



Republic of the Philippines  
**Department of Education**  
SOCCSKSARGEN REGION  
SCHOOLS DIVISION OF SARANGANI

15 Dec 2025

**DIVISION MEMORANDUM**  
OSDS-2025-185

**SKELETAL WORKFORCE DURING THE DIVISION OFFICE YEAR-END  
PERFORMANCE EVALUATION CUM PLANNING FOR CY 2026**

To: Assistant Schools Division Superintendent  
Public Elementary and Secondary School heads  
All Others Concerned

1. In reference to Office Memorandum Number SGOD-2025-092 titled "Division Office Year-end Performance Evaluation cum Planning for CY 2026 and Awarding Ceremony for Division Office Based Personnel Awards on December 15-17, 2025, at Greenleaf Hotel, General Santos City, the personnel listed in the enclosure are advised to render their services as skeletal workforce.
2. For inquiries, contact Mr. Roel D. Balbareno at 09773941073.
3. For the information and guidance of all concerned.

**RUTH L. ESTACIO PhD, CESO V**  
Schools Division Superintendent

Encl.: As stated

Reference: As stated

To be indicated in the Perpetual Index  
under the following subjects:

**PROGRAMS**

Irma May G. Dinasas/OSDS/MLA – skeletal workforce during the division office year-end  
performance evaluation cum planning for cy 2026  
1270/December 15, 2025



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| <b>SKELETAL WORKFORCE</b> |                                       |
|---------------------------|---------------------------------------|
| ADMINISTRATIVE SERVICES   | MARIA GENTILES                        |
|                           | JUSTINE FAYE TAGALA                   |
| CASH                      | REGINE REMOROZA                       |
|                           | MICHELLE DELOS REYES                  |
|                           | RENA KREZA MONDEJAR                   |
| PERSONNEL UNIT            | ANGELLE MAE PALER                     |
|                           | JOMARIE PALER                         |
|                           | JAY AR MABINI                         |
| PROPERTY                  | CHERRY LOVE CANGAYO                   |
| LEGAL UNIT                | MELANIE LUGOD                         |
| RECORDS                   | MARY JOY ALQUIZA                      |
|                           | CLAUDINE LUTERO                       |
| ACCOUNTING                | ABIGAIL JUCOY                         |
| SGOD                      | JEMIELYN LARIOSA                      |
| CID                       | ROSHELLE APUD                         |
| ASDS OFFICE               | RHEA FE JADE SENINA (12/15/2025)      |
|                           | MICHELLE ANN DELOS REYES (12/16/2025) |
|                           | MERIC VILLAFRANCA (12/17/2025)        |
| OSDS PROPER               | KATHY GLADE M. CORILLA                |
|                           | RALF JAYVENE C. ALABA                 |