



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

17 Nov 2025

DIVISION MEMORANDUM

CID-2025-412

ADDITIONAL INFORMATION ON THE CONDUCT OF
REGIONAL SCIENCE AND TECHNOLOGY FAIR 2025

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
Public Secondary School Heads
All Concerned

1. In reference to Regional Memorandum CLMD-2025-357 re: Additional Information on the Conduct of Regional Science and Technology Fair 2025, all participants are hereby informed that the venue shall be at Dadiangas West Central Elementary School, General Santos City.

2. All coaches are required to pay a registration fee of Nine Hundred Pesos (Php 900.00), to cover meals, polo shirts, and other materials, medals and trophies for the winners, as well as the honorarium of the SRC and RTWG. Meanwhile, the judges' honorarium shall be charged against CLMD local and RSTF funds, subject to usual accounting and auditing procedures.

3. The payment will be coursing through to the DepEd RO XII Cashier's Office or through the following bank details on or before **November 14, 2025**.

Bank: Philippine Veterans Bank-Koronadal City Branch/GSC branch
Account Number: 0000590000154
Account Name: DepEd RO XII Trainings and Seminars

4. Upon payment of the registration fee at the Cashier's Office of DepEd Regional Office XII or deposited at the GSC branch of Philippine Veterans Bank, all coaches of participating schools are requested to complete the online registration form accessible via the following link:

<https://tinyurl.com/2025RSTFOnlineRegistration>.

5. Participants shall submit digital copies of manuscripts, a 2-minute video explainer and required documents and attachments (ISEF forms and enclosures) to the RSTF focal person with official endorsement by the division office to the regional office submitted on or before November 15, 2025, through this drive <https://tinyurl.com/RSTF2025OnlineRegistration>.

6. Online meetings shall be conducted through the following schedules:

| RTWG | Date and Time | Platform |
|------|---------------|----------|
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| Education Program Supervisors (RO and SDO) | November 04, 2025 | Google Meet |
| All RTWG | November 17, 2025 | Google Meet |
| SRC | November 18, 2025 | Google Meet |

7. See the following enclosures for references:

Enclosure 1: 2025 RSTF Technical Working Group and Scientific Review Committee (SRC) members

Enclosure 2: Additional Contest Guidelines

Enclosure 3: Program Matrix

8. All other information in the previous memorandum is still enforced.

9. For inquiries, contact Marlou M. De Arce, EPS at 09186185458.

10. Immediate dissemination of this Memorandum is urgently desired.

RUTH L. ESTACIO PhD, CESO V
Schools Division Superintendent

Encl.: As stated

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

PROGRAMS

Judith B. Alba/CID/MLA – additional information on the conduct of regional science and technology fair 2025
1167/November 17, 2025



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Enclosure 1 to the Division Memorandum CID-2025-

2025 Regional Technical Working Group(RTWG) and SRC Members

| RTWG | Person/Group Assigned |
|---|--|
| Overall Management | Lead: Carlito D. Rocafort, Director IV Co-lead: Kathrine H. Lotilla, Director III Member: Shienna Lyn L. Antenor, OIC CES |
| Program Management | Lead: Dantly S. Villanueva, EPS |
| Finance | Lead: Maria Jeanette E. Delima Co-lead: Cherryl Villa |
| Secretariat They shall ensure that attendance is filled out for the RTWG only. They are also responsible for distributing the T shirts for the RTWG and filling out the distribution list. They shall prepare an online form for the Opening and closing program attendance. Print and turn over the result to the REPS. There shall be attendance per category per contest. This shall be distributed by the secretariat to the SRC assigned, gather and submit it to the REPS. Assigned SRC shall create the attendance form per contest (RSTF) based on the registration. | Lead: Randy Porras, EPS Co-Lead: Maria Consolacion Hidalgo Members: 1. Nikka Mae Ragasa 2. April Ann Vapor 3. Emelinda Pono 4. Arsenia Gelig 5. Ellen Jumao-as |
| Venue and Hall Preparation Ensure that the venue is ready. Conduct fogging. Maximize division resources | Lead: Cyril Forro, EPS Co-lead: Erlyn Garay, P-III Members: 1. Ma. Theresa Ortiz 2. Catherine Gadaingan 3. Allenda Pelaez 4. Dannes Sagayno |
| Food Contact the supplier and ensure that | Lead: Ma. Teresa G. Hallegado, EPS Co-lead: Gina G. Uy, P-III |



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| <p>the food is delivered on time to the designated places. Shall coordinate with the host division for assistance in delivering the snacks.</p> | <p>1. Aurora Solamo 2. Elna Almirol 3. Jennry Mesias</p> |
| <p>Certificates, Medals, Tokens, T shirt</p> <p>Shall prepare all the Certificates</p> <ul style="list-style-type: none"> a. Participation b. Coach c. Winners d. Winning Coach e. RTWG f. Judges g. Writers <p>Note: Certificate for winners should be personalized.</p> | <p>Lead: Marlou M. De Arce, EPS Co-lead: Jodan Manua. EPS-II Members: 1. Rowena C. Pombo 2. Maridel Banaston 3. Rosalie Traya 4. Chris Jan C. Brillantes 5. Janet C. Figueroa</p> |
| <p>Accommodation, Peace and Security, Program</p> <p>Coordinate with local partners to ensure peace and security of the school, facilitate the readiness of the billeting quarters . Ensure smooth flow of the opening and closing programs of the event.</p> | <p>Lead: Edilbert A. Reyes, EPS Co-Lead: Marivic Miranda, P-II Members: 1. Odette Butil 2. Richard Dueñas 3. Gerlen Nacario 4. Rolando Madeja 5. Ridaliza M. Revuelta</p> |
| <p>Invitation of Judges</p> <p>Communicate and send invitations to judges for the various events, follow up confirmations, and provide event information, ensuring hospitality and logistics if needed.</p> | <p>Lead: Antonio R. Pasigado, EPS Co-Lead: Henry Fritz Diaz, SEPS Members: 1. Eddie Tadiaman 2. Elynette T. Suriaga 3. Beneffer T. Siose</p> |
| <p>Tabulators and Judges, SRC</p> <p>Prepare, distribute, and gather all the Tabulation sheets. The assigned RO facilitator per category in Tuklas shall help in tabulating the results, coordinate with the judges to finalize the results, and deliver the results to the secretariat for the certificate.</p> | <p>Lead: Lenie G. Forro, EPS Co-lead: Ann Soriano Members: 1. Miraflor Albios 2. Jose Raul Echavez 3. Gerald Catalon 4. Lovely Pearl Selibio</p> |
| <p>QAME Prepare the program evaluation report for the 2025 RSTF</p> | <p>1. Nathaniel Bangoc, Jr., EPS</p> |



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| Medical Team Provides on-site medical assistance to participants, facilitators, and staff in case of minor injuries, illnesses, or emergencies. | Lead: Matty B. Napoles, P-III Co-Lead: Kwen Saavedra Member: 1. Stef Granja |
| FACILITATORS PER EVENT (RSTF 2025) | |
| Individual Category | Facilitators |
| LIFE SCIENCE | Cynthia Diaz, Lenie Forro , Jaypee K. Balera |
| PHYSICAL SCIENCE | Leonardo Mission, Antonio Pasigado , Melody Almocera |
| ROBOTICS AND INTELLIGENT MACHINES | Crisanto Bulado, Cherry Escoto , Harold Alvior |
| MATHEMATICS AND COMPUTATIONAL SCIENCE | Jay-ar Lipura, Randy Porras , Alfie A. Gardose |
| NATIONAL SCIENCE INNOVATION EXPO | Maria Isabel Cunanan, Ma. Teresa Hallegado , Chester Ian S. Pineda |
| Team Category | Facilitators |
| LIFE SCIENCE | Jade Palomar, Edilbert Reyes , Cifide Luvit G. Apostol |
| PHYSICAL SCIENCE | Arturo Tingson Jr., Marlou De Arce , Tito Cagang |
| ROBOTICS AND INTELLIGENT MACHINES | Reagan Dagadas, Cyril Forro , Bezalel Testa |
| MATHEMATICS AND COMPUTATIONAL SCIENCE | Dantly S. Villanueva , Michael S. Poblador, Clint Allen Reyes |
| NATIONAL SCIENCE INNOVATION EXPO | Ildefonso Libdan, Ma. Teresa P. Dinero , Janeth Saldivia |
| Scientific Review Committee Facilitate during the contest. Help in ushering the judges to respective venues for presentation and poster. Follow the | Lead: Dantly S. Villanueva Co-lead: Cherry B. Escoto Members: 1. Harold Alvior |



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| guidelines in conduct of Research presentation and ensure the preparedness of all the requirements (Timer, Tabulation, the TV or projector, waiting room). | 2. Kathy Lyn G. Daga-as 3. Nelson Malificiado 4. Janeth Saldivia 5. Charmane Jean Pelonio 6. Josephine Verdeblanco 7. Cifide Luvit Apostol 8. Agustin Pandoma 9. Shiela Butil 10. Paul Vincent B. Bañados 11. Alfie A. Gardose 12. Chester Ian S. Pineda 13. Clint Allen M. Reyes 14. Jaypee K. Balera 15. Rhea Mae Enate 16. Bezalel Testa 17. Maribel Torreña 18. Nyl John Dano 19. Melody Almocera 20. Tito Cagang 21. Christine Gay Tolentino 22. Roy Mantac 23. Johna Jane Fuentes 24. Liezel Castaño |
| Ensure that SRC Checkpoints are reviewed and validated to achieve Ethical and Scientific Standards. Review Research Proposals and Paperwork. | |
| Provide Technical Guidance | |

Enclosure 2 to Division Memorandum CID-2025-



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Contest and Guidelines and Awards

A. Project Video Instructions

1. Record a video (maximum duration 2 minutes) explaining your project. The target audience for this video are the members of the general public who will view the projects virtually during Regeneron ISEF and in the months following. While judges will have access to this video, it will not be the focus of their project review.
2. This video must comply with all **Display & Safety Rules**, particularly those involving logos, acknowledgements, and properly crediting images/graphs/photos.
3. What to include in the video:
 - a. Introduce Yourself: State your full name and your city/state/country. Rather than reciting your project title, consider explaining your project in a single sentence. The video should feature you presenting your project orally, as if in front of your physical project board, presenting to a judge or a member of the public.
 - b. Explain Your Project: Summarize your research into main points:
 - b.1. What did you do?
 - b.2. What did you find?
 - b.3. What conclusions did you draw?
4. Note: The explainer/s should be prominently displayed in the video (as opposed to having the video be prominently your slides). You can use any props or visuals you may have provided that these are within the **Display & Safety rules** (*Tip: This video is a summary statement about your project and the scientific or engineering design process you followed; it is not intended as an advertisement or sales pitch*).
5. The video should not include anyone other than the student researchers of the project.
6. To ensure your video is the best representation of your work, please keep these best practices in mind while filming:
 - 6.a Please speak in English or provide English subtitles.
 - 6.b Fill yourself in a well-lit and non-distracting environment so that the viewer's focus stays on you and your work.
 - 6.c For best results, film your video horizontally (landscape).
 - 6.d Keep the camera still and in place during filming.
 - 6.e Speak clearly and loudly enough that the recording can pick up every word you say.
 - 6.f Avoid long pauses.
 - 6.g Listen to your video after recording to ensure your voice is clear and audible, and that the video has not picked up too much background noise.
 - 6.h The size of the video is **less than 500 MB**.



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7. For additional information, refer to <https://isef.net/home>.

B. Poster Display

1. The size of the poster display is **36 inches in width and 67 inches in height or (3ft x 5.6 ft)**.

C. Oral Presentation

1. Each entry shall have a **5-minute oral presentation**, which will be followed by a **7-minute interpellation**.
2. All student-researchers shall wear **Business Attire**.

D. Other Special Awards

- d.1 Best Poster, Best Presenter/s in each category
- d.2 Best Shout-out.



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Enclosure 3 to the Division Memorandum CID-2025-

Program Matrix for the 2025 Regional Science and Technology Fair

| DAY 1 | |
|------------------|--|
| Time | Activity |
| 8:00 -9:00 a.m. | Arrival and Registration |
| 9:00 -9:15 a.m. | <i>Health Break</i> |
| 9:15 -10:45 a.m. | Opening Program |
| 10:45-11:00 a.m. | Briefing and Orientation of Contests Guidelines, Billeting rooms, and contest venues |
| 11:00 -12:00 nn | Gallery Walk (Poster Presentation) |
| 12:00 -1:00 p.m. | LUNCH |
| 1:00 -4:00 p.m. | TUKLAS-Research Congress for Individual and Team Category |
| 4:00 -5:00 p.m. | Finalization of Results for all events |
| 5:00-6:00 p.m. | Solidarity Meeting and Dinner |
| DAY 2 | |
| 8:00-9:00 a.m. | Project Poster Display Exhibit |
| 9:00 – 9:30 a.m. | <i>Health Break</i> |
| 9:30 -12:00 nn | Closing Program and Awarding of Winners |
| 12:00 -1:00 p.m. | LUNCH |
| 1:00 -2:00 p.m. | Home Sweet Home |