



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

08 Aug 2025

DIVISION MEMORANDUM

OSDS-2025-111

ADDITIONAL INFORMATION IN THE NOTICE OF VACANCY
FOR NON-TEACHING POSITIONS

To: Assistant Schools Division Superintendent
Division HRMPSB Members
All others concerned

1. Relative to the Division Memorandum OSDS-2025-101 titled "Notice of Vacancy for Non-Teaching Positions", please be informed of 1 Administrative Assistant II additional vacant item.
2. All other provisions in the said Memorandum remain in effect.
3. For inquiries contact Mr. Roel D. Balbareno at 09779341073.
4. For the information and guidance of all concerned.

RUTH L. ESTACIO PhD, CESO V
Schools Division Superintendent

Encl.: N o n e

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

APPOINTMENT
RECRUITMENT
SELECTION

RDB/OSDS/MLA – additional information in the notice of vacancy for non-teaching positions
0722/August 8, 2025