



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

10 Mar 2025

DIVISION MEMORANDUM

OSDS-2025-030

DIVISION EXIT CONFERENCE WITH THE COMMISSION ON AUDIT

To: Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
SDO Section and Unit Heads and Staff
Public Secondary School Heads Concerned

1. With the conclusion of the CY 2024 audit of the Commission on Audit (COA), the Department of Education Division – Schools Division of Sarangani will have an **Exit Conference with the COA** on March 11, 2025, 8:00 a.m. at Venue 88 Hotel and Events Place, Mabuhay Road, General Santos City. This will be conducted in two sessions which are set as follows:

Morning session: School Division Office

Afternoon session: Implementing Unit Schools


2. The conference aims to discuss the COA's audit observations and recommendations regarding the results of the audit reports, and address all audit-related issues and concerns.

3. Enclosed is the list of participants and the matrix of activity for easy reference.

4. For implementing unit schools, a registration fee of One Thousand Pesos (P1,000.00) per participant shall be collected to cover the venue and food expenses during the activity. The registration, including the travel and other incidental expenses of participants, shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

5. For inquiries, contact Atty. Diana Mae M. Balanay-Tampe, CPA at dianamae.tampe@deped.gov.ph.

6. Immediate dissemination of and strict compliance with this Memorandum is directed.


ATTY. NELYN B. FRINAL, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Encl.: As stated

Reference: N o n e

To be indicated in the Perpetual Index
under the following subjects:

**BUREAUS AND OFFICES
CONFERENCE**

DMMBT/OSDS-AU/MLA – division exit conference with the commission on audit
0253/March 10, 2025



Address: Capitol Compound, Maribulan, Alabel, Sarangani Province

Telephone No.: (083) 508-2039

Website: www.depedsarangani.com

Email Address: sarangani@deped.gov.ph

LIST OF PARTICIPANTS

1. Atty. Nelyn B. Frinal, CESO VI – ASDS/OIC, Office of the SDS
2. Ma. Shirley M. Cardinal – SGOD Chief
3. Donna S. Panes – CID Chief
4. Grace M. Albarracin – AO V, Budget Unit
5. Irma May G. Dinasas – AO V, Admin. Services
6. Atty. Diana M. Balanay-Tampe, CPA – Legal Officer III/OIC, Accounting Unit
7. Roel Balbareno – AO IV, Personnel Unit
8. Glen Gula – AO II, Payroll Services Unit
9. Joanne Gay C. Alquiza – AO IV, Property & Supply Unit
10. Leonila E. Tabaranza – AO IV, Cash Unit
11. Engr. Edgar Devera – Engineer III
12. Felipe Tuyogon Jr. – SEPS, PRS/BAC-SEC
13. Aurelio C. Cagang – GAD Focal Person
14. Engr. Christine Mae Bartolaba – DepEd Project Engineer
15. Angelie Anne G. Lapodye – ADAS III, Cash Unit
16. Edisa Retulla – ADAS III, Budget Unit
17. Karen B. Santarin – ADAS III, Accounting Unit
18. Dyna Lou Jane L. Catan – ADAS III, Accounting Unit
19. Jelyn B. Rencio – ADAS III, Accounting Unit
20. Ella Mae D. Cuarteros – ADAS III, Accounting Unit
21. Israel M. Bandalan – ADAS III, Accounting Unit
22. Luz T. Berse – School Head (Malapatan National High School)
23. Justine Kyle T. Imperial – Supply Officer ((Malapatan National High School)
24. Jannette M. Bernabe – Senior Bookkeeper (Malapatan National High School)
25. Nenita N. Solijon – Disbursing Officer (Malapatan National High School)
26. German P. Piamonte – School Head (James L. Chiongbian National Trade School)
27. Rosemarie Ygonia – Disbursing Officer (James L. Chiongbian National Trade School)
28. Chrislyn Torrejas – Senior Bookkeeper (James L. Chiongbian National Trade School)
29. Jocelyn Colastre – Supply Officer (James L. Chiongbian National Trade School)
30. Gina G. Saranillo – School Head (Banate National High School)
31. Junrey Cabillan – Supply Officer (Banate National High School)
32. Mary Grace Pacayra – Bookkeeper (Banate National High School)
33. Edita O. Awanan – Disbursing Officer (Banate National High School)
34. Susana S. Sumagka _ School Head (Lun Padidu National High School)
35. Mariz A. Silva – Bookkeeper (Lun Padidu National High School)
36. Eva B. Fermasis – Disbursing Officer (Lun Padidu National High School)
37. Miraflor A. Balolong – Supply Officer (Lun Padidu National High School)
38. Josie Teofila Quijano – VSA II (Glan School of Arts and Trade)
39. Ranolyn Undray – Accountant I (Glan School of Arts and Trade)
40. Johanne Xessna Hontiveros – Cashier I (Glan School of Arts and Trade)
41. Nenalyn Sentillas – (Glan School of Arts and Trade)
42. Ernesto S. Yuzon – School Head (Malandag National High School)
43. Cecille C. Tenorio – Disbursing Officer (Malandag National High School)
44. Bernalou B. Agreda – Bookkeeper (Malandag National High School)
45. Rissa S. Franconas – Property Custodian Designate (Malandag National High School)
46. Gizelle Charm P. Rotel – Supply Officer Designate (Malandag National High School)
47. Jonathan G. Mendoza – School Head (Pangyan National High School)
48. Paz R. Apostol – Bookkeeper (Pangyan National High School)
49. Ariel M. Macatimbol – Disbursing Officer (Pangyan National High School)
50. Mark Anthony P. Pamat – Property Custodian (designated) (Pangyan National High School)
51. Ellin T. Vicera – School Head (Alabel National High School)
52. Haney Mae B. Catudio – Bookkeeper (Alabel National High School)
53. Luruby B. Sarucam – Disbursing Officer (Alabel National High School)
54. Jonald R. Dayondon – Supply Officer (Alabel National High School)
55. Imelda T. Dujenas – School Head (Colon National High School)
56. Bonifacio S. Ladiza Jr. – Bookkeeper (Colon National High School)

(Enclosure to DM-OSDS-2025-030)

57. Gina B. Diso-asido – Disbursing Officer (Colon National High School)
58. Emalyn Z. Pasco – Supply Officer (Colon National High School)
59. Roy D. Tribunalo – School Head (Glan Padidu National High School)
60. Renritz Brylle B. Salvacion – Bookkeeper (Glan Padidu National High School)
61. Genova Joy G. Cordero – Disbursing Officer (Glan Padidu National High School)
62. Florence A. Rabanes – Supply Officer (Glan Padidu National High School)
63. Maximo R. Cabanlit – School Head (Alabel National Science High School)
64. Jeanalyn R. Ellaga – Bookkeeper (Alabel National Science High School)
65. Razel C. Tabulao – Disbursing Officer (Alabel National Science High School)
66. Maymona Y. Enero – Supply Officer (Alabel National Science High School)
67. Margie B. Morales – School Head (Leonard Young Sr. National High School)
68. Analyn H. Erida – Bookkeeper (Leonard Young Sr. National High School)
69. Ariel G. Rivamonte – Disbursing Officer (Leonard Young Sr. National High School)
70. Angelito D. Genes – Supply Officer (Leonard Young Sr. National High School)
71. Jemima M. Panes – School Head (Malalag National High School)
72. Arnel C. Lapitan – Property Custodian (Malalag National High School)
73. Janeth L. Cuesta – (Malalag National High School)
74. Chrislyn B. Dullete – Disbursing Officer (Malalag National High School)
75. Rosemarie P. Ariz – Bookkeeper (Malalag National High School)
76. Atty. Angelica M. Jayag, CPA
77. Aisa E. Guino-o, CPA
78. Christa Cassandra Borja, CPA
79. Shalee Gay Cagas, AO II
80. Rosegel Rada
81. Jeffrey Del Pilar
82. Joy Tecson
83. Ma. Sheryl Orocio
84. Jenny Llamelo
85. COA - Driver

ACTIVITY MATRIX

Time	Activity	Speaker/Facilitator
7:30-8:00	Registration	Secretariat
8:00-8:15	Preliminaries	AVP
8:15- 8:25	Welcome Message	Atty. Nelyn B. Frinal, CESO VI Asst. Schools Division Superintendent OIC, Office of the SDS
8:25-8:30	Statement of Purpose	Irma May G. Dinasas Administrative Officer V
8:30-8:35	Acknowledgment of Participants	Leonila E. Tabaranza Cashier II
8:35-11:00	PART I. EXIT CONFERENCE – SDO Sarangani	
	Opening Message & Discussion on the Objective of Exit Conference	
	Discussion on Audit Observations & Recommendations	COA Audit Team, RSA, and Management
11:00-12:00	PART II. ENTRANCE CONFERENCE – SDO Sarangani	
	Entrance Conference	
	Closing Remarks	Atty. Nelyn B. Frinal, CESO VI Asst. Schools Division Superintendent OIC, Office of the SDS
12:00-1:00	Lunch	
01:00-04:00	PART I. EXIT CONFERENCE – Implementing Unit Schools	
	Opening Message & Discussion on the Objective of Exit Conference	
	Discussion on Audit Observations & Recommendations	COA Audit Team, RSA and Management
04:00-05:00	PART II. ENTRANCE CONFERENCE – Implementing Unit Schools	
	Entrance Conference	
	Closing Remarks	Atty. Diana Mae M. Balanay-Tampe, CPA OIC, Accounting Unit