



Republic of the Philippines  
**Department of Education**  
SOCCSKSARGEN REGION  
SCHOOLS DIVISION OF SARANGANI

DEPARTMENT OF EDUCATION  
DIVISION OF SARANGANI  
**RELEASED**  
RECORDS UNIT

21 Jul 2025

**DIVISION MEMORANDUM**  
OSDS-2025-099

**3<sup>rd</sup> LEG OF CONDUCT OF SITE VISIT AND OCCULAR INSPECTION FOR THE  
SURVEYING, TITLING OF SCHOOL SITES AND REGISTRATION OF SCHOOL  
PATENTS IN THE REGISTRY TO THE SELECTED SCHOOL OF KIAMBA,  
SARANGANI PROVINCE**

To: Public Schools District Supervisor  
Public Elementary and Secondary School Heads  
All others concerned

1. In reference to the Division Memorandum OSDS-2025-085 dated July 1, 2025, this office hereby allows the personnel listed below to conduct site visit and ocular inspection of selected schools in Malungon, Sarangani Province in preparation for the titling of school sites:

ATTY. DIANA MAE M. BALANAY-TAMPE	Legal Officer III
JASMINE ABAPO	Administrative Officer II
ENGR FAITH JOHN L. BEDICER	Technical Assistant IV
MARY GRACE T. INSAO	Technical Assistant II
LOVELYN G. JAYAG	Technical Assistant II
CONNIE KYLE A. ACEBAR	Technical Assistant II
LADY ANN L. VERESRAIZ	Technical Assistant II

2. Further, the following selected schools are also directed to prepare original, and photocopy of all documents related to the school titling.

No.	School	District
	July 22, 2025	



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1	Mamangos Maulana Kandog ES	Kiamba 1
2	Salakit Elementary School	Kiamba 1
3	Salakit National High School	Kiamba 1
4	Tabotong Elementary School	Kiamba 1
5.	Kiamba Central School SPED Center	Kiamba 1
	July 23, 2025	
1	Bonifacio Estrada Orodio ES	Kiamba 2
2	Gasi Elementary School	Kiamba 2
3	Kapanal Elementary School	Kiamba 2
4	Matingao Integrated School	Kiamba 2
	July 24, 2025	
1	M. Quinto Elementary School	Kiamba 2
2	Pedro M. Buen Sr. Elementary School	Kiamba 2
3	Tamadang Elementary School	Kiamba 2
4	Matingao Integrated School	Kiamba 2
	July 25, 2025	
1	D. Gimarino Elementary School	Kiamba 3
2	Edro Malayo Integrated School	Kiamba 3
3	Fermin Fuster Elementary School	Kiamba 3
4.	Kayupo Elementary School	Kiamba 3



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3. Travel and other incidental expenses of the participants shall be charged to the Program Support Funds subject to usual accounting and auditing rules and regulations.
4. Should there be any concerns regarding this matter, please contact the Division Legal Officer, Atty. Diana Mae Balanay- Tampe, through [legalunit.sarangani@deped.gov.ph](mailto:legalunit.sarangani@deped.gov.ph)
5. For information and guidance of all concerned.

**RUTH L. ESTACIO PhD, CESO V**  
Schools Division Superintendent

Encl.: N o n e

Reference: As stated

To be indicated in the Perpetual Index  
under the following subjects:

VISIT  
SITE

RDB/OSDS/MLA – 3rd leg of conduct of site visit and ocular inspection for the surveying, titling of school sites and registration of school patents in the registry to the selected school of kiamba, sarangani province

0634/July 21, 2025