



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

11 Aug 2025

DIVISION MEMORANDUM

No. **127** , s. 2025

CONDUCT OF MONITORING AND EVALUATION ON THE UTILIZATION
OF LEARNING RESOURCES AND SCHOOL LIBRARY OPERATIONS

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. In line with the Department of Education's thrust to ensure the effective and efficient use of various learning resources in support of the K-12 curriculum, the Schools Division of Sarangani shall conduct a **Monitoring and Evaluation activity on the Utilization of learning resources and operation of school libraries** across all public schools in the division.

2. This initiative aims to:

- a. Assess the accessibility and usage of digital and printed learning resources such as:
 - (1) Self-Learning Modules (SLMs)
 - (2) Learning Activity Sheets (LAS)
 - (3) Digitized materials from the LRMDs Portal and National Education Portal (LMS)
 - (4) CLAFI-developed enrichment materials
 - (5) Science and Mathematics Laboratory & Manipulative Materials
 - (6) Other DepEd Sarangani developed Learning Materials
- b. Identify gaps and challenges in the distribution, integration, and application of these resources in classroom instruction and distance learning modalities including the operation of school libraries; and
- c. Gather feedback from school heads, teachers and learners to inform future improvements in resource development and deployment.

3. The M&E activity will be conducted from August 11 to October 30, 2025 covering all elementary and secondary schools in Sarangani. The Curriculum Implementation Division will lead the onsite and virtual monitoring sessions. All school heads and field monitors will submit an electronic copy of the enclosed Monitoring and Evaluation Tool to lrmds.sdosarangani@deped.gov.ph.

4. Expenses relative to the conduct of the said activity shall be charged against any available LR and local Funds subject to accounting and auditing rules and regulations.



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5. For inquiries, contact Judith B. Alba, at judith.alba@deped.gov.ph.
6. For your information, guidance and compliance.

RUTH L. ESTACIO PhD, CESO V
Schools Division Superintendent

Encl.: As stated

Reference: N o n e

To be indicated in the Perpetual Index
under the following subjects:

MONITORING AND EVALUATION

JBA/CID/DM – conduct of monitoring and evaluation on the utilization
of learning resources and school library operations
0735/August 11, 2025



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Enclosure no. 1

Monitoring and Evaluation Tool: Utilization of Learning Resources and School Library Operations

I. School Information

School Name: _____
School ID: _____ District: _____
School Head: _____
School LR Coordinator: _____
School LR Coordinator email address: _____
Date of Monitoring: _____
Name of Monitor: _____

II. Types and Usage of Learning Resources

List the types of learning resources available
(e.g, SLMs, LAS, DepEd TV-Instruction, Digital Materials, etc)

Frequency of Use (Daily, Weekly, Occassionally)

Integration in Classroom Instruction:

III. Operation of School Libraries

Library Status (Operational / Non Operational) _____

Library Personnel: _____

Library Resources Available: (please check)

Learning Area References: _____

General References: _____

Digital Media : _____

Fiction / Creative Books: _____

Globes/ Maps: _____

Books : _____

Computers/ Laptop: _____

Others: (specify) _____

Library Usage Frequency by Students and Teachers: _____

Programs and Activities Conducted in the Library: _____

IV. Accessibility

Are learning resources accessible to all learners? (Yes/No) _____



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Challenges in Accessibility:

V. Feedback from Teachers and Students

Teachers' Feedback on Resource Effectiveness:

Student's Feedback on Resource Usefulness:

VI. Recommendations

Suggestions for Improvement in Resource Utilization and Library Operations:
