



Republic of the Philippines  
**Department of Education**  
SOCCSKSARGEN REGION  
SCHOOLS DIVISION OF SARANGANI

23 Sep 2025

**DIVISION MEMORANDUM**

OSDS-2025-145

**QUALIFYING EXAMINATION AND INTERVIEW OF QUALIFIED APPLICANTS  
FOR THE VARIOUS NON-TEACHING POSITIONS**

To: Assistant Schools Division Superintendent  
HRMPSB Members  
All Qualified Applicants

1. In relation to Division Memorandum OSDS-2025-122, please be informed that the schedule of the examination and interview of the qualified applicants for the various non-teaching and school administration positions is scheduled as follows:

Position	Number of Applicants	Schedule of Face -to-Face Interview and Examination	Venue of Face-to-Face Interview and Examination
Administrative Officer IV	7	<b>October 3, 2025</b>  8:00 am -9:00am (Examination of Applicants)  9:00 am -12: 00 pm (Interview)	Division Conference Room
Administrative Officer II	25		
Administrative Officer II (Human Resource Management Officer I)	10		
Legal Assistant I	3		

2. Enclosed is the list of qualified applicants for the qualifying examination. Only applicants who pass the qualifying examination will advance to the interview, which will take place on the specified date and at the stated venue. All concerned



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applicants are advised to take note of and strictly abide by the schedule mentioned above.

3. Applicants who previously applied for the Administrative Officer II (Human Resource Management Officer I) who opted to retain their scores for written examination and interview are no longer required to participate.
4. For inquiries, contact Mr. Roel D. Balbareno at 09773941073.
5. Widest dissemination of this Memorandum is desired.

**RUTH L. ESTACIO PhD, CESO V**  
Schools Division Superintendent

Encl.: As stated

Reference: N o n e

To be indicated in the Perpetual Index  
under the following subjects:

APPOINTMENT  
HIRING  
RECRUITMENT  
SELECTION

Roel D. Balbareno/OSDS/MLA – qualifying examination and interview of qualified applicants  
for the various non-teaching positions

0891/September 23, 2025



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**LIST OF QUALIFIED APPLICANTS**

**Administrative Officer IV (Procurement)**

1. Cordero, Donnabel
2. Caincay, Melanie
3. Abapo, Jasmine
4. Bravo, Angelo
5. Miano, Janice
6. Remegio, Elmer
7. Rosal, Menard

**Administrative Officer II (Procurement)**

1. Alzate, Angelu
2. Bantilan, Gemma
3. Batomalaque, Edwin
4. Beldad, John
5. Bueno, Michelle Agana
6. Dadios, Eva Mae
7. Demandante, Iyanna Rose
8. Duerme, Jeremie
9. Escote, Shaira
10. Estoesta, Ever Bonn
11. Gumanit, Sharmine Jane
12. Joseco, Allan
13. Karim, Harid
14. Ladica, Christine
15. Marohombsar, Al-Fahd
16. Miguel, Ronald
17. Nicolas, Elden
18. Nisperos, Rona Mae
19. Palapar, Perla Mae
20. Remegio, Elmer
21. Retulla, Edisa
22. Sumugat, Jedidia Crystal
23. Undray, Cherry Ann
24. Villanueva, Ella Dominique
25. Zolina, Kristine



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**Administrative Officer II (Human Resource Management Officer II)**

1. Baal, Sarah Jane
2. Bajao, Joeever
3. Bantilan, Gemma
4. Beldad, John
5. Davis, Grace
6. Lumbab, Lovely Mae
7. Nisperos, Rona Mae
8. Remegio, Elmer
9. Ruto, Arjie
10. Villa, Francis Jean

**Legal Assistant I**

1. Alzate, Angelu
2. Miguel, Ronald
3. Funtanilla, Iona Gail