



Republic of the Philippines  
**Department of Education**  
SOCCSKSARGEN REGION  
SCHOOLS DIVISION OF SARANGANI

19 Mar 2025

**DIVISION MEMORANDUM**  
SGOD-2025-053

DIVISION ROLLOUT OF INSTRUCTIONAL LEADERSHIP TRAINING:  
STRENGTHENING LEARNING CONDITIONS  
FOR EARLY LITERACY - BATCH 2

To: Public Schools District Supervisors Concerned  
Public Elementary School Heads Concerned

1. Relative to DepEd Memorandum OUHROD-2023-1394 titled **Conduct of the Division Rollout of Instructional Leadership Training (ILT): Strengthening Learning Conditions for Early Literacy**, the School Governance and Operations Division – Human Resource Development Section (SGOD-HRDS) will conduct the training program for Batch 2 from April 1 to 4, 2025 at East Asia Royale Hotel, General Santos City.
2. The training program is specifically designed for **elementary school heads** and **supervisors** with contents focusing on developing literacy leaders who can foster a positive school climate and conditions such as Social and Emotional Learning (SEL), Gender Equity and Social Inclusion (GESI), and developmentally appropriate practices to support quality literacy instruction.
3. To prepare for the Division Rollout of ILT, the Division Core Team will have an online meeting on March 28, 2025, via Microsoft Teams.
4. The list of participants, activity matrix, and composition of the Division Core Team can be accessed through this link: [bit.ly/ILTbatch2PAX](http://bit.ly/ILTbatch2PAX).
5. All participants are required to register at [bit.ly/ILTregistration](http://bit.ly/ILTregistration) **on or before March 21, 2025**. Proxy is strictly prohibited. This is a live-in training program, which will start at 8:00 a.m. on Day 1. Please be at the venue before the scheduled time.
6. For inquiries, contact Rehanee P. Sambuto at 0938-554-0626 and Madina P. Loguioyman at 0919-370-2488.
7. For the information, guidance, and appropriate action of all concerned.

**ATTY. NELYN B. FRINAL, CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent



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Encl.: N o n e

Reference: As stated

To be indicated in the Perpetual Index  
under the following subjects:

**TRAINING PROGRAMS**

MPL/SGOD-HRDS/MLA – division rollout of instructional leadership training: strengthening  
learning conditions for early literacy - batch 2  
0288/March 18, 2025



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