



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

20 Mar 2025

DIVISION MEMORANDUM
OSDS-2025-038

NOTICE OF VACANCIES

To: Division HRMPSB and Sub-Committee Members
All Interested Applicants

1. This is to announce the following vacant higher teaching positions in the Department of Education – Schools Division of Sarangani:

Position Title	Plantilla Item No.	School Assignment
MASTER TEACHER II (ELEMENTARY)	MTCHR2-840186-2003	GLAN CIS
MASTER TEACHER I (SECONDARY)	MTCHR1-840073-2010	BANATE NHS
MASTER TEACHER I (ELEMENTARY)	MTCHR1-840078-2021	LEOPOLDO D. DACERA SR. IS
MASTER TEACHER I (ELEMENTARY)	MTCHR1-840031-2010	NOMOH IS
SPECIAL EDUCATION TEACHER I (ELEMENTARY)	SPET1-840006-2018	MALAPATAN CES
TEACHER II (SENIOR HIGH SCHOOL)	TCH2-840765-2017	MAGULING NHS
TEACHER II (SENIOR HIGH SCHOOL)	TCH2-840734-2017	BATUTULING IS
TEACHER III (ELEMENTARY)	TCH3-840688-2003	GNANDA P. MAGUAN IPS
TEACHER II (ELEMENTARY)	TCH2-840625-2003	MALAKAHI ES
TEACHER III (ELEMENTARY)	TCH3-840636-2003	NICOMEDES TOLENTINO ES
TEACHER II (ELEMENTARY)	TCH2-840739-2021	CALPIDONG ES
TEACHER II (ELEMENTARY)	TCH2-840079-2015	D.R. CANIA MES
TEACHER II (ELEMENTARY)	TCH2-840129-2014	MALAPATAN CES
TEACHER II (ELEMENTARY)	TCH2-840133-2014	GLAN CISC
TEACHER II (ELEMENTARY)	TCH2-841846-2016	GLAN CISC
TEACHER II (ELEMENTARY)	TCH2-840562-2003	NAIDAS T. OPONG ES
TEACHER II (ELEMENTARY)	TCH2-840194-2010	BALITON ES
TEACHER II	TCH2-840282-2022	ALABEL CISC



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Position Title	Plantilla Item No.	School Assignment
(ELEMENTARY)		
TEACHER II (SENIOR HIGH SCHOOL)	TCH2-840479-2022	ALABEL NHS
TEACHER II (SENIOR HIGH SCHOOL)	TCH2-840722-2017	ALABEL NHS
TEACHER II (SENIOR HIGH SCHOOL)	TCH2-840382-2019	MALUNGON NHS
TEACHER II (SENIOR HIGH SCHOOL)	TCH2-840788-2017	PANGYAN NHS
TEACHER II (ELEMENTARY)	TCH2-840201-2020	BANATE CES
TEACHER II (ELEMENTARY)	TCH2-840875-2021	KAWAS CES
TEACHER II (ELEMENTARY)	TCH2-840042-2012	DEL HILDAO ES
TEACHER II (ELEMENTARY)	TCH2-840178-2020	MALAPATAN CES

2. In line with the Equal Employment Opportunity Principle (EEOP), this Division encourages all interested and qualified applicants regardless of age, sex, gender identity, sexual orientation, ethnicity, political affiliation, religion, economic and social status, and physical disability to apply.

3. Applicants are required to register at bit.ly/DepEdSarApplicantsOnlineRegistration. The Personnel Unit will not accept applications from those who did not register online.

4. Application letters shall be addressed to the Schools Division Superintendent. Applicants are advised to submit the documents specified in the list of requirements in one green folder. Applicants are advised to use ear tabs and arrange all documents in the order mentioned in the list.

5. The deadline for submission of application documents to the Schools Division Office is April 4, 2025.


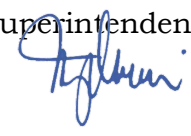
6. Please refer to DepEd Order (DO) No. 19, s. 2022 titled **The Department of Education Merit Selection Plan** and DO 20, s. 2024 titled **Guidelines on the Recruitment, Selection and Appointment to Higher Teaching Positions in the Department of Education** for the evaluation of application documents and computation of points to be used in the Comparative Assessment Result.

7. One of the salient provisions of DO 20, s. 2024 is that the initial evaluation shall likewise include the determination of the applicant's performance. A rating of at least **Very Satisfactory** in the last rating period covering one (1) year complete performance cycle in the current position shall be required. In addition, internal applicants shall be required to satisfy the set performance requirements of the position applied for, based on at most three (3) rating periods reckoned from the immediately preceding performance cycle completed.



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8. Enclosed are the target timeline of the recruitment and selection process, performance requirements per position, checklist of requirements, and qualifications standards of the vacant positions for easy reference.
9. For inquiries contact Mr. Roel D. Balbareno at 0946-406-1747.
10. For information, guidance, and appropriate action of all concerned.


ATTY. NELYN B. FRINAL, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent


Encl.: As stated

Reference: N o n e

To be indicated in the Perpetual Index
under the following subjects:

PROMOTION
RECRUITMENT

RDB/OSDS-PU/MLA – notice of vacancies
0295/March 20, 2025

A. APPLICATION REQUIREMENTS

- a. Letter of intent addressed to:

ATTY. NELYN B. FRINAL, CESO VI
Assistant Schools Division Office
Officer-in-Charge
Office of the Schools Division Superintendent
DepEd Sarangani Division Office
Alabel, Sarangani Province

- b. The letter of intent shall also contain the following information:
- i. Statement of purpose/expression of interest
 - ii. Learning area/subject group they intend to teach, if applicable
- c. Duly accomplished PDS (CSC Form No. 212, Revised 2017) with Work Experience Sheet
- d. Photocopy of Voter's ID and/or any proof of residency
- e. Photocopy of valid and updated PRC License/ID
- f. Photocopy of Certificate of Board Rating
- g. Photocopy of scholastic/academic record (i.e., Transcript of Records and Diploma, including completion of graduate and post-graduate units/ degrees, if available)
- h. Photocopy of duly signed Service Record or Certificate of Employment, whichever is applicable
- i. Photocopy of Latest appointment (for those applying for promotion);
- j. Photocopy of certificate/s of relevant specialized trainings or professional development programs, if any
- k. Photocopy of valid Technical Education and Skills Development Authority (TESDA) National Certificate (NC) II, Trainers Methodology Certificate (TMC), if applicable
- l. Photocopy of the required performance ratings with at least a Very Satisfactory rating (Note: The applicant shall submit at most three performance ratings depending on the performance requirements per item 25 of DO 20, s. 2024. The latest performance rating shall cover one complete performance rating period in the current position)
- m. Checklist of Requirements and Omnibus Sworn Statement on the Certification on the Authenticity and Veracity (CAV) of the documents submitted and Data Privacy Consent Form pursuant to RA No. 10173 (Data Privacy Act of 2012), using the attached form (Annex C), sworn before a public officer authorized to administer oaths pursuant to Section 41 of EO No. 292, as amended by RA No. 6733 and as further amended by RA No. 10755.
- n. Other documents as may be required by the HRMPSB, including but not limited to portfolios for the assessment of identified PPST non-classroom observable indicators.

B. PROPOSED TIMELINE OF ACTIVITIES

Schedule	Activities
March 19-April 4, 2025	All interested applicants submit their application to the Schools Division Office.
March 25, 2025	Online Orientation for Applicants is set from 9:00 am to 11:00 am. The link will be sent to the email address of the applicants from the online registration
April 7-11, 2025	Conduct of initial evaluation of the application documents as to the qualification of the applicants.
April 14, 2025	Posting of Initial Evaluation Results.
April 15-18, 2025	Special HRMPSB Committee for Teaching Positions and Division Sub Selection Committee Evaluation of the Education, Training, Experience and Performance of Qualified Applicants.
TBA	PPST COIs-Conduct of Demonstration Teaching and PPST NCOIs- Portfolio Assessment and Behavioral Events Interview of Qualified Applicants.
TBA	OPEN RANKING SYSTEM
TBA	Release of Comparative Assessment Results

C. PERFORMANCE REQUIREMENTS

Position Applied	Classroom Observable Indicator	Non-Classroom Observable Indicator
Special Education Teacher I	None	None
Teacher II	At least 6 Proficient COIs at Very Satisfactory	At least 4 Proficient NCOIs at Very Satisfactory
Teacher III	At least 12 Proficient COIs at Very Satisfactory	At least 8 Proficient NCOIs at Very Satisfactory
Teacher IV	21 Proficient COIs at Very Satisfactory	16 Proficient NCOIs at Very Satisfactory
Teacher V	At least 6 Proficient COIs at Outstanding	At least 4 Proficient NCOIs at Outstanding
Teacher VI	At least 12 Proficient COIs at Outstanding	At least 4 Proficient NCOIs at Very Satisfactory; and 4 Proficient NCOIs at Outstanding
Teacher VII	At least 18 Proficient COIs at Outstanding	At least 6 Proficient NCOIs at Very Satisfactory; and 6 Proficient NCOIs at Outstanding
Master Teacher I	21 Proficient COIs at Outstanding	8 Proficient NCOIs at Very Satisfactory; and 8 Proficient NCOIs at Outstanding

Publication of Vacant Positions											
No.	Position Title	Plantilla Item No.	Salary / Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assign-ment	INCUMBENT
					Education	Training	Experience	Eligibility	Competency (if applicable)		
1	MASTER TEACHER I (SECONDARY)	MTCHR1-840073-2010	SG18	51,304.00	Bachelor of Secondary Education (BSEd) or bachelor's degree plus 18 professional units in Education with appropriate major; and 18 units for a Master's degree in Education or its equivalent	None required	3 years of relevant experience	RA 1080		BANATE NHS	JAKOSALEM, AIDA D.-RETIRED
2	TEACHER II (SENIOR HIGH SCHOOL)	TCH2-840765-2017	SG12	32,245.00	(ACADEMIC TRACK AND CORE SUBJECTS) Bachelor's degree majoring in the relevant strand/subject; or any Bachelor's degree plus at least 6 units towards a Master's degree in relevant strand/subject. (ARTS AND DESIGN	"ACADEMIC TRACK AND CORE SUBJECTS (None Required), ARTS AND DESIGN TRACK (4 hours of training relevant to					

					TRACK) Bachelor's degree majoring in fields under the Track; or any Bachelor's degree plus 15 units of specialization in the relevant subjects. (SPORTS TRACK) Bachelor's degree majoring in fields under the Track; or any Bachelor's degree plus 15 units of specialization in fields under the Track (TVL) Bachelor's degree holder; or graduate of technical-vocational course(s) in the area of specialization						
3	TEACHER II (SENIOR HIGH SCHOOL)	TCH2-840734-2017	SG12	32,245.00	(ACADEMIC TRACK AND CORE SUBJECTS) Bachelor's degree majoring in the relevant strand/subject;	"ACADEMIC TRACK AND CORE SUBJECTS (None Required), ARTS AND DESIGN	"ACADEMIC TRACK AND CORE SUBJECTS (None Required), ARTS AND DESIGN	RA 1080(TEACHER);If not, they must pass the LET within (5) years of hiring		BATUTULING IS	AVENIDO, REYNAN P-RESIGNED

					or any Bachelor's degree plus at least 6 units towards a Master's degree in relevant strand/subject. (ARTS AND DESIGN TRACK) Bachelor's degree majoring in fields under the Track; or any Bachelor's degree plus 15 units of specialization in the relevant subjects. (SPORTS TRACK) Bachelor's degree majoring in fields under the Track; or any Bachelor's degree plus 15 units of specialization in fields under the Track (TVL) Bachelor's degree holder; or graduate of technical-vocational course(s)	TRACK (4 hours of training relevant to the courses in the track), SPORTS TRACK (4 hours of training relevant to the courses in the Strand), TVL (At least NC II + TMC I *Appropriate to the specialization)	TRACK (1 year relevant teaching/industry work experience) , SPORTS TRACK (1 year relevant teaching/industry work experience), TVL (6 months of relevant teaching or 6 months of industry work experience)"				
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					in the area of specialization						
4	MASTER TEACHER II (ELEMENTARY)	MTCHR2-840186-2003	SG19	56,390.00	BACHELOR OF ELEMENTARY EDUCATION (BEED) OR BACHELOR'S DEGREE PLUS 18 PROFESSIONAL UNITS IN EDUCATION; AND 24 UNITS FOR A MASTER'S DEGREE IN EDUCATION OR ITS EQUIVALENT	4 HOURS OF RELEVANT TRAINING	1 YEAR AS MASTER TEACHER I OR 4 YEARS AS TEACHER III	RA 1080		GLAN CIS	HERNANDO, ZENAIDA-RETIRED
5	MASTER TEACHER I (ELEMENTARY)	MTCHR1-840078-2021	SG18	51,304.00	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education; and 18 units for a Master's degree in Education or its equivalent	None required	3 years of relevant experience	RA 1080		LEOPOLDO D. DACERA SR. IS	CADAPAN, LILIBETH T.-RETIRED
6	TEACHER III (ELEMENTARY)	TCH3-840688-2003	SG13	34,421.00	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18	None required	2 years of relevant experience	RA 1080		GNANDA P. MAGUAN IPS	BRABAT, HELEN F-RETIRED

					professional units in Education						
7	TEACHER II (ELEMENTARY)	TCH2-840625-2003	SG12	32,245.00	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education	None required	1 year of relevant experience	RA 1080		MALAKAHI ES	CORONADO, ISABEL D.-RETIRED
8	TEACHER III (ELEMENTARY)	TCH3-840636-2003	SG13	32,245.00	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education	None required	2 years of relevant experience	RA 1080		NICOMEDES TOLENTINO ES	BESANA, NICOLAS N.-RETIRED
9	TEACHER II (ELEMENTARY)	TCH2-840739-2021	SG12	32,245.00	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education	None required	1 year of relevant experience	RA 1080		CALPIDONG ES	VILLA, NICOLAS M.-RETIRED-CALPIDONG ES
10	TEACHER II (ELEMENTARY)	TCH2-840079-2015	SG12	32,245.00	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in	None required	1 year of relevant experience	RA 1080		D.R. CANIA MES	PELAYO, JUNITA G.-RETIRED

					Education						
11	TEACHER II (ELEMENTARY)	TCH2- 840129- 2014	SG12	32,245.00	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education	None required	1 year of relevant experience	RA 1080		MALAPATAN CES	VALENZUEL A, JOVITA- RETIRED
12	TEACHER II (ELEMENTARY)	TCH2- 840133- 2014	SG12	32,245.00	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education	None required	1 year of relevant experience	RA 1080		GLAN CISC	DURAN, REMEDIOS- RETIRED
13	TEACHER II (ELEMENTARY)	TCH2- 841846- 2016	SG12	32,245.00	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education	None required	1 year of relevant experience	RA 1080		GLAN CISC	TAN, JOSEPHINE R.-RETIRED
14	TEACHER II (ELEMENTARY)	TCH2- 840562- 2003	SG12	32,245.00	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education	None required	1 year of relevant experience	RA 1080		NAIDAS T. OPONG ES	BERMIL, JOSE RONIE- RETIRED
15	TEACHER II	TCH2-	SG12	32,245.00	Bachelor of	None required	1 year of	RA 1080		BALITON ES	RIPDOS,

	(ELEMENTARY)	840194-2010			Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education		relevant experience				JOEL D.-RETIRED
16	TEACHER II (ELEMENTARY)	TCH2-840282-2022	SG12	32,245.00	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education	None required	1 year of relevant experience	RA 1080		ALABEL CISC	DEL CARMEN, EMILIE-DECEASED
17	TEACHER II (SENIOR HIGH SCHOOL)	TCH2-840479-2022	SG12	32,245.00	(ACADEMIC TRACK AND CORE SUBJECTS) Bachelor's degree majoring in the relevant strand/subject; or any Bachelor's degree plus at least 6 units towards a Master's degree in relevant strand/subject. (ARTS AND DESIGN TRACK) Bachelor's degree majoring	ACADEMIC TRACK AND CORE SUBJECTS (None Required), ARTS AND DESIGN TRACK (4 hours of training relevant to the courses in the track), SPORTS TRACK (4 hours of training relevant to the courses in the Strand), TVL	ACADEMIC TRACK AND CORE SUBJECTS (None Required), ARTS AND DESIGN TRACK (1 year relevant teaching/industry work experience), SPORTS TRACK (1 year relevant teaching/industry work experience), TVL (6 months of relevant	RA 1080(TEACHER);If not, they must pass the LET within (5) years of hiring		ALABEL NHS	ENERO, MARIELLA Y.-PROM

					in fields under the Track; or any Bachelor's degree plus 15 units of specialization in the relevant subjects. (SPORTS TRACK) Bachelor's degree majoring in fields under the Track; or any Bachelor's degree plus 15 units of specialization in fields under the Track (TVL) Bachelor's degree holder; or graduate of technical-vocational course(s) in the area of specialization	(At least NC II + TMC I *Appropriate to the specialization)	teaching or 6 months of industry work experience)				
18	TEACHER II (SENIOR HIGH SCHOOL)	TCH2-840722-2017	SG12	32,245.00	(ACADEMIC TRACK AND CORE SUBJECTS) Bachelor's degree majoring in the relevant strand/subject; or any Bachelor's degree plus at	ACADEMIC TRACK AND CORE SUBJECTS (None Required), ARTS AND DESIGN TRACK (4 hours of training	ACADEMIC TRACK AND CORE SUBJECTS (None Required), ARTS AND DESIGN TRACK (1 year relevant teaching/indu	RA 1080(TEACHER); If not, they must pass the LET within (5) years of hiring		ALABEL NHS	PARANTAR, MARY JOY M.-PROM

					least 6 units towards a Master's degree in relevant strand/subject. (ARTS AND DESIGN TRACK) Bachelor's degree majoring in fields under the Track; or any Bachelor's degree plus 15 units of specialization in the relevant subjects. (SPORTS TRACK) Bachelor's degree majoring in fields under the Track; or any Bachelor's degree plus 15 units of specialization in fields under the Track (TVL) Bachelor's degree holder; or graduate of technical-vocational course(s) in the area of specialization	relevant to the courses in the track), SPORTS TRACK (4 hours of training relevant to the courses in the Strand), TVL (At least NC II + TMC I *Appropriate to the specialization)	stry work experience) , SPORTS TRACK (1 year relevant teaching/industry work experience), TVL (6 months of relevant teaching or 6 months of industry work experience)				
19	TEACHER II	TCH2-	SG12		(ACADEMIC	ACADEMIC	ACADEMIC	RA		MALUNGON	GUANZON,

	(SENIOR HIGH SCHOOL)	840382-2019		32,245.00	TRACK AND CORE SUBJECTS) Bachelor's degree majoring in the relevant strand/subject; or any Bachelor's degree plus at least 6 units towards a Master's degree in relevant strand/subject. (ARTS AND DESIGN TRACK) Bachelor's degree majoring in fields under the Track; or any Bachelor's degree plus 15 units of specialization in the relevant subjects. (SPORTS TRACK) Bachelor's degree majoring in fields under the Track; or any Bachelor's degree plus 15 units of specialization in	TRACK AND CORE SUBJECTS (None Required), ARTS AND DESIGN TRACK (4 hours of training relevant to the courses in the track), SPORTS TRACK (4 hours of training relevant to the courses in the Strand), TVL (At least NC II + TMC I *Appropriate to the specialization)	TRACK AND CORE SUBJECTS (None Required), ARTS AND DESIGN TRACK (1 year relevant teaching/industry work experience) , SPORTS TRACK (1 year relevant teaching/industry work experience), TVL (6 months of relevant teaching or 6 months of industry work experience)	1080(TEACHER); If not, they must pass the LET within (5) years of hiring		NHS	MARIEL M.-PROM
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					fields under the Track (TVL) Bachelor's degree holder; or graduate of technical-vocational course(s) in the area of specialization						
20	TEACHER II (SENIOR HIGH SCHOOL)	TCH2-840788-2017	SG12	32,245.00	(ACADEMIC TRACK AND CORE SUBJECTS) Bachelor's degree majoring in the relevant strand/subject; or any Bachelor's degree plus at least 6 units towards a Master's degree in relevant strand/subject. (ARTS AND DESIGN TRACK) Bachelor's degree majoring in fields under the Track; or any Bachelor's degree plus 15 units of specialization in the relevant subjects.	ACADEMIC TRACK AND CORE SUBJECTS (None Required), ARTS AND DESIGN TRACK (4 hours of training relevant to the courses in the track), SPORTS TRACK (4 hours of training relevant to the courses in the Strand), TVL (At least NC II + TMC I *Appropriate to the specialization)	ACADEMIC TRACK AND CORE SUBJECTS (None Required), ARTS AND DESIGN TRACK (1 year relevant teaching/industry work experience) , SPORTS TRACK (1 year relevant teaching/industry work experience), TVL (6 months of relevant teaching or 6 months of industry work experience)	RA 1080(TEACHER);If not, they must pass the LET within (5) years of hiring		PANGYAN NHS	JANDOC, EUNILA A.-PROM

					(SPORTS TRACK)Bachelor's degree majoring in fields under the Track; or any Bachelor's degree plus 15 units of specialization in fields under the Track (TVL) Bachelor's degree holder; or graduate of technical-vocational course(s) in the area of specialization						
21	MASTER TEACHER I (ELEMENTARY)	MTCHR1-840031-2010	SG18	51,304.00	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education; and 18 units for a Master's degree in Education or its equivalent	None required	3 years of relevant experience	RA 1080		NOMOH IS	YUZON, HOMERLICE C.- RESIGNED
22	SPECIAL EDUCATION TEACHER I (ELEMENTARY)	SPET1-840006-2018	SG14	37,024.00	Bachelor's degree in Education with Specialization in Special Education	None Required	None Required	RA 1080		MALAPATAN CES	ANDRADA, DINNALYN

23	TEACHER II (ELEMENTARY)	TCH2- 840201- 2020	SG12	32,245.00	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education	None required	1 year of relevant experience	RA 1080		BANATE CES	BALILI, EVELYN S.
24	TEACHER II (ELEMENTARY)	TCH2- 840875- 2021	SG12	32,245.00	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education	None required	1 year of relevant experience	RA 1080		KAWAS CES	GENERALE, BRIAN.- PROM
25	TEACHER II (ELEMENTARY)	TCH2- 840042- 2012	SG12	32,245.00	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education	None required	1 year of relevant experience	RA 1080		DEL HILADO ES	AKNABAN, EDWIN M.- PROM
26	TEACHER II (ELEMENTARY)	TCH2- 840178- 2020	SG12	32,245.00	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education	None required	1 year of relevant experience	RA 1080		MALAPATAN CES	CATIBAN, MELODINA A.-PROM