



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

10 Sep 2025

DIVISION MEMORANDUM

OSDS-2025-136

INVITATION TO THE 23rd ANNUAL CONVENTION OF THE ASSOCIATION OF REGISTRARS OF SCHOOLS, COLLEGES, AND UNIVERSITIES – REGION XII

To: Public Schools District Supervisors
Public Elementary and Secondary School Heads
School Registrars/Admission Officers or Personnel
All others concerned

1. In reference to the letter from the Association of Registrars of Schools, Colleges, and Universities – Region XII, school registrars, records staff, non-teaching personnel designated as records in charge, admission officers or personnel, LIS coordinators, and liaison officers for admission and enrolment of various agencies such as CHED, DepEd, and TESDA, are invited to participate in the **23rd ANNUAL CONVENTION, on October 9-10, 2025 at Greenleaf Hotel, General Santos City.**
2. The theme for this year's annual convention, "Future Ready: Registrars at the Intersection of Digitization and Education," aims to achieve the following objectives:
 - a. Equip registrars with knowledge & strategies to effectively integrate advanced technologies and intelligent tools across all academic processes;
 - b. Empower registrars with future-ready competencies to successfully navigate the transition from traditional to digital records systems, ensuring seamless access, reliability, and compliance in institutional data management; and
 - c. Promote collaboration by fostering a culture of camaraderie among School Registrars and Records-in-Charge.
3. Participation in the activity is voluntary and subject to the no-disruption-of classes policy stipulated in DepEd Order No. 9, s. 2005, titled Instituting Measures to Increase Engaged Time on Task, and compliance therewith.
4. Enclosed is the invitation letter for reference.
5. For any questions or clarifications, contact the Secretary, Lorelyn F. Adrales, MBA, MCS at mobile no. 0998-5398243.



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SCHOOLS DIVISION OF SARANGANI

6. For the information and guidance of all concerned.

RUTH L. ESTACIO PhD, CESO V
Schools Division Superintendent

Encl.: As stated

Reference: As stated


To be indicated in the Perpetual Index
under the following subjects:

PROGRAMS

Roel D. Balbareno/OSDS/MLA – invitation to the 23rd annual convention of the association of registrars
of schools, colleges, and universities – region xii
0847/September 10, 2025



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

**Association of Registrars of Schools, Colleges and Universities, Region XII**
% General Santos Drive, Brgy. Zone IV, City of Koronadal, South Cotabato
Contact Nos. 0998-5398243

August 12, 2025

MR. CARLITO D. ROCAFORT
Regional Director
Department of Education Region XII
Koronadal City, South Cotabato

Dear Mr. Rocafort:

Greetings!

The Association of Registrars of Schools, Colleges and Universities, Region XII will hold its 23rd Annual Convention on October 9-10, 2025 at Greenleaf Hotel, General Santos City with the theme "Future Ready: Registrars at the Intersection of Digitization and Education". This year's convention aims to achieve the following objectives:

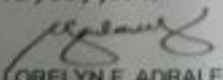
- Equip registrars with knowledge & strategies to effectively integrate advanced technologies and intelligent tools across all academic processes.
- Empower registrars with future-ready competencies to successfully navigate the transition from traditional to digital records systems, ensuring seamless access, reliability, and compliance in institutional data management; and
- Promote collaboration by fostering a culture of camaraderie among School Registrars and Records-in-Charge.

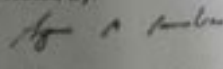
The participants of this convention are the school registrars, records staff, non-teaching personnel designated as records in charge, admission officers or personnel, LIS coordinators, and liaison officers for admissions and enrolment of various agencies such as CHED, DepEd and TESDA.

In lieu, we humbly request your good office to endorse our 23rd Annual Convention to all School Heads of both Public and Private schools in the region through an endorsement letter.

We are hoping for your approval on this request.

Thank you very much and more power.

Very truly yours,

LORELYN F. ADRALES, MBA, MCS
Secretary

Noted by:

AGNES B. PANOLINO
President

President
Agnes B. Panolino
St. Abasia College, Inc.
Koronadal City

Vice-Pres. for CHED
Jovellito A. Cul
Col. Found'n College of Science & Tech.
Anakan, Cotabato

Vice-Pres. for DepEd
Gano G. Abecta
New Society National High School
Strawhat, Gen. Santos City

Vice-Pres. for TESDA
Jovelyn D. Frejoles
King's College of Southern
Isulan, Sultan Kudarat

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Notre Dame of Dadiangas University
General Santos City

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Kidapawan City

Rizzo P. Besopelano
Notre Dame Benne College of Gen. San
General Santos City

Area Representatives:

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General Santos City
Anel S. Dolas

Kidapawan City
Edwin Caladad
College de Kidapawan
Kidapawan City

Koronadal City
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Sarangani Province
Sonia M. Puno

South Cotabato
Rhea E. Savaiz
South Cotabato State College
Davao, Sarangani

Sultan Kudarat
Sheila Marie L. Lalog

Tacurong City
Analy Calong
SM-T, Inc.
Tacurong City

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RECEIVED
AUG 27 2025
10:37
SCHOOLS DIVISION
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RECEIVED
28 AUG 2025
10:00