



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

DEPARTMENT OF EDUCATION
DIVISION OF SARANGANI
RELEASED
RECORDS UNIT

10 Jul 2025

DIVISION MEMORANDUM

CID-2025-191

**PREWORK ACTIVITY FOR THE SEMINAR WORKSHOP ON INSTRUCTIONAL
SUPERVISION FOR MASTER TEACHERS**

To: Assistant Schools Division Superintendent
Education Program Supervisors
Concerned Personnel
This Division

1. Relative to the conduct of the Seminar Workshop on Instructional Supervision for Master Teachers, the Curriculum Implementation Division – Instructional Management Section will conduct a prework activity on July 21 – 22, 2025 at Greenleaf Hotel.
2. The activity aims to:
 - a. present the matrix of activity and review the assigned topics of the resource speaker;
 - b. prepare the materials needed for the seminar workshop.
 - c. discuss the terms of reference for the LMTs, PMTs and M&Es; and
 - d. discuss program flows and mechanism on the conduct of the training.
3. Food and accommodation will be borne from the HRDS Fund while transportation and other incidental expenses will be charged from MOOE and/or any available local funds subject to the usual accounting and auditing rules and relations.
4. For inquiries, contact Edward Ryan F. Gulam, Education Program Supervisor at 09124717150 and Rehanee P. Sambuto, Senior Education Program Specialist at 09385540626.
5. For the information and guidance of all concerned.

RUTH L. ESTACIO PhD, CESO V
Schools Division Superintendent

Encl.: List of Participants

Reference: N o n e

To be indicated in the Perpetual Index
under the following subjects:



Republic of the Philippines
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SCHOOLS DIVISION OF SARANGANI

SEMINARS
WORKSHOPS

JBA/CID/MLA – prework activity for the seminar workshop on instructional supervision for master teachers
0592/July 10, 2025



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Enclosure 1: Participants in the Prewrite Activity

1. SDS Ruth L. Estacio, PhD, CESO V
2. ASDS Atty. Nelyn B. Frinal, CESO VI
3. Chief Donna S. Panes – Lead LMT
4. Chief Ma. Shirley Cardinal – Lead PMT
5. Edward Ryan F. Gulam – Co lead LMT
6. Rehane P. Sambuto – Co lead PMT
7. Madina P. Logiuoman – Co lead PMT
8. Analiza Domingo- EPS Filipino
9. Reynaldo C. Tagala – EPS Math
10. Edmund D. Gulam – EPS MAPEH
11. Mario S. Donio – EPS EPP/TLE and SHS
12. Marlou M. De Arce – EPS Science
13. Aurelio C. Cagang – EPS EsP
14. Melchor P. Maguan – EPS ArPan and IPed
15. John Jerson P. Constantino – EPS English
16. Judith B. Alba – EPS LRMS
17. Eriel Napila – District Head
18. Felix Barenan – District Head
19. Jonathan B. Agreda – Documentation
20. Maylene F. Grigana – PMT
21. Rangelyn Samoya – PMT
22. Donna Rizza Prena – PMT
23. Faith Easovel Baculna – PMT
24. Friz Dew Alconera – PMT
25. Ruel U. Nacion – PMT / Technical
26. Araceli J. Dinopol – Lead M&E
27. Jestoni Sales – Co lead M&E
28. Jimuel Villamor – M&E
29. Joan Tomaquin – M&E
30. Lonie Carl Caesar Nierra – Nurse
31. Nacigenes Mateo – Nurse