



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

18 Nov 2025

DIVISION MEMORANDUM
SGOD-2025-251

DISSEMINATION OF REGIONAL MEMORANDUM PPRD-2025-048
SUBMISSION OF GRADE 12 LEARNERS' INFORMATION

To: Assistant Schools Division Superintendent
Public Schools District Supervisors concerned
Public and Private Secondary School heads

1. For the information and guidance of all concerned, enclosed is a copy of Regional Memorandum PPRD-2025-048 dated November 13, 2025, titled **Submission of Grade 12 Learners' Information**.
2. In compliance with the instructions indicated in the said memorandum, the deadline for submission for this division is on **December 5, 2025**.
3. For more quires, please kindly coordinate with the planning office - Mr. Bualan Y. Abid Jr. at number 0928-438-2483.
4. Widest dissemination of this Memorandum is desired.

RUTH L. ESTACIO PhD, CESO V
Schools Division Superintendent

Encl.: As stated
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

PROGRAMS

Adriano A. Daligdig/SGOD/MLA – dissemination of regional memorandum pprd-2025-048
submission of grade 12 learners' information
1182/November 18, 2025



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13 Nov 2025

REGIONAL MEMORANDUM
PPRD-2025-048

SUBMISSION OF GRADE 12 LEARNERS' INFORMATION

To: Schools Division Superintendents
School Heads of Public and Private Schools with Grade 12 Enrollment
Division Planning Officers

1. This is in reference to the Memorandum of Understanding between the Department of Education, Technical Education and Skills Development Authority, and Commission on Higher Education for the on-going system development for the traceability of learners in this region.

2. With this triumvirate undertaking, DepEd Region XII has been chosen as the pilot region for the testing of the system. The LIS Coordinators of Private and Public Schools are enjoined to download the template bit.ly/Learners-Details and upload the needed data in Excel File through the link: bit.ly/Grade12-Learners-Traceability.

3. The file shall contain the following details for SY 2021-2022, SY 2022-2023, SY 2023-2024 and SY 2024-2025:

1. **List of Grade 12 Learners with their respective Learner Reference Number, Full Name (Last Name, First Name, Middle Name)**
2. **Birthdate**
3. **SHS Strand**
4. **Ethnicity and other pertinent data as indicated in the template**

4. For further inquiries, contact Dr. Glenn A. Bisnar – PPRD Chief, through glenn.bisnar@deped.gov.ph or Raffy G. Herrera – EPS through raffy.herrera001@deped.gov.ph or Lovely Z. Ramos, Planning Officer III through lovelyz.ramos@deped.gov.ph.

5. For information and compliance of all concerned.

Digitally signed by
Rocafort Carlito Dalisay
Adobe Acrobat Reader
version: 2023.006.20380

CARLITO D. ROCAFORT
Director IV

Enclosures: None
References: MOU of DepEd, CHED, and TESDA
Allotment: None
To be included in the Perpetual Index
under the following Subjects:

DATA
INFORMATION

GAB/PPRD/RM – SUBMISSION OF GRADE 12 LEARNERS' INFORMATION
047/November 13, 2025



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