



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

03 Nov 2025

DIVISION MEMORANDUM

CID-2025-374

**PARTICIPATION IN THE ORIENTATION ON BASIC LIBRARY SERVICES AND
UTILIZATION OF SUPPLEMENTARY LEARNING RESOURCES CUM
AWARDING OF MOST FUNCTIONAL SCHOOL LIBRARIES
AND REGIONAL GTA WINNERS**

To: Chief Education Supervisors
Public Schools District Supervisors / Principal In-charge
Principal / School Heads
All Concerned

1. This is to reiterate the attached Regional Memorandum CLMD 2025-341 on the participation of the selected Division personnel, school heads and school-designated librarian in the Orientation on Basic Library Services and Utilization of Supplementary Learning Resources cum Awarding of Most Functional School Libraries and Regional GTA Winners.
2. For inquiries, contact EPS Judith B. Alba, at judith.alba@deped.gov.ph.
3. For the information and guidance of all concerned.

RUTH L. ESTACIO PhD, CESO V
Schools Division Superintendent

Encl.: As stated

Reference: N o n e

To be indicated in the Perpetual Index
under the following subjects:

PROGRAMS

Judith B. Alba/CID/MLA – participation in the orientation on basic library services and utilization of supplementary learning resources cum awarding of most functional school libraries and regional gta winners

1090/November 3, 2025



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21 Oct 2025

REGIONAL MEMORANDUM
CLMD-2025-341

**ORIENTATION ON BASIC LIBRARY SERVICES AND UTILIZATION OF
SUPPLEMENTARY LEARNING RESOURCES CUM AWARDING OF MOST
FUNCTIONAL SCHOOL LIBRARIES & 2025 REGIONAL GTA WINNERS**

To: Schools Division Superintendents

1. The Department of Education – SOCCSKSARGEN Region through the Curriculum and Learning Management Division will conduct an **Orientation of School Heads and Library In-charge on Basic Library Services and Utilization of Supplementary Learning Resources cum Awarding Ceremony of Most Functional School Libraries and 2025 Regional GTA Winners** on **November 21-22, 2025** in **Koronadal City**. Specific venue will be announced through a separate memorandum.
2. The activity aims to:
 - a. provide awareness to designated library in-charge on improving library services and literacy skills in this evolving educational landscape of the department,
 - b. highlight the value of library operations, services and its impact to the school community,
 - c. encourage the development and maintenance of quality library resources and facilities that will address learning gaps and challenges.
 - d. orient library personnel on the utilization of supplementary learning resources (SLRs), and;
 - e. recognize SDOs and schools with functional libraries and regional winners of the 2025 Gawad Teodora Alonzo.
3. See the following enclosures for reference and guidance:

Enclosure 1: List of Participants
Enclosure 2: Activity Matrix
4. Board and lodging of the participants will be charged to FY 2025 PSF Directly Released Funds on TBIMS while travel expenses shall be charged to Region/Division/School MOOE or any available local funds subject to the usual accounting rules and regulations.
5. All participants to this activity are expected to be at the venue on November 21, 2025 for the Opening Program at 8:00 a.m. Hotel check-in will be available from 2:00 p.m. onwards. The first meal to be served at the venue will be a.m. snacks on November 21, 2025.
6. The dress code for the awarding ceremony on **November 22, 2025** is modern Filipiniana-inspired.



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7. Compensatory Time-off (CTO) or Service Credit shall be granted in lieu of the holiday in accordance with DepEd Order No. 53, s. 2003, Updated Guidelines on Grant of Vacation Service Credits to teachers, and CSC-DBM Joint Circular No. 2, s. 2015, Policies and Guidelines on Overtime Services and Overtime Pay for Government Employees.
8. For more information and inquiry, all concerned may contact Mr. Arturo D. Tingson, Jr. REPS-LRMDS at arturo.tingson@deped.gov.ph or Jeanith D. Militante at jeanith.militante@deped.gov.ph.
9. Immediate dissemination of this Memorandum is desired.

CARLITO D. ROCAFORT
Director IV

Encl: As stated
Reference: Regional issuances on Search For the Most Functional Libraries, GTA Awards
Allotment: 2025 PSF – Directly Released Funds for TBIMS
To be indicated in the Perpetual Index
under the following subjects:

LEARNING RESOURCE
WORKSHOPS

ADTJR/CLMD/RM – ORIENTATION OF SCHOOL HEADS AND LIBRARY IN-CHARGE ON BASIC LIBRARY SERVICES AND UTILIZATION OF SUPPLEMENTARY LEARNING RESOURCES CUM AWARDING OF MOST FUNCTIONAL SCHOOL LIBRARIES AND 2025 REGIONAL GTA WINNERS
360/October 21, 2025



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Enclosure 1 to Regional Memorandum CLMD-2025-341

LIST OF PARTICIPANTS

No.	Name	Designation	Division
1	Luz Lalli L. Ferrer	CLMD Chief	RO XII - CLMD
2	Arturo D. Tingson, Jr.	EPS-LRMS	
3	Jeanith D. Militante	Regional Librarian	
4	Joe Marie Parmisana	TAS	
5	Johnny Maniago	ADAS II	
6	Juvy Nitura	EPS-LRMS	Cotabato Province
7	Analyn Madera	PDO II	
8	Edna Mojica	Division Librarian	
9	Mary Anne Barrientos	Principal II/TWG	
10	Lovella O. Maguad	Principal	
11	Precious Grace U. Pajadora	Library In-charge	
12	Marjelyn Balala	Principal	
13	Jobert D. Gabia, RL	Librarian	
14	Cynthia B. Bustillo, Edd	Principal	
15	Jessa Mae Posadas	Library In-charge	
16	Jocelyn P. Abranilla	Library In-charge	
17	Armie D. Coycoyen	Library In-charge	
18	Jenelyn U. Mantawil	Library In-charge	
19	Michael T. Bautista	Library In-charge	
20	Aileen Jamero	EPS-LRMS	General Santos City
21	Valentine Loable	PDO II	
22	Wewona Abraham	Division Librarian	
23	Reagan Rivera	HT I/TWG	
24	Mylene Arzadon	Principal I / TWG	
25	Elaine Ruth Villero	HT II/TWG	
26	Doren John Bernasol	TI/TWG	
27	Karen Mae Crampatanta	MT I/TWG	
28	Iris R. Visaya	Principal	
29	Noriette E. Gordo	Library Incharge	
30	Matty B. Napoles	Principal	
31	Edna F. Ibañez	Library In-Charge	
32	Marivic S. Miranda	Principal	
33	Anabelle L. Tugna	Library In-Charge	
34	Marilyn Avanceña	Principal	
35	Jem Paul Gordo	Library In-Charge	
36	Arlyn Alboroto	Principal	
37	Raymond O. Galapin	Library In-Charge	
38	Hazel Aparece	EPS-LRMS	Kidapawan City
39	Adolf John Montero	PDO II	
40	Alea Narciso	Division Librarian	
41	Rowena Zamora	Library-In-Charge	
42	Julieta S. Raz	Principal	
43	Emelyn B. Catulong	Librarian-II	



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Republic of the Philippines
Department of Education
 SOCCSKSARGEN REGION

44	Glady Pagunsan	PSDS/OIC Principal	
45	Elmarie A. Velesrubio	Library-In-Charge	
46	Rhodora M. Dano	Principal	
47	Irene Rose B. Cipriano	Library-In-Charge	
48	Edgar Maunes	Principal	
49	Kasandra Niña B. Pejaner	Library-In-Charge	
50	Noralyn O. Evasco	Principal	Koronadal City
51	Evelyn Frusa	EPS-LRMS	
52	Jay Sotelo	PDO II	
53	Arvin Tejada	Division Librarian	
54	Ma. Fe Lita S. Yparraguirre	Principal IV	
55	Mark Anthony Ocampo	Library In-Charge	
56	Lennie T Latigo	Principal I	
57	Aimee J. Sioco	Teacher-Librarian	
58	Dolores L. Carreon	Principal I	
59	Ana Liza F. Serra	Library In-Charge	
60	Maria Leila Y. Tejada	Principal II	
61	Jay Panganon	Library In-Charge	
62	Rey T. Dela Rosa	Principal I	
63	Esther Grade M. Nobleta	Library In-Charge	Sarangani
64	Judith Alba	EPS-LRMS	
65	Aletha Jane Galvez	PDO II	
66	Maylene Grigana	Division Librarian	
67	Ascer P. Abellon, Jr.	HT III/TWG	
68	German Piamonte	Principal IV	
69	Jellen M. Peñafiel	School Librarian I	
70	Jose Mancao	Principal I	
71	Joylyn C. Ambrocio	Teacher I	
72	Josie Teofila Quijano	Voc. School Administrator	
73	Evelyn P. Alantoson	School Librarian III	
74	Menen Sagarino	School Principal	
75	Fely Rose S. Pagcay	Library In-Charge	South Cotabato
76	Maximo Cabanlit	School Principal	
77	Cherry C. Alo	Library In-Charge	
78	Nelida Castillo	EPS-LRMS	
79	Leomel Ledda	PDO II	
80	Vincent Bryan Umadhay	Division Librarian	
81	Nino Jacobe	PIC/PIII/TWG	
82	Elena M. Losaria	MT/TWG	
83	Mark Louie C. Parcasio	Library In-Charge	
84	Jane M. Bañaga	Principal II	
85	Analyn M. Tejada	Master Teacher I	
86	Benjie M. Tejada	Principal I	
87	Emilyn B. Borja	Principal III	
88	Annaliza V. Antonio	Library In-Charge	
89	Christine Shyrell R. Manansala	Library In-Charge	
90	Ma. Lorie M. Ogatis	Librarian I	
91	Arlene F. Gepulango	Librarian I	



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92	Roselle T. Maliam	Librarian I	Sultan Kudarat
93	Sheryl Osano	EPS-LRMS	
94	Joanne Maputi	PDO II	
95	Rachel Velasto	Division Librarian	
96	Roselita E. Berico	School Principal I	
97	Maria Liza M. Coronacion	Library In-Charge	
98	Ruby V. Lapidez	School Principal I	
99	Norma K. Utto	Library In-Charge	
100	Al A. Abay	School Principal II	
101	Roselyn M. Besmanos	Library In-Charge	
102	Eric M. Lamasan	School Principal I	Tacurong City
103	Therese P. Devera	Library In-Charge	
104	Mary Ann P. Aliman	School Principal III	
105	Bernadette A. Panoso	Library In-Charge	
106	Ivy Lamintao	EPS-LRMS	
107	Leonora Po	PDO II	
108	Delia Eliarda	Division Librarian	
109	Ma. Dianne Joy Dela Fuente	SEPS/TWG	
110	Charo Q. Lajo	Principal I	
111	Quincy A. Aduca	Library In-Charge	
112	Samson M. Tallodar	Principal II	Cotabato Province
113	Airen B. Casama	Library In-Charge	
114	Melanie B. Delos Santos	Principal II	
115	Roselyn O. Calderon	Library In-Charge	
116	Ma. Teresita H. Escobia	Principal IV	
117	Ophelia P. Bactong	Library In-Charge	
118	Ma. Teresa E. Ruz	Principal I	
119	Janette P. Celeste	Library In-Charge	Koronadal City
2025 Regional GTA Winners			
120	Claribel Amor M. Juromay	T III/Author	
121	Paul Christian C. Singco	T III/Illustrator	
122	Jame A. Valenia	MT I/Author	
123	Randy E. Dimamay	MT I/Illustrator	
124	Dally Rivera Digal	T II/Author	
125	Roselie B. Lopez	T I/Illustrator	
126	Tina J. Escalona	EPS/Author	
127	Danilo Banaay	MT I/Illustrator	
128	Michelle Joy G. Soquita	T III/Author	
129	Erma S. Bigwas	T I/Illustrator	
130	Jocelyn G. Ruiz	T III/Author	Koronadal City
131	Joy Y. Intong	T III/Author	
132	Lips F. Hiso	T III/Author	
133	Rachel T. Togonon	T I/Illustrator	
134	Sonny Boy K. Mando	T III/Author	
135	Angelou D. Samillano	T I/Illustrator	
136	Rommel M. Boton	ISD Teacher/Author	
137	April joy S. Gella	T III/Author	
138	Michelle Ann C. Caras	T III/Illustrator	



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139	Janice Del Mundo	T III/Author	South Cotabato
140	Herlyn Jan Marie J. Avancena	T III/Illustrator	
141	Anna lou C. Suyamin	T III/Illustrator	
142	Ronel D. Caligdog	MT I/Author	
143	Katherine Jane A. Calibang	T III/Author	
144	Cecille N. Solidario	SPET I/Author	Sultan Kudarat
145	Tracy Joy D. Palmares	T III/Illustrator	
146	Jayson Praile	T III/Author	
147	Joshua Boy D. Danque	T III/Illustrator	
148	Fely F. Dipol	T III/Author	
149	Fitzroy Cezar M. Dagol	SPET I/Author	Tacurong City
150	Marvin P. Suarez	T III/Author	
151	Bensar C. Kahil	T II/Author	
152	Orlie L. Antenorio	T III/Author	
153	Leny R. Ruelan	T III/Author	
154	Lino S. Gayalino	SST I/Illustrator	Tacurong City
155	Czar Japhet G. Deles	T I/Author	
156	Jeff Marceller L. Goce	T III/Author	
157	Judy Mae L. Macapagal	T II/Author	
158	Norihan V. Usman	T III/Illustrator	



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Enclosure 2 to Regional Memorandum CLMD-2025-341

ACTIVITY MATRIX

TIME	PARTICULAR	FACILITATOR
DAY 1 – Nov. 21, 2025		
7:45 – 8:00 am	Registration	TWG
8:30 am – 9:00 am	Opening Program a. Preliminaries - National Anthem - Opening Prayer - Regional Hymn - DepEd Quality Policy b. Welcome Remarks c. Acknowledgment of Participants d. Message e. Overview/Rationale • Intermission (Host Division)	Joe Marie Parmisansa TAS-LR Luz Lalli L. Ferrer Chief, CLMD Jeanith D. Militante Regional Librarian II Carlito D. Rocafort Regional Director Arturo D. Tingson, JR. REPS-LRMS
9:00 pm – 10:00 pm	Plenary Session SESSION 1 : School Library Standards	Arvin M. Tejada/ Delia P. Eliarda
HEALTH BREAK		
10:30 pm – 12:00 pm	SESSION 2 : Duties and Responsibilities of a School Librarian/Library In-Charge	Jeanith D. Militante/Rachel A. Velasco
LUNCH BREAK		
1:00 pm – 2:30 pm	Plenary Session SESSION 3 : School Library Services	Edna G. Mojica/ Maylene F. Grigana
2:30 – 4:00 pm	Plenary Session SESSION 4 : School Library Cataloguing and Classification and Workshop	Vincent Bryan L. Umadhay/Wewonna C. Abraham
4:00 – 5:00 pm	Open Forum	TWG
DINNER		
DAY 2 – Nov. 22, 2025		
BREAKFAST		
8:00 am – 8:30 am	MOL	TWG
8:30 am – 12:00 pm	Awarding of Winners for the Most Functional School Libraries	



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	Elementary and Secondary Categories and Closing Ceremony (Sustaining and Emerging) - Most Functional School Libraries - Special Awards for Library Collections - Special Award for Services and Operations - Special Award for Library Physical Facilities - Special Award for Linkages and Partnership Awarding of Regional Winners for the 2025 Gawad Teodora Alonzo	
LUNCH		
1:00 pm – 3:00 pm	Discussion on the Utilization of Procured Supplementary Learning Resources (SLRs) for School Libraries and Library Hubs	
3:00 pm – 5:00 pm	Ways Forward/Next Steps Presentation of Plans per SDO on the Implementation of School Libraries and Library Hubs	
5:00 pm – 5:30 pm	Closing Program	



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