



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

15 Aug 2025

DIVISION MEMORANDUM
OSDS-2025-120

NOTICE OF VACANCY FOR HIGHER TEACHING POSITIONS

To: HRMPSB and Sub-Committee Members
All Interested Applicants

1. This is to announce the following vacant higher teaching positions in the Department of Education – Schools Division of Sarangani:

No.	Position Title	Plantilla Item No.	School Assignment
1	TEACHER III (ELEMENTARY)	TCH3-840491-2021	MALAPATAN CES
2	TEACHER III (ELEMENTARY)	TCH3-840478-2023	MALAPATAN CES
3	TEACHER III (SECONDARY)	TCH3-840418-2023	PAG-ASA IS
4	TEACHER III (ELEMENTARY)	TCH3-840115-2010	ALABEL CIS
5	TEACHER III (ELEMENTARY)	TCH3-840058-2024	KABLACAN IS
6	TEACHER III (ELEMENTARY)	TCH3-840109-2010	VALERIA B. LOPEZ IS
7	TEACHER III (ELEMENTARY)	TCH3-840549-2023	MALKAHI ES
8	TEACHER III (ELEMENTARY)	TCH3-840481-2012	TINUNGKAAN ES
9	TEACHER III (ELEMENTARY)	TCH3-840549-2022	GASI ES
10	TEACHER III (ELEMENTARY)	TCH3-840149-2015	MAYAGO ES
11	TEACHER III (ELEMENTARY)	TCH3-840133-2015	PANANAG ES
12	TEACHER II (ELEMENTARY)	TCH2-840298-2022	MACATIMBOL ES
13	TEACHER II (ELEMENTARY)	TCH2-840390-2011	BALACAYO ES
14	TEACHER II (ELEMENTARY)	TCH2-840014-2024	H. DIAMALOD ES
15	TEACHER II (ELEMENTARY)	TCH2-840559-2003	MALUNGON CES
16	TEACHER II (ELEMENTARY)	TCH2-840063-2012	EASTHER B. YAP ES
17	TEACHER II (ELEMENTARY)	TCH2-840813-2021	BANATE IP SCHOOL
18	TEACHER II (SENIOR HIGH SCHOOL)	TCH2-840615-2017	KIAMBA NHS

2. In line with the principle of Equal Employment Opportunity Principle (EEOP), this Division encourages all interested and qualified applicants regardless of age, sex, gender identity, sexual orientation, ethnicity, political affiliation, religion, economic and social status and physical disability to apply.

3. Interested applicants are required to submit online application by filling up personal data in the Personnel Unit website through this link bit.ly/DepEdSarApplicantsOnlineRegistration. The Personnel Unit will not accept application without registration of their online application.

4. Application letter shall be addressed to the Schools Division Superintendent. Applicants are advised to submit the documents listed in Annex A “List of Requirements” in one green folder. Applicants are advised to use ear tabs and arrange all documents in the order mentioned in Annex A.



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5. The deadline of submission of application documents to the **Division Office** is on **August 28, 2025**.
6. Please refer to DepEd Order (DO) No. 19, s. 2022 re The Department of Education Merit Selection Plan and DO 20, s. 2024 re Guidelines on the Recruitment, Selection and Appointment to Higher Teaching Positions in the Department of Education for the evaluation of application documents and computation of points to be used in the Comparative Assessment Result.
7. One salient provision of DO 20, 2024 is that the initial evaluation shall likewise include the determination of the applicant's performance. A rating of at least **Very Satisfactory** in the last rating period covering one (1) year complete performance cycle in the current position shall be required. In addition, internal applicants shall be required to satisfy the set performance requirements of the position applied for, based on at most three (3) rating periods reckoned from the immediately preceding performance cycle completed.
8. Enclosed are the target timeline of recruitment and selection process, performance requirement per position, checklist of requirements, and qualifications standards of the vacant positions for easy reference.
9. For inquiries contact Mr. Roel D. Balbareno at 09773941073.
10. For information, guidance and compliance of all concerned.

RUTH L. ESTACIO PhD, CESO V
Schools Division Superintendent

Encl.: As stated

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

APPOINTMENT
RECRUITMENT
SELECTION

RDB/OSDS/MLA – notice of vacancy for higher teaching positions
0756/August 15, 2025



Address: Capitol Compound, Maribulan, Alabel, Sarangani Province
Telephone No.: (083) 508-2039
Website: www.depedsarangani.com
Email Address: sarangani@deped.gov.ph



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Enclosure

A. APPLICATION REQUIREMENTS

- a. Letter of intent address to:
RUTH L. ESTACIO PhD, CESO V
Schools Division Superintendent
DepEd Sarangani Division Office
Alabel, Sarangani Province
The letter of intent shall also contain the following information:
 - i. Statement of purpose/ expression of interest; and
 - ii. Learning area/ subject group they intend to teach, if applicable;
- b. Duly accomplished PDS (CSC Form No. 212, Revised 2017) with Work Experience Sheet;
- c. Photocopy of Voter's ID and/ or any proof of residency;
- d. Photocopy of valid and updated PRC License/ID;
- e. Photocopy of Certificate of Board Rating;
- f. Photocopy of scholastic/ academic record (i.e. Transcript of Records (TOR) and Diploma, including completion of graduate and post-graduate units/ degrees, if available);
- g. Photocopy of duly signed Service Record or Certificate of Employment, whichever is applicable;
- h. Photocopy of Latest appointment (for those applying for promotion);
- i. Photocopy of certificate/s of relevant specialized trainings or professional development programs, if any;
- j. Photocopy of valid Technical Education and Skills Development Authority (TESDA) National Certificate (NC) II, Trainers Methodology Certificate (TMC), if applicable;
- k. Photocopy of the required performance ratings with **at least Very Satisfactory** rating.
(Note: The applicant shall submit at most three (3) performance ratings depending on the performance requirements per item 25 of DO 20, s.2024. The latest performance rating shall cover one (1) complete performance rating period in the current position);
- l. Checklist of Requirements and Omnibus Sworn Statement on the Certification on the Authenticity and Veracity (CAV) of the documents submitted and Data Privacy Consent Form pursuant to RA No. 10173 (Data Privacy Act of 2012), using the attached form (Annex C), sworn before a public officer authorized to administer oaths pursuant to Section 41 of EO No. 292, as amended by RA No. 6733 and as further amended by RA No. 10755; and



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m. Other documents as may be required by the HRMPSB, including but not limited to portfolio for the assessment of identified PPST non-classroom observable indicators.

B. Proposed Timeline of Activities

Schedule	Activities
August 15- August 28 ,2025	All interested applicants submits his/her application to the Division Office.
August 18,2025	Online Orientation to Applicants (1:00 pm to 11:00 2pm) Link will be sent to the email of the applicants from the online registration
September 1, 2025	Conduct of initial evaluation of the application documents as to the qualification of the applicants.
September 2, 2025	Posting of Initial Evaluation Results.
September 8, 2025	Special HRMPSB Committee for Teaching Positions and Division Sub Selection Committee Evaluation of the Education, Training, Experience and Performance of Qualified Applicants.
TBA	PPST COIs-Conduct of Demonstration Teaching and PPST NCOIs-Portfolio Assessment and Behavioral Events Interview of Qualified applicants.
TBA	OPEN RANKING SYSTEM
TBA	Release of Comparative Assessment Results



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C. Performance Requirements

Position Applied For	Classroom Observable Indicator	Non-Classroom Observable Indicator
Teacher II	At least 6 Proficient COIs at Very Satisfactory	At least 4 Proficient NCOIs at Very Satisfactory
Teacher III	At least 12 Proficient COIs at Very Satisfactory	At least 8 Proficient NCOIs at Very Satisfactory
Master Teacher I	21 Proficient COIs at Outstanding	8 Proficient NCOIs at Very Satisfactory; and 8 Proficient NCOIs at Outstanding



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Publication of Vacant Positions

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment	INCUMBENT
					Education	Training	Experience	Eligibility	Competency (if applicable)		
1	TEACHER III (ELEMENTARY)	TCH3-840491-2021	SG13	34,421.00	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	16 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	2 years teaching experience	RA 1080, as amended (Teacher-Elementary/Secondary)		MALAPATAN CES	ARUBO, FREDELYN M.-PROM
2	TEACHER III	TCH3-840478-	SG13	34,421.00	Bachelor's degree in Education; or	16 hours of training in any	2 years teaching	RA 1080, as amended		MALAPATAN	JALAGPAS, QUEENIE MARIE

	(ELEMENTARY)	2023			Bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	experience	(Teacher-Elementary/Secondary)		CES	M.-PROM
3	TEACHER III (SECONDARY)	TCH3-840418-2023	SG13	34,421.00	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	16 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	2 years teaching experience	RA 1080, as amended (Teacher-Secondary)		PAG-ASA IS	COLLADO, LEOLYN P.-DECEASED
4	TEACHER III (ELEMENTARY)	TCH3-840115-2010	SG13	34,421.00	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18	16 hours of training in any of or a cumulative of the following: Curriculum,	2 years teaching experience	RA 1080, as amended (Teacher-Elementary/Secondary)		ALABEL CIS	TIMON, ROSALINA S.-RETIRED

					professional units in Education	Pedagogy, Subject Specialization acquired within the last 5 years					
5	TEACHER III (ELEMENTARY)	TCH3- 840058- 2024	SG13	34,421.00	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	16 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	2 years teaching experience	RA 1080, as amended (Teacher- Elementary/Sec ondary)		KABLACAN IS	ZAMORRO, GRETCHEN B.- RESIGNED
6	TEACHER III (ELEMENTARY)	TCH3- 840109- 2010	SG13	34,421.00	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	16 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired	2 years teaching experience	RA 1080, as amended (Teacher- Elementary/Sec ondary)		VALERIA B. LOPEZ IS	DELA CRUZ, PATRIA I.- RETIRED

						within the last 5 years					
7	TEACHER III (ELEMENTARY)	TCH3-840549-2023	SG13	34,421.00	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	16 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	2 years teaching experience	RA 1080, as amended (Teacher-Elementary/Secondary)		MALKAHI ES	ALBERCA, MARIBEL T.-PROM
8	TEACHER III (ELEMENTARY)	TCH3-840481-2012	SG13	34,421.00	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	16 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last	2 years teaching experience	RA 1080, as amended (Teacher-Elementary/Secondary)		TINUNGKAA N ES	MEREDES, MELVIN M.-PROM

						5 years					
9	TEACHER III (ELEMENTARY)	TCH3- 840549- 2022	SG13	34,421.00	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	16 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	2 years teaching experience	RA 1080, as amended (Teacher- Elementary/Sec ondary)		GASI ES	SALINAS, VIC B.-PROM
10	TEACHER III (ELEMENTARY)	TCH3- 840149- 2015	SG13	34,421.00	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	16 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last	2 years teaching experience	RA 1080, as amended (Teacher- Elementary/Sec ondary)		MAYAGO ES	ANGTUD, RYAN B.-PROM

						5 years					
11	TEACHER III (ELEMENTARY)	TCH3- 840133- 2015	SG13	34,421.00	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	16 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	2 years teaching experience	RA 1080, as amended (Teacher- Elementary/Sec ondary)		PANANAG ES	NACION, RUEL G.-PROM
12	TEACHER II (ELEMENTARY)	TCH2- 840298- 2022	SG12	32,245.00	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	8 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last	1 year teaching experience	RA 1080, as amended (Teacher- Elementary/Sec ondary)		MACATIMBO L ES	ALADAD, CHARLENE J.- RETIRED

						5 years					
13	TEACHER II (ELEMENTARY)	TCH2- 840390- 2011	SG12	32,245.00	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	8 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	1 year teaching experience	RA 1080, as amended (Teacher- Elementary/Sec ondary)		BALACAYO ES	BRAGAT, LUZVIMINDA M.- RETIRED
14	TEACHER II (ELEMENTARY)	TCH2- 840014- 2024	SG12	32,245.00	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	8 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last	1 year teaching experience	RA 1080, as amended (Teacher- Elementary/Sec ondary)		H. DIAMALOD ES	AVANZADO, MODIANNA M.-RETIRED

						5 years					
15	TEACHER II (ELEMENTARY)	TCH2- 840559- 2003	SG12	32,245.00	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	8 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	1 year teaching experience	RA 1080, as amended (Teacher- Elementary/Sec ondary)		MALUNGON CES	BELMONTE, LORNA P.- RETIRED
16	TEACHER II (ELEMENTARY)	TCH2- 840063- 2012	SG12	32,245.00	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	8 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last	1 year teaching experience	RA 1080, as amended (Teacher- Elementary/Sec ondary)		EASTHER B. YAP ES	MILLENDEZ, ALICIA M.- RETIRED

						5 years					
17	TEACHER II (ELEMENTARY)	TCH2- 840813- 2021	SG12	32,245.00	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	8 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	1 year teaching experience	RA 1080, as amended (Teacher- Elementary/Sec ondary)		BANATE IP SCHOOL	ABUEVA LEOGEN L.-PROM
18	TEACHER II (SENIOR HIGH SCHOOL)	TCH2- 840615-2017	SG12	32,245.00	(ACADEMIC TRACK AND CORE SUBJECTS) Bachelor's degree with a major in the relevant strand/subject plus 18 professional units in Education; or any Bachelor's degree with at least 6 units towards Master's degree in the relevant/subject plus 18 units of professional units in Education. (ARTS	ACADEMIC TRACK AND CORE SUBJECTS (8 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years), ARTS AND DESIGN TRACK (8 hours of	ACADEMIC TRACK AND CORE SUBJECTS (1 year experience in teaching or industry work in relevant strand/subject), ARTS AND DESIGN TRACK (1 year relevant experience in teaching or industry work in any of the following fields: Music, Arts, Fine Arts, Interior Design, Architecture,	RA 1080, as amended (Teacher- Secondary) for permanent appointments		KIAMBA NHS	DELABAJAN, JEFFREY L.- PROM

					AND DESIGN TRACK) Bachelor's Degree in Music, or Arts, or Fine Arts, or Interior Design, or Architecture, or Theatre, or Performing Arts, or Media Arts, or Literature, or Fashion Design, or Photography, or other allied courses plus 18 professional units in Education; or any Bachelor's degree plus Diploma/Certificate of completion in any of the relevant fields, and 18 professional units in Education. (SPORTS TRACK)Bachelor's degree with a major in field(s) under the Sports Track plus 18 professional units in Education; or any Bachelor's degree with at least 15 units of specialization in the relevant field(s) under the Sports Track plus 18 professional units in Education (TVL) Bachelor's degree relevant to the area of specialization plus 18 professional units in Education; or any Bachelor's degree and	relevant training in Music, or Arts, or Interior Design, or Architecture, or Theatre, or Performing Arts, or Media Arts, or Literature, or Fashion Design, Photography, or other allied courses under relevant strand/subject acquired within the last 5 years), SPORTS TRACK (8 hours of training in Curriculum and Instruction of relevant field(s) under Sports Track acquired within the last 5 years), TVL (National Certificate (NC) II and Trainer's Methodology Certificate (TMC) I in relevant technical vocational course(s) in the area of specialization)	Theatre, performing Arts, Media Arts, Literature, Fashion Design, Photography, or other allied fields) , SPORTS TRACK (1 year experience in teaching or industry work in the relevant field(s) under Sports Track), TVL (1 year experience in teaching or industry experience in relevant strand/area of specialization)				
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					completion of technical-vocational course(s) in the area of specialization plus 18 professional units in Education						
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