



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

14 Jul 2025

DIVISION MEMORANDUM

SGOD-2025-113

**CONDUCT OF DATA GATHERING ACTIVITY ON REPORTING PROCESSES AND
PROTOCOLS OF BULLYING CASES**

To: Assistant Schools Division Superintendent
Chief Education Supervisors, Education Program Supervisors
Public Schools District Supervisors, District Principal In-Charge
School Heads of Selected Schools
Other Concerned
This Division

1. Relative to Central Office Memorandum STR-250625-0842, the Policy and Planning Service - Policy Research and Development Division (PPS-PRDD) will conduct a Data Gathering Activity on Reporting Processes and Protocols of Bullying Cases on July 16-18, 2025, at Glan School of Arts and Trades and Pangyan National High School, Glan Sarangani Province.
2. The activity aims to respond to the Philippines being identified as a bullying hotspot in the PISA 2022 results and acknowledges the critical need for accurate and timely reporting of bullying incidents in schools.
3. Enclosed is the memorandum and annexes for the conduct of the activity.
4. All expenses relative to the conduct of this activity shall be charged against school MOOE/ local funds subject to the usual accounting rules and procedures.
5. For inquiries, contact Felipe B. Tuyogon, Jr. at 09229763957.
6. For your information and guidance.

RUTH L. ESTACIO PhD, CESO V
Schools Division Superintendent

Encl.: As Stated

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

PROGRAMS



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

AAD/SGOD/MLA – conduct of data gathering activity on reporting processes and protocols of bullying cases
0616/July 14, 2025



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Department of Education
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SCHOOLS DIVISION OF SARANGANI



Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR STRATEGIC MANAGEMENT
(POLICY, PLANNING, AND MONITORING & EVALUATION)

MEMORANDUM
STR-250625-0842

TO : **REGIONAL DIRECTORS**
BENJAMIN D. PARAGAS, Region II
CARLITO D. ROCAFORT, Region XII
GILBERT T. SADSAD, Region V
JOCELYN DR. ANDAYA, NCR

ATTN : **CONCERNED SCHOOLS DIVISION SUPERINTENDENTS**
RACHEL R. LLANA, SDO Isabela
NELYN B. FRINAL, Officer-in-Charge, SDO Sarangani
WILLIAM E. GANDO, SDO Sorsogon
EVANGELINE P. LADINES, SDO Paranaque
CARLEEN S. SEDILLA, SDO Quezon City

FROM : **RONALD U. MENDOZA, PhD**
Undersecretary for Strategic Management

SUBJECT : **Conduct of Data Gathering Activity on Reporting Processes and Protocols of Bullying Cases**

DATE : 25 June 2025

In support of evidence-based decision-making as well as the Five-point Reform Agenda and Quality Basic Education Development Plan (QBEDP) 2025-2035, the Policy and Planning Service-Policy Research and Development Division (PPS-PRDD) is presently studying school reporting practices of bullying cases/incidences. This study aims to respond to the Philippines being identified as a bullying hotspot in the PISA 2022 results and acknowledges the critical need for accurate and timely reporting of bullying incidents in schools.

In this regard, the PPS-PRDD will carry out simultaneous data collection activities to assess the current state of bullying-related behaviors and reporting mechanisms in schools. These include survey questionnaires, key informant interviews (KIIs), and focus group discussions (FGDs) in selected schools from the SDOs of Isabela (Region II), Paranaque City (National Capital Region), Quezon City (National Capital Region), Sarangani (Region XII), and Sorsogon (Region V). Randomly selected learners from the identified schools (*see Annex 1*) will serve as respondents for the survey. Meanwhile, teachers will serve as participants in the FGDs, and school heads will be interviewed through KIIs (*see Annex 2*).

In line with this, this office respectfully requests the assistance of the Regional Office-Policy, Planning and Research Division (PPRD) and SDO-Schools Governance and Operations Division (SGOD) to facilitate the conduct of data gathering activities of the study.

Particularly, RO-PPRD through the Regional Research Coordinators shall:



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- a. Ensure the progress of data collection through FGD, KII, and survey administration in collaboration with the selected SDOs; and
- b. Coordinate with representatives from the PPS-PRDD for the itinerary and conduct of the data gathering activity (*to be announced*).

On the other hand, the SDO-SGOD through the SEPS for Planning and Research:

- a. Coordinate with the selected schools within their jurisdiction to identify the target survey respondents and participants;
- b. Collaborate with representatives from the PPS-PRDD for the itinerary and conduct of the FGDs (e.g., selecting venues, schedule of the activities);
- c. Assist targets schools in identifying FGD and KII participants in accordance with the specified criteria (*see Annex 2*); and,
- d. Assist the School Heads and School Personnel in distributing the invitation letters to the identified participants (*to be provided*).

For School Heads:

- a. Ensure that the selected participants have fully accomplished the Confirmation Slips attached to the invitation letters (*to be provided*);
- b. Identify the survey respondents, FGD and KII participants in accordance with the specified criteria; and
- c. Participate in the Key Informant Interviews

To ensure clear and efficient communication with the Regional and Schools Division Office focal persons, this office respectfully requests the Research Coordinators and SEPS for Planning and Research to attend an online orientation **on Monday, 30 June 2025** via MS Teams through the link: <https://tinyurl.com/OrientationBullying>.

Data gathering activities shall adhere to the Data Privacy Act of 2012 and all data will be handled with the utmost confidentiality and used exclusively for the purposes of this data gathering activity.

For further clarifications or inquiries, kindly coordinate with PPS-PRDD through ps.prd@deped.gov.ph.

For your consideration and appropriate action. Thank you.



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ANNEX 1. Sampled Schools

Region	Division	COC offering	Schools
Region 2	Isabela	Purely ES	<ul style="list-style-type: none"> • Mallig Central School • Holy Friday Elementary School
NCR	Quezon City	Purely JHS	<ul style="list-style-type: none"> • San Jose High School • Justice Cecilia Munoz Palma High School
NCR	Paranaque City	Purely SHS	<ul style="list-style-type: none"> • Paranaque Senior High School • Sto. Nino Senior High School
Region 12	Sarangani	JHS with SHS	<ul style="list-style-type: none"> • Pangyan National High School • Glan School of Arts and Trades
Region 5	Sorsogon City	All Offering	<ul style="list-style-type: none"> • Rizal Integrated National School • Sto. Nino Integrated School

ANNEX 2: Data Collection Participants

Activity	Participants	Number
Survey Questionnaire Administration	Learners in Grade 5, 6, 9, 10 and 11	1 section for each grade level
Focus Group Discussion	Subject Teachers Class Adviser of the same sections	2 2
Key Informant Interviews	School Head	1

ANNEX 3: Indicative Program Flow

- Courtesy call to Regional Office / Schools Division Office.
- Administration of Survey Questionnaires to randomly selected class sections
- Conduct of FGDs and KII, including preparation and courtesy call to School Head (optional).
- Exit call to Research Coordinator / SEPS for Planning / School Head

The program will be laterally arranged and coordinated by the Planning Service – Policy Research and Development Division with the ROs and SDOs



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