



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

23 May 2025

DIVISION MEMORANDUM

SGOD-2025-079

PRE-WORK OF THE PROGRAM MANAGEMENT TEAM ON THE DELIVERY
FOR THE MATATAG PHASE II - TRAINING OF TEACHERS

- To: Public Schools District Supervisors Concerned
Public Elementary School Heads Concerned
1. Relative to DM-OUHROD-2025-1100 titled Implementation of the Phase 2 – Revised Curriculum Capacity Building Activities for Grades 2, 3, 5, and 8 (G2358) for Teachers and School Leaders, the SGOD-HRDS will conduct Prework of the Program Management Team on the Delivery for the MATATAG Phase II – Training of Teachers on May 26-27, 2025, 9:00 AM – 5:00 PM at the Conference Room, Division Office, Alabel, Sarangani Province.
 2. The activity aims to:
 - a. Enhance the competencies of the program managers.
 - b. Discuss the standards and procedures in the delivery of training under program management.
 - c. Identify different management tools in accomplishing various reports; and
 - d. Discuss compliance in the submission of timely reports.
 3. Enclosed is the list of participants and activity matrix for the said activity. All Administrative Officers II participants are directed to bring their own laptop and extension cord.
 4. Travel expenses of the participants can be chargeable against the school MOOE or any local funds subject to the usual accounting and auditing rules and regulations.
 5. For inquiries, contact Rehane P. Sambuto at mobile number 09385540626 and Madina P. Loguioyman at mobile number 09193702488.
 6. For the information, guidance, and compliance of all concerned.


RUTH L. ESTACIO PhD, CESO V
Schools Division Superintendent

Encl.: As stated
Reference: As stated



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To be indicated in the Perpetual Index
under the following subjects:

PROGRAMS

RTE/SGOD-SHS/MLA – pre-work of the program management team on the delivery
for the matatag phase ii - training of teachers

0456/May 22, 2025



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Prework of the Program Management Team on the Delivery
for the MATATAG Phase II – Training of Teachers

List of Participants

No.	Name of Participants	Position	School/Station
1.	Adriano A. Daligdig	EPS	SGOD
2.	Aurelio Cagang	EPS	CID
3.	Marlou C. De Arce	EPS	CID
4.	Rehanee P. Sambuto	SEPS	HRDS
5.	Madina P. Loguioman	EPSII	HRDS
6.	Jordan G. Casing	ADASII	HRDS
7.	Jestoni I. Sales	ESPII	M&E
8.	Maribel Ortibano	ADASIII	SGOD
9.	Donna Rizza Chan	AOII	Planning and Research
10.	Julius Ian Panogot	ADASIII	OSDS/HRDC Member
11.	Rey Marlen Dela Gente	AOII	ICT In-charge
12.	Rovelyn Paghubasan	AOII	Alabel 1
13.	Irene E. Macabangin	AOII	Alabel 2
14.	Lory S. Paraico	AOII	Alabel 3
15.	Jemielyn C. Lariosa	AOII	Alabel 4
16.	Rosa Mae B. Dimo	AOII	Glan 1
17.	Jennfeld S. Vidad	AOII	Glan 2
18.	Vanessa D. Paramel	AOII	Glan 3
19.	Janine Ivy P. Ripdos	AOII	Glan 4
20.	Dimple Sarceno Nillas	AOII	Malapatan 1
21.	Rosylita P. Salomon	AOII	Malapatan 2
22.	Francis Mae N. Sarbida	AOII	Malapatan 3
23.	Jay Ralph Malinao	AOII	Malungon 1
24.	Fritz Dew Alconera	AOII	Malungon 2
25.	Valley Fats A. Ugsimar	AOII	Malungon 3
26.	Ian Cataluna	AOII	Malungon 4
27.	Rachelle C. Zerda	AOII	Maasim 1
28.	Andreve John Rebucias	AOII	Maasim 2
29.	Sean Uy	AOII	Maasim 3
30.	Rea E. Bergado	AOII	Kiamba 1
31.	Cherry Mae R. Berenguel	AOII	Kiamba 2
32.	Rangelyn L. Samoya	AOII	Kiamba 3
33.	Jomer G. Del Rosario	AOII	Maitum 1
34.	John Christy T. Cabrido	AOII	Maitum 2



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Prework of the Program Management Team on the Delivery
for the MATATAG Phase II – Training of Teachers

Activity Matrix

Time	Topic/s	Person In-charge
Day 1		
8:00-9:00	Arrival	
9:00-9:30	Preliminaries	
9:30-12:00	Presentation of Matatag Phase 2 Training Design and PMT Term of Reference	Rehanee P. Sambuto SEPS
12:00-1:00	Lunch	
1:00-3:00	Presentation of Training Matrix and Required Forms for Pre-during-post of Training Implementation	Madina P. Loguioman EPSII
3:00-4:30	Open Forum	
4:30-5:00	Ways Forward	Rehanee P. Sambuto SEPS
Day 2		
8:00-9:00	Arrival	



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9:00-12:00	Workshop on the Preparation of Training Forms and Materials	PMT/HRDS
12:00-1:00	Lunch	
1:00-4:00	Presentation of Output (Status of Preparation)	Assigned PMT by Cluster HRDS
4:00-5:00	Closing Program	