



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

08 Aug 2025

DIVISION MEMORANDUM

No. **124**, s. 2025

CONDUCT OF DIVISION BASELINE DATA COLLECTION TO NON-FUNCTIONAL
SCHOOL GOVERNANCE COUNCILS (SGCs) USING THE TECHNICAL ASSISTANCE
EFFECTIVENESS SURVEY TOOL

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
Public Elementary & Secondary School Heads
All Others Concerned

1. In reference to Regional Memorandum FTAD-2025-007 titled "Conduct of Regional Baseline Data Collection to Non-Functional School Governance Councils (SGCs) Using the Technical Assistance Effectiveness Survey Tool", this Division shall conduct a baseline data collection on the effectiveness of technical assistance (TA) provided by the Division Composite Team (DFTAT) to non-functional School Governance Councils (SGCs).
2. The primary objective of this activity is to gather substantial inputs and feedback from School Heads, Teachers, and Stakeholders prior to the provision of technical assistance in line with DepEd Order No. 26, s. 2022, otherwise known as the Implementing Guidelines on the Establishment of School Governance Councils.
3. The baseline data collection period is scheduled from July 28 to August 15, 2025. School Governance Council (SGC) focal persons are directed to disseminate the Technical Assistance Effectiveness Survey Tool (TAEST) using the official Google Form link: <https://bit.ly/4kmwNLI>.
4. RO-FTAD will consolidate responses from August 18 to 29, 2025. It is expected that all school-based responses are submitted before the end of the data collection period.
5. Activities that will be conducted during weekends and holidays shall follow the provision of Compensatory Time-Off (CTO) in accordance with DepEd Order No. 53, s. 2003 and CSC-DBM Joint Circular No. 2, s. 2015.
6. All related expenses incurred shall be charged against local funds, subject to existing budgeting, accounting, and auditing rules and regulations.



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7. For concerns and clarifications, you may contact Ms. Araceli J. Dinopol, SEPS-SMME through email at araceli.dinopol@deped.gov.ph and Mr. Ismael R. Villaluz, EPS II-SMN at Ismael.villaluz@deped.gov.ph.

RUTH L. ESTACIO PhD, CESO V
Schools Division Superintendent

Encl.: N o n e

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

DATA

AAD/SGOD/DM – conduct of division baseline data collection to non-functional school governance councils (sgcs)
using the technical assistance effectiveness survey tool
0715/August 8, 2025