



Republic of the Philippines  
**Department of Education**  
SOCCSKSARGEN REGION  
SCHOOLS DIVISION OF SARANGANI

18 Jul 2025

**DIVISION MEMORANDUM**

OSDS-2025-098

**NOTICE OF VACANCY FOR HIGHER TEACHING POSITIONS**

To: HRMPSB and Sub-Committee Members  
All Interested Applicants

1. This is to announce the following vacant higher teaching positions in the Department of Education – Schools Division of Sarangani:

No.	Position Title	Plantilla Item No.	School Assignment
1	MASTER TEACHER I (JUNIOR HIGH SCHOOL)	MTCHR1-840221-2025	ALABEL NHS
2	MASTER TEACHER I (JUNIOR HIGH SCHOOL)	MTCHR1-840080-2021	GLAN PADIDU NHS
3	MASTER TEACHER I (JUNIOR HIGH SCHOOL)	MTCHR1-840044-2006	GLAN PADIDU NHS
4	MASTER TEACHER I (ELEMENTARY)	MTCHR1-840367-2003	CABANSAL M. LARRY IP SCHOOL
5	MASTER TEACHER I (ELEMENTARY)	MTCHR1-840381-2003	SAN JOSE ES
6	TEACHER III (SECONDARY)	TCH3-840492-2018	ALABEL NHS
7	TEACHER III (SECONDARY)	TCH3-840841-2003	JAMES L. CHIONGBIAN NTS
8	Special Education Teacher I	SPET1-841524-2014	SAN FELIPE ES
9	Special Education Teacher I	SPET1-840016-2007	ALEGRIA CES
10	TEACHER III (ELEMENTARY)	TCH3-840240-2018	PANGYAN CES
11	TEACHER III (ELEMENTARY)	TCH3-841737-2016	PANGYAN CES
12	TEACHER III (ELEMENTARY)	TCH3-840268-2011	ENRIQUE D. YAP SR.
13	TEACHER III (ELEMENTARY)	TCH3-840701-2003	RUDES ES
14	TEACHER III (ELEMENTARY)	TCH3-840555-2022	DATU ABDULLAH TONDOG IS
15	TEACHER III (ELEMENTARY)	TCH3-840060-2012	GLAN CIS
16	TEACHER III (ELEMENTARY)	TCH3-840587-2022	TUYAN IS
17	TEACHER II (ELEMENTARY)	TCH2-840707-2021	PANGYAN CES
18	TEACHER II (ELEMENTARY)	TCH2-840130-2014	MACATIMBOL ES
19	TEACHER II (ELEMENTARY)	TCH2-840069-2023	UPPER LUMABAT IS
20	TEACHER II (ELEMENTARY)	TCH2-840396-2011	FRANCISCO A. CAGANG IS
21	TEACHER II (ELEMENTARY)	TCH2-840196-2014	DATAL BATONG IS
22	TEACHER II (ELEMENTARY)	TCH2-840193-2018	ALABEL CIS

2. In line with the principle of Equal Employment Opportunity Principle (EEOP), this Division encourages all interested and qualified applicants regardless of age, sex, gender identity, sexual orientation, ethnicity, political affiliation, religion, economic and social status and physical disability to apply.



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3. Interested applicants are required to submit online application by filling up personal data in the Personnel Unit website through this link **[bit.ly/DepEdSarApplicantsOnlineRegistration](http://bit.ly/DepEdSarApplicantsOnlineRegistration)**. The Personnel Unit will not accept application without registration of their online application.
4. Application letter shall be addressed to the Schools Division Superintendent. Applicants are advised to submit the documents listed in Annex A “List of Requirements” in one green folder. Applicants are advised to use ear tabs and arrange all documents in the order mentioned in Annex A.
5. The deadline of submission of application documents to the **Division Office** is on **July 28, 2025**.
6. Please refer to DepEd Order (DO) No. 19, s. 2022 re The Department of Education Merit Selection Plan and DO 20, s. 2024 re Guidelines on the Recruitment, Selection and Appointment to Higher Teaching Positions in the Department of Education for the evaluation of application documents and computation of points to be used in the Comparative Assessment Result.
7. One salient provision of DO 20, 2024 is that the initial evaluation shall likewise include the determination of the applicant’s performance. A rating of at least **Very Satisfactory** in the last rating period covering one (1) year complete performance cycle in the current position shall be required. In addition, internal applicants shall be required to satisfy the set performance requirements of the position applied for, based on at most three (3) rating periods reckoned from the immediately preceding performance cycle completed.
8. Enclosed are the target timeline of recruitment and selection process, performance requirement per position, checklist of requirements, and qualifications standards of the vacant positions for easy reference.
9. For inquiries contact Mr. Roel D. Balbareno at 09773941073.
10. For information, guidance and compliance of all concerned.

**RUTH L. ESTACIO PhD, CESO V**  
Schools Division Superintendent

Encl.: As stated

Reference: N o n e

To be indicated in the Perpetual Index  
under the following subjects:

APPOINTMENT  
RECRUITMENT



**Address:** Capitol Compound, Maribulan, Alabel, Sarangani Province

**Telephone No.:** (083) 508-2039

**Website:** [www.depedsarangani.com](http://www.depedsarangani.com)

**Email Address:** [sarangani@deped.gov.ph](mailto:sarangani@deped.gov.ph)



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SELECTION

RDB/OSDS/MLA – notice of vacancy for higher teaching positions  
0626/July 18, 2025



**Address:** Capitol Compound, Maribulan, Alabel, Sarangani Province

**Telephone No.:** (083) 508-2039

**Website:** [www.depedsarangani.com](http://www.depedsarangani.com)

**Email Address:** [sarangani@deped.gov.ph](mailto:sarangani@deped.gov.ph)



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Enclosure

**A. APPLICATION REQUIREMENTS**

- a. Letter of intent address to:  
**RUTH L. ESTACIO PhD, CESO V**  
Schools Division Superintendent  
Office of the Schools Division Superintendent  
DepEd Sarangani Division Office  
Alabel, Sarangani Province  
The letter of intent shall also contain the following information:
  - i. Statement of purpose/ expression of interest; and
  - ii. Learning area/ subject group they intend to teach, if applicable;
- b. Duly accomplished PDS (CSC Form No. 212, Revised 2017) with Work Experience Sheet;
- c. Photocopy of Voter's ID and/ or any proof of residency;
- d. Photocopy of valid and updated PRC License/ID;
- e. Photocopy of Certificate of Board Rating;
- f. Photocopy of scholastic/ academic record (i.e., Transcript of Records (TOR) and Diploma, including completion of graduate and post-graduate units/ degrees, if available);
- g. Photocopy of duly signed Service Record or Certificate of Employment, whichever is applicable;
- h. Photocopy of Latest appointment (for those applying for promotion);
- i. Photocopy of certificate/s of relevant specialized trainings or professional development programs, if any;
- j. Photocopy of valid Technical Education and Skills Development Authority (TESDA) National Certificate (NC) II, Trainers Methodology Certificate (TMC), if applicable;
- k. Photocopy of the required performance ratings with **at least Very Satisfactory** rating.  
(Note: The applicant shall submit at most three (3) performance ratings depending on the performance requirements per item 25 of DO 20, s.2024. The latest performance rating shall cover one (1) complete performance rating period in the current position);
- l. Checklist of Requirements and Omnibus Sworn Statement on the Certification on the Authenticity and Veracity (CAV) of the documents submitted and Data Privacy Consent Form pursuant to RA No. 10173 (Data Privacy Act of 2012), using the attached form (Annex C), sworn before a public officer authorized to administer oaths pursuant to Section 41 of EO No. 292, as amended by RA No. 6733 and as further amended by RA No. 10755; and



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- m. Other documents as may be required by the HRMPSB, including but not limited to portfolio for the assessment of identified PPST non-classroom observable indicators.

**B. Proposed Timeline of Activities**

Schedule	Activities
July 18-July 28 ,2025	All interested applicants submits his/her application to the Division Office.
July 21,2025	Online Orientation to Applicants (1:00 PM to 2:00 PM) Link will be sent to the email of the applicants from the online registration
July 28, 2025	Conduct of initial evaluation of the application documents as to the qualification of the applicants.
July 29, 2025	Posting of Initial Evaluation Results.
July 28- August 1, 2025	Special HRMPSB Committee for Teaching Positions and Division Sub Selection Committee Evaluation of the Education, Training, Experience and Performance of Qualified Applicants.
TBA (A separate Memorandum will be issued)	PPST COIs-Conduct of Demonstration Teaching and PPST NCOIs-Portfolio Assessment and Behavioral Events Interview of Qualified applicants.
TBA (A separate Memorandum will be issued)	OPEN RANKING SYSTEM
TBA	Release of Comparative Assessment Results



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**C. Performance Requirements**

<b>Position Applied For</b>	<b>Classroom Observable Indicator</b>	<b>Non-Classroom Observable Indicator</b>
<b>Special Education Teacher I</b>	None-Required	None-Required
<b>Teacher II</b>	At least 6 Proficient COIs at Very Satisfactory	At least 4 Proficient NCOIs at Very Satisfactory
<b>Teacher III</b>	At least 12 Proficient COIs at Very Satisfactory	At least 8 Proficient NCOIs at Very Satisfactory
<b>Master Teacher I</b>	21 Proficient COIs at Outstanding	8 Proficient NCOIs at Very Satisfactory; and 8 Proficient NCOIs at Outstanding





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**Publication of Vacant Positions**

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment	INCUMBENT
					Education	Training	Experience	Eligibility	Competency (if applicable)		
1	MASTER TEACHER I (SECONDARY)	MTCHR1-840221-2025	SG18	51,304.00	Master's degree in Education, or Educational Leadership, or Educational Management, or relevant subject or learning area	24 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization and 8 hours of training in Instructional	5 years teaching experience	RA 1080, as amended (Teacher-Secondary)		ALABEL NHS	VILLAFLORES, GINALYN S.-RETIRED

						Supervision acquired within the last 5 years; or Completion of NEAP- requisite professional developmen t program for Career Stage III (Highly Proficient Teacher)					
2	TEACHER III (SECONDARY)	TCH3- 840492- 2018	SG13	34,421.00	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	16 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specializatio n acquired within the last 5 years	2 years teaching experience	RA 1080, as amended (Teacher- Secondary)		ALABEL NHS	TUPAS, JENIFER A.- RESIGNED



3	MASTER TEACHER I (SECONDARY)	MTCHR1- 840080- 2021	SG18	51,304.00	Master's degree in Education, or Educational Leadership, or Educational Management, or relevant subject or learning area	24 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization and 8 hours of training in Instructional Supervision acquired within the last 5 years; or Completion of NEAP- requisite professional development program for Career Stage III (Highly Proficient	5 years teaching experience	RA 1080, as amended (Teacher- Secondary)		GLAN PADIDU NHS	VILLORENTE, LETECIA S.-RETIRED
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						Teacher)					
4	MASTER TEACHER I (SECONDARY)	MTCHR1- 840044- 2006	SG18	51,304.00	Master's degree in Education, or Educational Leadership, or Educational Management, or relevant subject or learning area	24 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specializatio n and 8 hours of training in Instructiona l Supervision acquired within the last 5 years; or Completion of NEAP- requisite professional developmen t program for Career Stage III	5 years teaching experience	RA 1080, as amended (Teacher- Secondary)		GLAN PADIDU NHS	MAYORDOMO, RANDY I.-PROM

						(Highly Proficient Teacher)					
5	TEACHER III (SECONDARY)	TCH3-840841-2003	SG13	34,421.00	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	16 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	2 years teaching experience	RA 1080, as amended (Teacher-Secondary)		JAMES L. CHIONGBI AN NTS	BALICACO, ELOISA S.- DECEASED
6	MASTER TEACHER I (ELEMENTARY)	MTCHR1-840367-2003	SG18	51,304.00	Master's degree in Education, or Educational Leadership, or Educational Management, or relevant subject or learning area	24 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization and 8 hours of training in Instructiona	5 years teaching experience	RA 1080, as amended (Teacher-Elementary/Secondary)		CABANSA L M. LARRY IP SCHOOL	CARMELOTES, HYDEE Q. -RETIRED

						1 Supervision acquired within the last 5 years; or Completion of NEAP- requisite professional developmen t program for Career Stage III (Highly Proficient Teacher)					
7	MASTER TEACHER I (ELEMENTARY)	MTCHR1- 840381- 2003	SG18	51,304.00	Master's degree in Education, or Educational Leadership, or Educational Management, or relevant subject or learning area	24 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specializatio n and 8 hours of training in	5 years teaching experience	RA 1080, as amended (Teacher- Elementary/ Secondary)		SAN JOSE ES	PARAZ, MARGARITA- RETIRED

						Instructional Supervision acquired within the last 5 years; or Completion of NEAP-requisite professional development program for Career Stage III (Highly Proficient Teacher)					
8	Special Education Teacher I	SPET1-841524-2014	SG14	37,024.00	Bachelor's degree in Education with Specialization in Special Education	None Required	None Required	RA 1080		MALANDA G CES SPED CENTER	JABAGAT, ELIZABETH C.-RETIRED
9	Special Education Teacher I	SPET1-840016-2007	SG14	37,024.00	Bachelor's degree in Education with Specialization in Special	None Required	None Required	RA 1080		ALABEL CIS	RAMIREZ, MARIA B. - RETIRED

					Education						
10	TEACHER III (ELEMENTARY)	TCH3- 840240- 2018	SG13	34,421.00	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	16 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	2 years teaching experience	RA 1080, as amended (Teacher- Elementary/ Secondary)		PANGYAN CES	SALISIPAN, WILSETA D.-RETIRED
11	TEACHER III (ELEMENTARY)	TCH3- 841737- 2016	SG13	34,421.00	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	16 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	2 years teaching experience	RA 1080, as amended (Teacher- Elementary/ Secondary)		PANGYAN CES	PENA, LEONILA- RETIRED

12	TEACHER III (ELEMENTARY)	TCH3-840268-2011	SG13	34,421.00	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	16 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	2 years teaching experience	RA 1080, as amended (Teacher-Elementary/Secondary)		ENRIQUE D. YAP SR.	PONCARDAS, ANASTACIA-RETIRED
13	TEACHER III (ELEMENTARY)	TCH3-840701-2003	SG13	34,421.00	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	16 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired	2 years teaching experience	RA 1080, as amended (Teacher-Elementary/Secondary)		RUDES ES	REGIDOR SARAH-RETIED



						within the last 5 years					
14	TEACHER III (ELEMENTARY)	TCH3-840555-2022	SG13	34,421.00	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	16 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	2 years teaching experience	RA 1080, as amended (Teacher-Elementary/Secondary)		DATU ABDULLAH TONDOGIS	REYES, ROSALINA C.-RETIRED
15	TEACHER III (ELEMENTARY)	TCH3-840060-2012	SG13	34,421.00	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	16 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	2 years teaching experience	RA 1080, as amended (Teacher-Elementary/Secondary)		GLAN CIS	NIEVES, EMEBERTA-RETIRED

16	TEACHER III (ELEMENTARY)	TCH3-840587-2022	SG13	34,421.00	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	16 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	2 years teaching experience	RA 1080, as amended (Teacher-Elementary/Secondary)		TUYAN IS	MANDALO, MILDRED S.-PROM
17	TEACHER II (ELEMENTARY)	TCH2-840707-2021	SG12	32,245.00	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	8 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	1 year teaching experience	RA 1080, as amended (Teacher-Elementary/Secondary)		PANGYAN CES	DELINO, MONIQUE JADE S.-TRANSFER
18	TEACHER II (ELEMENTARY)	TCH2-840130-2014	SG12	32,245.00	Bachelor's degree in Education; or Bachelor's	8 hours of training in any of or a cumulative	1 year teaching experience	RA 1080, as amended (Teacher-Elementary/		MACATIM	CORPEN, LILIBETH S.-RETIRE

					degree in relevant subject or learning area with at least 18 professional units in Education	of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years		Secondary)		BOL ES	
19	TEACHER II (ELEMENTARY)	TCH2-840069-2023	SG12	32,245.00	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	8 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	1 year teaching experience	RA 1080, as amended (Teacher-Elementary/Secondary)		UPPER LUMABAT IS	ANGONIA, PETRA M.-RETIRED
20	TEACHER II (ELEMENTARY)	TCH2-840396-2011	SG12	32,245.00	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18	8 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy,	1 year teaching experience	RA 1080, as amended (Teacher-Elementary/Secondary)		FRANCISCO A. CAGANG IS	CHIO ESTER G.-RETIRED

					professional units in Education	Subject Specialization acquired within the last 5 years					
21	TEACHER II (ELEMENTARY)	TCH2-840196-2014	SG12	32,245.00	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	8 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	1 year teaching experience	RA 1080, as amended (Teacher-Elementary/Secondary)		DATAL BATONG IS	INAMARGA, DEONILA F.-RETIRED
22	TEACHER II (ELEMENTARY)	TCH2-840193-2018	SG12	32,245.00	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	8 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the	1 year teaching experience	RA 1080, as amended (Teacher-Elementary/Secondary)		ALABEL CIS	MOSQUITO, ARGELYN C.-RETIRED

						last 5 years					
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