



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

07 Aug 2025

DIVISION MEMORANDUM

CID-2025-231

SEMINAR WORKSHOP ON THE ADMINISTRATION OF CONTEXTUALIZED
SPECIAL NEEDS EDUCATION (SNED) ASSESSMENT TOOL TO
IDENTIFY LEARNERS WITH DIFFICULTIES

To: Public Schools District Supervisors / Principal In-charge
Principal / School Heads / Teacher-in-Charge
Concerned Personnel
This Division

1. In line with the implementation of Special Needs Education, the Curriculum Implementation Division – Instructional Management Section (CID-IMS) will conduct a **Seminar Workshop on the Administration of Contextualized Special Needs Education (SNED) Assessment Tools to Identify Learners with Difficulties** on August 12-14, 2025, at Venue 88 Hotel and Events Place, General Santos City.
2. The activity aims to:
 - a. equip participants with the knowledge and skills necessary to effectively administer contextualized SNED assessment tools in identifying learners with learning difficulties across diverse educational settings.
 - b. enhance participants' understanding of the principles, procedures, and interpretation of SNED assessment results to support appropriate educational planning and interventions for learners with special needs.
 - c. promote the consistent and accurate documentation and reporting of SNED assessment outcomes to guide referral processes, individualized instruction, and inclusive education practices in schools.
3. All concerned schools shall be subject to the no-disruption of classes policy stipulated in DepEd Order No. 9 s 2025 titled *Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith* and the policy on off-campus activities stated in DO 66 s. 2017 and likewise ensure the compliance to the prescribed number of school days as stipulated in DepEd Order No. 012, s. 2025 (*Multi-Year Implementing Guidelines on the School Calendar and Activities for SY 2025–2026*).
4. Meals and accommodation shall be charged against Division SPED Fund while travel and other expenses shall be charged to MOOE subject to the usual accounting rules and regulations.



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5. For inquiries, contact Edward Ryan F. Gulam, Education Program Supervisor – SNED at 09124717150.
6. For the information and guidance of all concerned.

RUTH L. ESTACIO PhD, CESO V
Schools Division Superintendent

Encl.: List of Participants
Activity Matrix

Reference: N o n e

To be indicated in the Perpetual Index
under the following subjects:

WORKSHOPS
SEMINARS
SPECIAL NEEDS EDUCATION

JBA/CID/MLA – seminar workshop on the administration of contextualized special needs education (sned)
assessment tool to identify learners with difficulties
0710/August 7, 2025



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Enclosure 1: List of Participants

1	Alabel CISC	Vanessa Dela Pena
2		Marlyn Pasco
3		Vrenelli Labrador
4		Cristilene Ramirez
5		Ille Joy Lalisan
6		Randy Dakay
7	Upper Domolok ES	Eunice Joy Lariosa
8	Kawas CES	Claire Jorie L. Gocotatano
9	Ulo Latian ES	Marjorie R. Barrientos
10	Glamang ES	Joan D. Danghel
11	Alabel NHS	Estemson Estrada
12		Mailyn Ngitngit
13	Alegria CES	Claire Billones
14		Myrna Racho
15		Claudine Balucas
16	Malapatan CES	Queenie Marie M. Jalagpas
17		Fredelyn M. Arubo
18		Jona Mae Lumacang
19	Glan CISC	Roisa Mae Z. Gutang
20		Joe Marie Jay E. Gutang
21		Grittle Joy A. Elidera
22		Geraldine G. Rendon
23		Anna-lee A. Bayer
24		Jim A. Sagario
25	Kiogam CES	Mary Grace Sarmiento
26	Jose Ah Young IS	Diana Rose De Juan
27	Batutuling IS	Vaneza Zarate
28	GSAT	Chelalyn Macaculop
29	Malandag CESSC	Alma Java Gregorio
30		Zen Roland M. Momo
31		Marizel M. Gapa
32		Brenda Dela Cruz
33		Michelle Aguana
34	Malandag NHS	Sarah Baliguat
35	Malungon CESSC	Rashel Ordiz
36		Art Eugene Ygonia
37	Malungon NHS	Cerlyn Dragon
38	San Felipe CES	Ely JR Boclaras



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39	Maasim CES	Joelly Cindelle Gay Remando
40	Rogaya Bajunaid IS	Erwin F. Deguinon
41	Colon NHS	Lolita Reynolds
42	Cabales Enarbia Srs	Hazel Jade Huliganga
43		Tirso Pablo Jr
44	JLCNTS	Audrey Claire Jamil
45	JBT Caing	Sundy Joy N. Huliganga
46		Lyra C. De Leon
47	M. Quinto	Judith Domingo
48	Kiamba CESSC	Raubijane Therese Murallon
49		Jenny De Celis
50		Wilma Rebollos
51	Bocay-il ES	Cara Fate Bahala
52	Salakit ES	Xydel Jane Iniba
53	Kiamba NHS	Nortachu Duque
54	VTG ES	Julie Ortillano
55	Malalag CESSC	Lilybeth Valera
56		Jene Duhaylungsod
57		Joana Loi Naval
58	Malalag NHS	Arlene Therese Adon
59	Division	Edward Ryan F. Gulam
60		Maylene F. Grigana
61		Friz Dew Alconera



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Enclosure 2: Matrix of Activity

Time	Activity	Person-in-Charge
Day 1: August 12, 2025		
7:00am – 8:30am	Arrival	Secretariat
8:30am – 9:00am	Opening Program	
9:00am – 10:00am	Child Journey and History	Estemson Estrada
10:00am – 12:00 noon	Multiple Intelligences Checklist	Lilybeth Valera Raubijane Therese Murallon
12:00 noon – 1:00pm	Lunch	
1:00pm – 3:00pm	Developmental Milestone Checklist	Queenie Marie M. Jalagpas
3:00pm – 5:00pm	Adaptive Functional Checklist	Hazel Jade N. Huliganga, EdD
	Hearing Difficulty Checklist	Alma J. Gregorio
Day 2: August 13, 2025		
7:30am – 8:00am	Management of Learning	PMT / TWG
8:00am – 10:00am	Child Behavior and Emotional Assessment Tool	Vanessa Dela Pena. EdD
10:00am – 12:00pm	Applying Adaptive Skills Assessment Tool	Ely JR C. Boclaras
12:00pm – 1:00pm	Lunch	
1:00pm – 3:00pm	Cognitive Skills Functional Checklist	Sundy Joy N. Huliganga, EdD
3:00pm – 5:00pm	Parent and Teacher Informant Checklist	Rashel Ordiz
Day 3: August 14, 2025		
7:30am – 8:00am	Management of Learning	PMT / TWG
8:00am – 9:00am	Learning Difficulty Checklist	Roisa Z. Gutang
9:00am – 10:00am	Communication Difficulty Checklist	Claire N. Billones
10:00am – 12:00pm	Hearing Difficulty Checklist	Alma J. Gregorio
12:00pm –	Lunch	



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1:00pm		
1:00pm – 3:00pm	Difficulty in Seeing Checklist	Art Eugene Ygonia
3:00pm – 4:00pm	Understanding Disability	
4:00pm – 4:30pm	Closing Program	