



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

13 Jun 2025

DIVISION MEMORANDUM

CID-2025-165

CYCLE 2 PLANNING WORKSHOP FOR CATCH-UP CLUB (CUC) IMPLEMENTATION

To: Assistant Schools Division Superintendent
Public Schools District Supervisors
Schoolheads of the Identified Teachers

1. In reference to the attached letter from Save the Children, all identified participants are encouraged to attend the Cycle 2 Planning Workshop for the Catch-Up Club (CUC) Implementation, scheduled on June 13–15, 2025, at Mt. Sabrina Resort, Glan, Sarangani Province.
2. This activity underscores the importance of the active participation of school heads of the selected schools; therefore, proxies are not allowed.
3. Teaching and Non-teaching personnel who will render services during weekends related to the conduct of the said activity shall be entitled to Service Credits and Compensatory Time Off (CTO), subject to existing rules and regulations, specifically those outlined in CSC and DBM Joint Circular No. 2, s. 2004, regarding Non-monetary Remuneration for Overtime Services Rendered.
4. For inquiries, contact John Jerson P. Constantino, EPS at 09285059602.
5. Immediate dissemination of this Memorandum is desired.

RUTH L. ESTACIO PhD, CESO V
Schools Division Superintendent

Encl.: Letter from STC

Reference: As stated

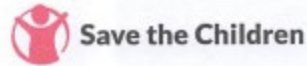
To be indicated in the Perpetual Index
under the following subjects:

WORKSHOPS

JJPC/CID-IMS/MLA – cycle 2 planning workshop for catch-up club (cuc) implementation
0502/June 13, 2025



Republic of the Philippines
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June 4, 2025

RUTH L. ESTACIO, PhD, CESO V
Schools Division Superintendent
Department of Education
Schools Division of Sarangani

THRU: JOHN JERSON P. CONSTANTINO, EPS
Division Reading Coordinator
Department of Education
Schools Division of Sarangani

Greetings of wellness!

With Cycle 1 now concluded and documented through an endline report, we will be conducting a **Cycle 2 Planning Workshop** which aims to prepare schools and partners for Cycle 2—the final phase of implementation under the current grant. It will also support the finalization of school-level sustainability plans to ensure continuity of support after the project ends.

The workshop will be held on **June 13-15, 2025** and allow for uninterrupted and focused planning, the session will be held in a quiet, off-site venue conducive to collaboration and reflection. The setting is intended to enable participants to engage meaningfully in refining their implementation strategies and ensuring quality delivery of Cycle 2 CuCs. Venue, accommodation (inclusive of 2 nights stay), and food for the duration of the planning workshop will be funded by Save the Children. Tentative venue will be in Glan, Sarangani Province.

In line with this, we respectfully request your approval for the participation of the following personnel in this planning workshop. Their involvement will be instrumental in sustaining the Catch-up Clubs (CuCs) Program within their district/schools.

Below is the list of the proposed participants:

	Name	Office/School	Designation
1	Donna S. Panes	SDO Sarangani	CID Chief
2	John Jerson P. Constantino, EPS	SDO Sarangani	Division Reading Coordinator
3	Taya A. Saling	PSDS	Public School District Supervisor
4	Geneveve A. Asuncion, HC	Rogaya Bajunaid IS	School Head
5	Merasul J. Hundani	Rogaya Bajunaid IS	Reading Coordinator
6	Margie S. Bayang	Datu Abdulbali IS	School Head
7	Sheron Q. Tejones	Datu Abdulbali IS	Reading Coordinator
8	Juanito A. Goyha	Mangelen IS	School Head
9	Marcialyn M. Ruiz	Mangelen IS	Reading Coordinator
10	Ricky S. Lumapas	Kyumad IS	School Head
11	Christine Jade S. Sedigo	Kyumad IS	Reading Coordinator
12	Jogenes Jeanne M. Reganit	Malbang ES	School Head

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General Santos City 9500, Philippines

Securities and Exchange Commission
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CN201408291

Department of Social
Welfare and Development
License Number:
DSWD - SW - RL - 00036 - 2017

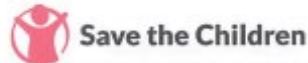
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13	Eden D. Dumalay	Malbang ES	Reading Coordinator
14	John Paul Generoso	Isidro Hulom ES	School Head
15	Jonah B. Solis	Isidro Hulom ES	Reading Coordinator
16	Harisa S. Lampatan	Daliao ES	School Head
17	Gerald P. Aro	Daliao ES	Reading Coordinator
18	Lovely Mae E. Albarina	Kablacan IS	School Head
19	Princess Annessa A. Makasalong	Kablacan IS	Reading Coordinator
20	Lallie Dianne Hope B. Manzano	Tambuan Dani IPS	School Head
21	Greatchelle M. Sumayang	Tambuan Dani IPS	Reading Coordinator
22	Grace P. Dinopol	Ireneo E. Lopez CES	School Head
23	Lea Mae G. Lomahan	Ireneo E. Lopez CES	Reading Coordinator

We look forward to your positive response. Should you have any questions or require further details, please feel free to contact our Program Assistant for Catch-up Clubs, Lela Jane Labrador at 09451074340 or Lela.Labrador@savethechildren.org.

We appreciate your support in this important endeavor and look forward to continuing working together to make a positive impact on our children's education and welfare.

Sincerely,


KAREN MAY KEZIA P. TOSINO
Program Coordinator for Catch-up Clubs
Save the Children Philippines
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