



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

15 Sep 2025

DIVISION MEMORANDUM

SGOD-2025-164

CONDUCT OF BASIC TRAINING COURSES FOR KAWAN AND TROOP LEADERS

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
School heads
All Others Concerned

1. The Boy Scouts of the Philippines – Sarangani Council will conduct a Basic Training Course for Kawan and Troop Leaders on September 19-21, 2025, at Kyumad Integrated School, Maasim, Sarangani Province.
2. This activity, with the theme, “Be Prepared: Scouts for Peace and Sustainable Development”, aims to:
 - a. train leaders on how to organize scout units and activities;
 - b. guide adult leaders in planning activities necessary for the effective development of the character of their Boy Scouts, enabling them to be responsible, disciplined, and self-reliant citizens in the institution and in their respective troops, homes, and communities; and
 - c. make plans for self-development in order to strengthen their capabilities in performing their responsibilities as Kawan and Troop Leaders.
3. Participants in this training are male and female teachers who have not undergone any Basic Training in Scouting and who are physically fit to perform physical fitness activities (see enclosed list). For safety reasons, pregnant women are discouraged from participating in this activity.
4. A registration fee of One Thousand Five Hundred Pesos (P1,500.00) shall be collected from each participant to defray expenses for meals, BSP adult neckerchief, carabao slide, training materials, certificates, annual national membership, and other administrative expenses. Participants are required to pay the amount in cash, which is at their personal expense.
5. It is advised that each participant shall bring his/her own bedding, raincoat, flashlight, first aid kit, eating utensils and other personal belongings to be used in the training.



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6. As a BSP training policy, this activity is strictly live-in. The registration of participants will start at 10:00 o'clock in the morning and the opening ceremony will start at 1:00 o'clock in the afternoon of day 1. The first meal (dinner) will be served in day 1.
7. Participants of this activity shall be entitled by a two (2) day service credits for teaching personnel and CTO for non-teaching personnel.
8. Attached is the list of participants and Training staff. In the event that a teacher is interested to join the training, it is open to all qualified teachers.
9. Wide dissemination of this memorandum is desired.
10. For further inquiries please contact Araceli J. Dinopol, email add araceli.dinopol001@deped.gov.ph

RUTH L. ESTACIO PhD, CESO V
Schools Division Superintendent

Encl.: As stated

Reference: N o n e

To be indicated in the Perpetual Index
under the following subjects:

PROGRAMS
SCOUTING

Adriano A. Daligdig/SGOD/MLA – conduct of basic training courses for kawan and troop leaders
0860/September 15, 2025



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CONDUCT OF BASIC TRAINING COURSES FOR KAWAN AND TROOP LEADERS
Kyumad Integrated School, Maasim, Sarangani Province
September 19-21, 2025

LIST OF PARTICIPANTS:

NO	NAME	SCHOOL
1.	Rachel P. Del Pilar	CLAUDIO L. LIM IPS
2.	Jonna Tano	CLAUDIO L. LIM IPS
3.	Rex G. Talisayan	IHES
4.	Nelvin Alman	DATAL BASAK IIPS
5.	Jaymark Carido	DATAL BASAK IIPS
6.	Jecel Postrado	DATAL BASAK IIPS
7.	Ella Rose Gestupa	DATAL BASAK IIPS
8.	Cris Omega Mula	DATAL BASAK IIPS
9.	Cristine Collantes	DATAL BASAK IIPS
10.	Leonardo Jabalde	DATAL BASAK IIPS
11.	Cristel Rhea Flora	DATAL BASAK IIPS
12.	Shalom Mae Singcala	DATAL BASAK IIPS
13.	Leorim Jade Abunas	FELICITAS LAWA PANES ES
14.	Khenn Niño B. Embodo	FELICITAS LAWA PANES ES
15.	Bruno M. Villagrancia	KABLACAN IS
16.	Reymond D. Lubrino	DAIS
17.	Christian A. Paler,	LANGARAN ES
18.	Jessamae B. Tapis	LANGARAN ES
19.	Christian A. Seriosa	LUDIN LOGAN IP SCHOOL
20.	Wilfredo Jr. B. Butohan	LUDIN LOGAN IP SCHOOL
21.	Bobby B. Cansang	LUDIN LOGAN IP SCHOOL
22.	Cabansal M Larry	LUDIN LOGAN IP SCHOOL
23.	Mel k. Nalda	LUDIN LOGAN IP SCHOOL
24.	Princess Angelou Donato	LUDIN LOGAN IP SCHOOL
25.	Jade C. Luzorata	LUDIN LOGAN IP SCHOOL

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26.	Mary grace C. Nobleza	LUDIN LOGAN IP SCHOOL
27.	Roseilyn C. Sasil	LUDIN LOGAN IP SCHOOL
28.	Norwil P. Cejas	NOMOH INTEGRATED SCHOOL
29.	Raihan M. Carino	LUDIN LOGAN IP SCHOOL
30.	Joselito N. Handog	LUDIN LOGAN IP SCHOOL
31.	Maria Hernanie Papasin	LUDIN LOGAN IP SCHOOL
32.	Mary Moore P. Acruz	LUDIN LOGAN IP SCHOOL
33.	Misva K. Ibrahim	LUDIN LOGAN IP SCHOOL
34.	Ceson S. Sugalkou Jr.	LUDIN LOGAN IP SCHOOL
35.	Rodzmy B. Alman	LAMLABONG IS
36.	Mark Jovan R. Paye	LAMLABONG IS
37.	Julie T. Alberca	LAMLABONG IS
38.	Regie G. Serentas	LAMLABONG IS
39.	Harold D. Cereño	SFCES
40.	Remar C. Mantalaba	SFCES
41.	Marliz B. Agor	SFCES
42.	Bechiel Canedo	BLAT INTEGRATED SCHOOL
43.	Jade D. Preston Love J.	BLAT INTEGRATED SCHOOL
44.	Navales Maryfe T. Sambilad	BLAT INTEGRATED SCHOOL
45.	Maryfe T. Sambilad	BLAT INTEGRATED SCHOOL
46.	Jeralyn D. Papasin	BONGO IS
47.	Anna Mae B. Ferenal	MALBANG ES
48.	Fevy Joy L. Pendon	MALBANG ES
49.	Karen B. Fernandez	MALBANG ES
50.	Lean Dae J. Beloria	MALBANG ES
51.	Shane M. Singcala	LUN PADIDU NHS
52.	Jairah Yvette P. Molana	LUN PADIDU NHS

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53.	Jerffy Villarico	COLON NHS
54.	Jinky Rose Tecson	COLON NHS
55.	Mary Grace Moreno	COLON NHS
56.	Nadzma Pandita	COLON NHS
57.	Jeramie Abellana	COLON NHS
58.	Freda I. Hailen	ROGAYA BAJUNAID IS
59.	Aldrin Jumar Lim	ANICETO C. LOPEZ SR. NHS
60.	Joanni Castardo	ANICETO C. LOPEZ SR. NHS
61.	Maribai Drah	ANICETO C. LOPEZ SR. NHS
62.	Noffa Mae S. Abusama	ANICETO C. LOPEZ SR. NHS
63.	Jonas R. Dupal-Ag	MANGELEN INTEGRATED SCHOOL
64.	Jane L. Mayordomo	MANGELEN INTEGRATED SCHOOL
65.	Femar Ian B. Embodo	MANGELEN INTEGRATED SCHOOL
66.	Cuñado, Nelda C.	LEBE IS
67.	Sambilad, Merry Christy C.	LEBE IS
68.	Saavedra,Jellie May L.	LEBE IS
69.	Rica Lynne J. Dinopol	PONGOLEEL IS
70.	Christine Calong	ALABEL CISC
71.	Katherine Depamaylo	ALABEL CISC
72.	Lanie Abegail Buenaluz	KIAMBA NHS

TRAINING STAFF AND SUPPORT STAFF:

CONDUCT OF BASIC TRAINING COURSES FOR KAWAN AND TROOP LEADERS
Kyumad Integrated School, Maasim, Sarangani Province
September 19-21, 2025

TROOP SECTION:	KAWAN SECTION:
1. Ruth L. Estacio, CML	1. Nora N. Nerpiol, LT
2. Andres D. Mataganas, CMT	2. Araceli J. Dinopol, ALT
3. Jinalyn G. Bello, CMT	3. Emee Z. Dumpa, WBH
4. Raymund Vigafria, CML	4. Rohayda Y. Ubpon, ALT
5. Shiela Marie Briones, CML	5. Jorge D. Lumampao, WBH
6. Nilo V. Delizo, WBH	6. Charlotte P. Dimaudtang, WBH
7. Leandro T. Aller, WBH	7. Lourdes Esberto, WBH
8. Bryan B. Ramirez, WBH	8. Mary Garnet R. Emnace, WBH
9. Ruvelyn L. Homecillo, WBH	9. Jennevie T. Ulep, WBH
10. Noria D. Cabal, WBH	10. Arlene A. Barnachea, WBH
11. Jacqueline D. Corto, WBH	11. Soledad B. Yusay, CML
12. Renante Carido, CML	12. Shirley Mae F. Andico, WBH
13. Naizar Juanday, WBH	13. Daniel G. Barcelona Jr.
14. Nino C. Olivo, WBH	
15. Ricky Lumapas, WBH	
16. Sanny Padios, CML	
17. William Antonio Isias Buenaluz, WBH	
18. Rexon Moskito, WBH	
19. Evelyn D. Esparagoza	
20. Michelle F. Silud	

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CONDUCT OF BASIC TRAINING COURSES FOR KAWAN AND TROOP LEADERS

Kyumad Integrated School, Maasim, Sarangani Province

September 19-21, 2025

ACTIVITY MATRIX

DAY 1 (September 19, 2025

TIME	Sessions/Activity	In-Charge
10:00 AM- 12:00 NN	Arrival Registration	
12:01 PM- 12:59 PM	Lunch Break	
01:00 PM - 01:30 PM	Opening Program	
01:31 PM - 2:30 PM	Smartness and Goodness	Sct. Raymund Vigafria, CML
02:31 PM – 03:30 PM	Defining Course Objective	Sct. Jinalyn G. Bello, CMT
03:30 PM – 05:00 PM	Understanding the Characteristics and heads of the Group	Sct. Araceli J. Dinopol, ALT
05:00 PM – 06:00 PM	History of Scouting	Sct. Sanny B. Padios, CML
06:00 PM – 07:30 PM	Fellowship Dinner	
07:30 PM – 08:30 PM	Scout Ideals	Sct. Charlotte Dimaudtang, WBH
08:31 PM – 09:00 PM	TAPS	

Day 2 (September 20, 2025)

TIME	Sessions/Activity	In-Charge
06:00 AM- 08:00 NN	Wash-up/ Breakfast	
08:01 PM- 08:30 PM	Flag Ceremony	
08:31 PM - 09:30 PM	Games	All Training Team
09:31 PM - 11:00 PM	Troop/ Kawan Administration	Sct. Rohayda Y. Ubpon, ALT
11:01 PM – 12:00 PM	Program Planning	Sct. Lourdes Esberto, WBH
12:01 PM – 01:00 PM	Lunch Break	
01:01 PM – 02:00 PM	Kawan/ Troop Meeting and Groupings	Sct. Ricky Lumapas, WBH
02:01 PM – 03:30 PM	Ceremonies in Scouting	Sct. Shella Marie D. Briones, CML
03:31 PM – 05:00 PM	Kawan/ Troop Leaders Job	Sct. Luz T. Berse, WBH
05:00 PM – 06:30 PM	Songs and Yells	Sct. Nilo Delizo, WBH Sct. Arlene Barnachea, WBH

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06:30 PM – 07:00 PM	Dinner	
07:00 PM – 09:00 PM	Campfire	All Training Team
09:00 PM – 10:00 PM	TAPS	

Day 3 (September 21, 2025)

TIME	Sessions/Activity	In-Charge
06:00 AM- 08:00 NN	Wash-up/ Breakfast	
08:01 PM- 08:30 PM	Flag Ceremony	
08:31 PM - 09:30 PM	Games	All Training Team
09:31 PM - 11:00 PM	Troop/ Kawan Administration	Sct. Rohayda Y. Ubpon, ALT
11:01 PM – 12:00 PM	Outdoor Program	Sct. Renante Carido, WBH
12:01 PM – 01:00 PM	Lunch Break	
01:01 PM – 03:00 PM	Cont. of Program Planning	All Training Team
03:01 PM – 03:30 PM	Evaluation/ Open Forum	Sct. Jinalyn G. Bello, CMT/ Training Team
03:31 PM – 04:00 PM	Closing Program/ Awarding of Certificates	Training Team
04:01 PM – 05:00 PM	Home Sweet Home	

BASIC TRAINING COURSE FOR KAWAN AND TROOP LEADERS

BUDGETARY REQUIREMENTS:

A. Registration Fee 1,500.00

- **Meals and snacks (3 days)** **350.00 (3**
- **Neckerchief** **200.00**
- **Wooden carabao slide** **100.00**

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• National Membership Fee	60.00
• Training Materials	90.00
Total:	Php 1,500.00

BREAK DOWN OF EXPENSES:

Expected Participants:	70 x 1,500.00	Php 105,000.00
Meals and snacks	70 x 300.00 x 3 days	-----63,000.00
Neckerchief	70 x 200.00	-----14,000.00
Carabao slide	70 x 100.00	-----7,000.00
Training Materials	70 x 150.00	-----10,500.00
National BSP Membership Fee	70 x 60.00	-----
4,200.00		
Contingency Funds	70 x 90.00	-----6, 300.00