuto, Rehanee P.	Senior Education Program Specialist
7	Loguioman, Madina P.	Education Program Specialist II
8	Dinopol, Araceli J.	Senior Education Program Specialist
9	Sales, Jestoni	Education Program Specialist II
10	Martin, Romeo L.	Senior Education Program Specialist
11	Villaluz, Ismael R.	Education Program Specialist II
12	Constantino, John Jerson P.	Education Program Supervisor
13	Alba, Judith Baluyot	Education Program Supervisor
14	Tagala, Reynaldo Café	Education Program Supervisor
15	Gulam, Edward Ryan Flores	Education Program Supervisor
16	Cabaylo, Noli G.	Public Schools District Supervisor
17	Cabanalan, Fernie	Public Schools District Supervisor
18	Barenan, Felix, Jr.	Public Schools District Supervisor
19	Arago, Argelio	Public Schools District Supervisor
20	Sumagka, Susana S.	School Principal III
21	Quijano, Josie Teofila N.	Vocational Administrator II
22	Morales, Margie B.	School Principal II
23	Rodis, Suzzette C.	School Principal II
24	Dinasas, Irma Mae G.	Administrative Officer V
25	Alquiza, Joanna Gay C.	Administrative Officer IV
26	Undray, Ranolyn U.	Accountant III
27	Prena, Donna Rizza C.	Administrative Officer II
28	Lariosa, Jemielyn C.	Administrative Officer II
29	Alcano, Almanzur R.	Technical Assistant I
30	Dela Gente, Marlene	Administrative Officer II
31	Nacion, Ruel G.	Head Teacher I
32	Tudayan, Estylinda	Nurse II
33	Cruz, Aiza E.	Administrative Assistant II