



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

18 Sep 2025

DIVISION MEMORANDUM

OSDS-2025-143

OPENING OF NEW LBP BANK ACCOUNT DUE TO CHANGE OF SCHOOL NAME

To: Assistant Schools Division Superintendent
Public Schools District Supervisors Concerned
Public Elementary School Head Concerned

1. In accordance with the Bureau of the Treasury (BTr) Circular No. 2-2025 dated April 2, 2025, titled **Revised Omnibus Guidelines Governing the opening of accounts for receipts and disbursement of the National Government**, all National Government Agencies are required to submit a Quarterly Report on Inventory of Bank Accounts on or before the 10th day of the ensuing month following the reference quarter, which includes details on accounts maintained, opened, and closed.

2. To ensure that the reports are accurate and up-to-date, the Cash Unit requires the school heads of the following schools to process a new LBP account using the new official name of their respective schools:

No.	Old Name	New Official Name
1.	Maribulan Elementary School	Francisco T. Laiz Sr. Central Elementary School
2.	Domolok Elementary School	Datu Mamundas Mamalumpong Integrated School
3.	Anecito Bartulaba Integrated School	Flaviano Bartulaba Integrated School
4.	Millona Upper Suyan Integrated	Dolores Yatoy Millona Integrated School
5.	Badtasan Elementary School	Platon Esperanza Taguding Elementary School
6.	Alabel Central Integrated SPED Center	Alabel Integrated SPED Center
7.	Mahayag Primary School	Mahayag Elementary School
8.	Paco Primary School	Paco Elementary School
9.	Datu Abdullah Tondog Elementary School	Datu Abdullah Tondog Integrated School
10.	Likon Primary School	Likon Elementary School
11.	Tinungkuaan Primary School	Tinungkaan Elementary School
12.	Ulo Latian Elementary School	Ulo Latian Integrated School
13.	Calonkambing Elementary School	Calonkambing Integrated School
14.	Congan Elementary School	Congan Integrated School
15.	EDSA Elementary School	EDSA Integrated School



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No.	Old Name	New Official Name
16.	Lanao Kapanglao Elementary School	Lanao Kapanglao Integrated School
17.	Lao Primary School	Lao Elementary School
18.	Segafu Esgapo Elementary School	Segafu Esgapo Integrated School
19.	Gulo Elementary School	Gulo Integrated School
20.	Edro Malayo Elementary School	Edro Malayo Integrated School
21.	Ireneo E. Lopez Elementary School	Ireneo E. Lopez Central Elementary School
22.	Rancho Primary School	Rancho Elementary School
23.	Cumbio Elementary School	Cumbio Integrated School
24.	Fermin Olong Primary School	Fermin Olong Elementary School
25.	Oliverio Elementary School	Vicente B. Oliverio Sr. Elementary School

3. Below are the requirements for the said undertaking:
 - a. Approved Change of Name
 - b. Signed Resolution to Change School Name
 - c. Annex A-BTr Form 1-Request for Authority to Open Account
 - d. Annex B-BTr Form 2-Undertaking
 - e. Annex H-BTr Form 3B-Waiver of Confidentiality (for Other Accounts)
4. **The deadline for compliance is September 25, 2025.**
5. For inquiries, contact Ms. Leonila E. Tabaranza at 09082959928.
6. For information, guidance, and strict compliance of all concerned.

RUTH L. ESTACIO PhD, CESO V
Schools Division Superintendent

Encl.: N o n e

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

SCHOOLS

Irma May G. Dinasas/OSDS/MLA – opening of new lbp bank account due to change of school name
0882/September 18, 2025