



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

09 May 2025

DIVISION MEMORANDUM

OSDS-2025-063

CORRIGENDUM TO DIVISION MEMORANDUM NO. 062, S. 2025
(CREATION OF 2025 DIVISION ELECTION TASK FORCE
IN CONNECTION WITH THE NATIONAL AND LOCAL
ELECTIONS ON MAY 12, 2025)

To: Public Schools District Supervisors Concerned
Public Elementary and Secondary School Heads Concerned

1. Relative to Division Memorandum No. 062, s. 2025 titled **Creation of 2025 Division Election Task Force in connection with the National and Local Elections on May 12, 2025**, this Office hereby issues the corrected composition of DepEd Sarangani Election Task Force Support Teams, which shall be composed of the following:

Chair	ATTY. NELYN B. FRINAL, CESO VI Assistant Schools Division Superintendent OIC, Office of the Schools Division Superintendent		
Vice-Chair	MARIA SHIRLEY M. CARDINAL Chief Education Supervisor, SGOD		
SUPPORT TEAMS			
SUPPORT TEAMS	COMPOSITION	ROLES AND RESPONSI- BILITIES	KEY FUNCTIONS DURING ELECTION DAY
Real-Time Monitoring and Coordination Team	Donna S. Panes, CES (Lead) Judith B. Alba, EPS Analiza A. Domingo, EPS Roy J. Detoyato, ITO1 Jeoffrey Elmaguin, Driver	<ul style="list-style-type: none">▪ Tracks Division-wide election-related activities.▪ Ensures immediate response to field concerns▪ Monitors polling station security and logistics	<ul style="list-style-type: none">▪ Maintains real-time documentation of ETF activities.▪ Monitors election processes in coordination with RO and CO ETF Teams.▪ Identifies issues requiring escalation and ensures



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			<p>prompt resolution.</p> <ul style="list-style-type: none"> ▪ Updates the election Command Center with field reports.
Legal and Incident Response Support Team	Atty. Diana Mae M. Balanay-Tampe, LO3 (Lead) Lyn Frances Dominique Gumban, MO3 Jasmine Abapo, AO2 Estylinda G. Tudayan, Nurse II Marlon P. Agad, PDO2 Jiggs Balasoto, COS	<ul style="list-style-type: none"> ▪ Coordinate with PAO for legal assistance. ▪ Provides real-time legal and medical support to teachers and personnel. ▪ Handles and resolves election-related complaints. 	<ul style="list-style-type: none"> ▪ Respond to legal concerns of teachers and DepEd personnel. ▪ Assists with documentation and reporting of legal incidents. ▪ Ensure teachers' legal rights and protection are upheld.
Data Collection and Post-election Reporting Team	Araceli J. Dinopol, SEPS (Lead) Jestoni Sales, EPS2 Ariel C. Lalisan, SP1 Ralf Jayvene C. Alaba, AO2 Rhea Fe Jade Senina, AA6	<ul style="list-style-type: none"> ▪ Consolidates real-time reports from the field. ▪ Gathers legal cases, security concerns, and operational challenges. ▪ Prepares the post-election assessment report. ▪ Prepares and consolidates reports and 	<ul style="list-style-type: none"> ▪ Ensures all election-day incidents and concerns are properly documented. ▪ Compiles reports for ETF leadership and COMELEC coordination. ▪ Provides recommendations for future election-related improvements.

Signature



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		assessments.	<ul style="list-style-type: none"> Oversees the preparation of post-election reports.
Logistics Team	Ranolyn B. Undray, CPA (Lead) Grace M. Albarracin, BO3 Joanne Gay C. Alquiza, SO2 Edisa Retulla, ADAS1 Israel Bandalan, ADAS3	<ul style="list-style-type: none"> Ensures proper personnel deployment and documentation. Ensures smooth ETF deployment logistics. Manages the distribution of materials, uniforms, and supplies. Tracks financial disbursements related to ETF operations. 	<ul style="list-style-type: none"> Ensure ETF members are deployed and accounted for. Coordinates the distribution of supplies and operational needs. Ensure ETF field personnel receive the necessary resources. Monitors inventory and address logistical shortages.
Hotline and Helpdesk Operations Team	Irma May G. Dinasas, AO5 (Lead) Felipe B. Tuyogon Jr., SEPS Julie Ann Navarro, ADAS3 Ismael Villaluz, EPS2 Ricky Jampayas, AA1	<ul style="list-style-type: none"> Operates 24/7 communication lines for ETF members and DepEd personnel. Guides election-related inquiries. Assists with technical, procedural, 	<ul style="list-style-type: none"> Receives and logs queries and concerns from field personnel. Provide immediate responses and troubleshooting guidance. Escalates urgent issues to appropriate ETF teams.


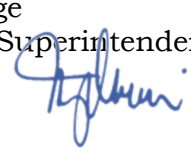
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		and operational concerns.	
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2. All other elements of the above-mentioned Memorandum shall remain enforced.
3. For inquiries, contact Ms. Irma May G. Dinasas at irmamay.dinasas@deped.gov.ph.
4. For information, guidance, and appropriate action of all concerned.


ATTY. NELYN B. FRINAL, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent


Encl.: N o n e
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

COMMITTEES
ELECTIONS

IMGD/OSDS-ASS/MLA – corrigendum to division memorandum no. 062, s. 2025 (creation of 2025 division election task force in connection with the national and local elections on may 12, 2025)
0427/May 9, 2025