



Republic of the Philippines  
**Department of Education**  
SOCCSKSARGEN REGION  
SCHOOLS DIVISION OF SARANGANI

26 Nov 2025

**DIVISION MEMORANDUM**

CID-2025-436

**MUNICIPAL SEMINAR WORKSHOP ON THE ADMINISTRATION OF  
CONTEXTUALIZED SPECIAL NEEDS EDUCATION (SNED)  
ASSESSMENT TOOLS TO IDENTIFY LEARNERS  
WITH DIFFICULTIES IN MAITUM**

To: Chief Education Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads

1. In line with the Division Memorandum CID-2025-000, Entitled **SEMINAR WORKSHOP ON THE ADMINISTRATION OF CONTEXTUALIZED SPECIAL NEEDS EDUCATION (SNED) ASSESSMENT TOOLS TO IDENTIFY LEARNERS WITH DIFFICULTIES**, the Maitum Municipality will conduct a Municipal-Wide Seminar Workshop **for all School Heads, SNED Coordinator and Receiving Teachers** on Decemebr 4-5, 2025, at Maitum Municipal Gymnasium, Maitum, Sarangani Province.
2. Expenses related to the conduct of the said activity shall be charged against Special Education Fund (SEF) of Maitum Municipality
3. For inquiries, contact Fenelia M. Cuaresma, Maitum 1 District SNED Coordinator at 09308058355 or Eriel L. Napila, Maitum 1 DPIC at 09214154289.
4. Immediate dissemination of this Memorandum is desired.

**RUTH L. ESTACIO PhD, CESO V**  
Schools Division Superintendent

Encl.: Activity Matrix  
List of Participants

Reference: As stated

To be indicated in the Perpetual Index  
under the following subjects:

**PROGRAMS**

Judith B. Alba/CID/MLA – municipal seminar workshop on the administration of contextualized special needs education (sned) assessment tools to identify learners with difficulties in maitum  
1208/November 26, 2025



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**Enclosure 1: Matrix of Activity**

Title: **SEMINAR WORKSHOP ON THE ADMINISTRATION  
OF CONTEXTUALIZED SPECIAL NEEDS EDUCATION  
(SNED) ASSESSMENT TOOLS TO IDENTIFY LEARNERS  
WITH DIFFICULTIES**

Time	Activity	Person In-charge
<b>Day 1 (December 4, 2025)</b>		
7:00am -7:30am	Arrival	
7:30am-8:00am	Opening Program	<b>PMT / TWG</b>
8:00am-9:30am	Child Journey and History	<b>Julie R. Ortillano, T - I</b>
9:30am – 10:30am	Multiple Intelligences Checklist	<b>Lilybeth R. Valera, SPET - I</b>
10:30am-12:00noon	Adaptive Functional Checklist	<b>Jene A. Duhaylungsod, SPET - I</b>
12:00noon- 1:00pm	<b>L U N C H</b>	
1:00pm – 2:00pm	Hearing Difficulty Checklist	<b>Lilybeth R. Valera, SPET - 1</b>
2:00pm – 3:00pm	Child Behavior and Emotional Assessment Tool	<b>Joanna Loi A. Naval, T-II</b>
3:00pm – 4:00pm	Difficulty in Seeing Checklist	<b>Lilybeth R. Valera, SPET-1</b>
4:00pm – 5:00pm	Developmental Milestone Checklist	<b>Jene A. Duhaylungsod, SPET - I</b>
<b>Day 2 (December 5, 2025)</b>		
7:30am – 8:00am	Management of Learning	<b>PMT / TWG</b>
8:00am – 9:30am	Applying Adaptive Skills Assessment Tool	<b>Jene A. Duhaylungsod, SPET- I</b>
9:30am – 10:30am	Learning Difficulty Checklist	<b>Joanna Loi A. Naval, T-II</b>
10:30am – 12:00noon	Communication Difficulty Checklist	<b>Lilybeth R. Valera, SPET - 1</b>
12:00noon 1:00pm	<b>L U N C H</b>	
1:00pm- 2:30pm	Cognitive Skills Functional Checklist	<b>Jene A. Duhaylungsod, SPET - I</b>
2:30pm – 4:00pm	Parent and Teacher Information Checklist	<b>Julie R. Ortillano, T-1</b>
4:00pm – 4:30pm	Closing Program	<b>PMT / TWG</b>



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**Enclosure 3: List of Participants**

Name of Participants	Role	School
Argelio D. Arago	PSDS	Maitum 2
Eriel L. Napila	DPIC	Maitum 1
Fenelia Cuaresma	District SNED Coordinator	VTG Elem. School
Jene Duhaylungsod	Resource Speaker	Malalag CESSC
Lilybeth Valera	Resource Speaker	Malalag CESSC
Joanna Loi Naval	Resource Speaker	Malalag CESSC
Julie Ortillano	Resource Speaker	VTG Elem. School
Richard Nixon Rayray	School Head	Angko ES
Jayson Mobesar	School Head	Batian ES
Noemi K. Cuaresma	School Head	Dimatingkal-Kamid ES
Rolando V. Balaza Jr.	School Head	Henry Molok Reisland Jr ES
Ailen M. Valdez	School Head	Kiayap ES
Marilou Y. Matulac	School Head	Kipalkuda ES
Joel N. Naval	School Head	Linao ES
Marjorie D Rebueno	School Head	Lumotan ES
Rex S. Bragado	School Head	Maitum ES
Joel F. Gutierrez JR.	School Head	Maguling NHS
Jemima M. Panes	School Head	Malalag NHS
Montasir Ali	School Head	Mindupok ES
Sepher Pagaray	School Head	Pangi ES
Leonarda F. Katug	School Head	Perrett CIS
Editha T. Piang	School Head	Pinol ES
Analyn T. Barretto	School Head	Rudes ES
Esmenia Cabanag	School Head	Sison ES
Sandra Luck B. Nantin	School Head	Sitio Nara ES
Joenard O. Yata	School Head	Ticulab ES
Cheryl Ruth D. Bacolod	School Head	Tuanadatu ES
Sheigfrid G. Corpuz	School Head	Wali IS
Emerlita S. Agunat	School Head	Reganit ES
Warlito T. Cortez	School Head	Upo ES
Christopher O. Tañedo	School Head	Wata Wanan IPS
Shier John R. Pudadera	SNED Coordinator	Angko ES
Alner Adulacion	SNED Coordinator	Batian ES
Angela A. Avila	SNED Coordinator	Dimatingkal-Kamid ES
Cristinalyn R. Sarenas	SNED Coordinator	Henry Molok Reisland Jr ES
Cherry Rose R. Valdez	SNED Coordinator	George Yabes PS
Shela Marie V. Santiago	SNED Coordinator	Kiayap ES
Angel Krystle B. Espulgar	SNED Coordinator	Kipalkuda ES
Lielyn Villaaanueva	SNED Coordinator	Linao ES
Estifanny N. Balanon	SNED Coordinator	Lomutan ES
Maharah B. Angkanan	SNED Coordinator	Maguling NHS
Arlene Therese E. Adon	SNED Coordinator	Malalag NHS



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Josie Ann D. Aganad	SNED Coordinator	Maitum ES
Mariet C. Magdaluyo	SNED Coordinator	Mindupok ES
Shelah Marie D. briones	SNED Coordinator	Pangi ES
Gerlie A Apaz	SNED Coordinator	Perrett CIS
Asiah P. Angkanan	SNED Coordinator	Pinol ES
Norshiela A. Jailani	SNED Coordinator	Reganit ES
Shierra Mae L. Rayray	SNED Coordinator	Rudes ES
Rowena R. Loreco	SNED Coordinator	Sison ES
Riza Mae C. Lopez-	SNED Coordinator	Sitio Nara ES
Amy Liza M. Napila	SNED Coordinator	Ticulab ES
Emelyn L. Datang	SNED Coordinator	Tuanadatu ES
Jay Arc C. Gregorio	SNED Coordinator	Upo ES
Julie Ortillano	SNED Coordinator	Virginia Garcia Tanedo ES
Juliet P. Doctor	SNED Coordinator	Wali IS
Carla T. Matambo	SNED Coordinator	Wata Wanan IPS
April Oquindo	Receiving Teacher	Angko ES
Evelyn Pudader	Receiving Teacher	Batian ES
Zorayda D. Pinto	Receiving Teacher	Dimatingkal-Kamid ES
Ayessa Marie R. Negrillo	Receiving Teacher	Henry Molok Reisland Jr ES
Crestine Mae N. Campos	Receiving Teacher	George Yabes PS
Brenna Jane V. Ramos	Receiving Teacher	Kiayap ES
Angel Krystle B. Espulgar	Receiving Teacher	Kipalkuda ES
Margie Mayled	Receiving Teacher	Kipalkuda ES
Sherlyn Alta	Receiving Teacher	Linao ES
Mary Rose M Barina	Receiving Teacher	Lomutan ES
Lejan P. Abequibel	Receiving Teacher	Malalag Central ESSC
Jerome Estigo	Receiving Teacher	Malalag Central ESSC
Mary Jane P. Cabiji	Receiving Teacher	Malalag NHS
Mark John Pantua	Receiving Teacher	Malalag NHS
Kinex Gay A. Suriaga	Receiving Teacher	Maguling NHS
Emily C. Ramos	Receiving Teacher	Maitum ES
Cylie Ann C. Sagle	Receiving Teacher	Mindupok ES
Mary Jean B. Bayudan	Receiving Teacher	Reganit ES
Noverly E. Romero	Receiving Teacher	Pangi ES
Benjie Claire C. Acosta	Receiving Teacher	Pinol ES
Liabel V. Jamora	Receiving Teacher	Perrett CIS
Cristina B. Armenta	Receiving Teacher	Rudes ES
Estorina B. Tugade	Receiving Teacher	Sison ES
Carlita D. Fado	Receiving Teacher	Sitio Nara ES
Darlene B. Jamero	Receiving Teacher	Ticulab ES
Sarah Jane B. Sulog	Receiving Teacher	Tuanadatu ES
Shinar G. Ubando	Receiving Teacher	Upo ES
Karyn M. Corpuz	Receiving Teacher	Virginia Garcia Tanedo ES
Bienvenido Alcantara	Receiving Teacher	Wali IS
Jaycelle L. Manibog	Receiving Teacher	Wata Wanan IPS
Jomer Del Rosario	PMT	Batian ES
Albert Boque	PMT	Angko ES
Ceizle L. Mariveles	PMT	Kipalkuda ES