



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

11 Nov 2025

DIVISION MEMORANDUM
OSDS-2025-175

**CALL FOR SUBMISSION OF DOCUMENTS FOR THE FY 2025
ADMINISTRATION OF NATIONAL ASSESSMENT FOR SCHOOL HEADS (NASH)-
BATCH 2**

To: Assistant Schools Division Superintendent
Chief-Schools Governance Operations Division
Chief- Curriculum Implementation Division
Public Schools District Supervisors
Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to Department Memorandum No. 69., s. 2025, the National Assessment for School Heads (NASH), this Office hereby announces the **Call for Application for Batch 2 takers of the National Assessment for School Heads (NASH)**. The tentative schedule for NASH Batch 2 takers shall be on the following dates:

Examination		Schedule	Target Takers
Batch 2	Mock Examination	November 30, 2025	<ul style="list-style-type: none">Head Teachers and Assistant School Principals (regardless of whether they meet the QS for School Principal I)FY 2021 NQESH Category C TakersFY 2023 NQESH Category B and C TakersOther personnel who are qualified based on the New CSC-approved QS.Those who have taken the NASH Batch 1 With Developmental Areas may take the NASH Batch 2
	Actual Examination	December 7, 2025	



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Qualification Standards for Principal I as approved by CSC and DepEd Order 19, s. 2025.

Education	Training	Experience	Eligibility
Master's degree in Education, or Educational Management, or Educational Leadership; or Master's degree in relevant learning area with at least 9 units in Management	32 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, School Management and Operations, Instructional Leadership acquired within the last 5 years	5 years teaching experience and 1 year relevant in any of the following: learning area coordination, subject area supervision, school management and operations, instructional supervision	RA 1080, as amended (Teacher)

2. **Interested applicants** are encouraged to submit their application documents **on or before November 13, 2025**. Late submissions will not be entertained.
3. Applicants are required to register online by filling up personal data in this link: **bit.ly/NASHBATCH2REGFORM**. The Personnel Unit will not accept application without online registration.
4. The **application documents** to be submitted are as follows:
 - a. Registration Form (can be accessed at: bit.ly/NASHRegistrationForm)
 - b. Photocopy of the approved IPCRF/OPCRF (at least VS for the last two consecutive rating periods) duly certified by the authorize personnel in the SDO;
 - c. Original copy of the updated Service Records, duly certified by the SDO AO V;
 - d. Photocopy of TOR or Diploma of relevant Master's Degree;
 - e. Two passport-size photos with Name Tag, signed at the back (taken within the last 6 months)
 - f. Additional documentary requirements for acting School Heads (TIC)- Photocopy of the Designation Order or Special Order as School Head or TIC of a public school duly signed by SDS.
5. For inquiries, contact Mr. Roel D. Balbareno at 09773941073.
6. For the information and guidance of all concerned.

RUTH L. ESTACIO PhD, CESO V
Schools Division Superintendent



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Encl.: N o n e

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

APPOINTMENT
HIRING
RECRUITMENT
SELECTION

Roel D. Balbareno/OSDS/MLA – call for submission of documents for the fy 2025 administration
of national assessment for school heads (nash)- batch 2

1135/November 11, 2025