



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

21 Feb 2025

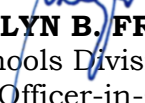
DIVISION MEMORANDUM

OSDS-2025-022

ONLINE ORIENTATION ON RECRUITMENT, SELECTION, AND APPOINTMENT
GUIDELINES FOR DIVISION HRMPSB SUB-COMMITTEE SECRETARIATS

To: Public Schools District Supervisors
Public Elementary and Secondary School Heads

1. Relative to Division Memorandum OSDS-2025-009, the Division Human Resource Merit Promotion and Selection Board will conduct an **Online Orientation on the Recruitment, Selection, and Appointment (RSA) Guidelines for Division HRMPSB Sub-Committee Secretariats** on February 28, 2025, at 1:00 p.m. via Microsoft Teams.
2. The activity aims to provide the sub-committee secretariats with concise and accurate information on the documentary requirements, selection and appointment process, and other policies pertaining to the hiring guidelines for Teacher I Positions.
3. Those sub-committee secretariats attending the Comprehensive DRRM Training for Non-Teaching Personnel shall be provided with a recorded video of the online orientation.
4. For inquiries, contact Mr. Roel D. Balbareno at 09464061747.
5. Immediate dissemination of this Memorandum is desired.


ATTY. NELYN B. FRINAL, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Encl.: N o n e

Reference: N o n e

To be indicated in the Perpetual Index
under the following subjects:

APPOINTMENT
COMMITTEES
HIRING



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ORIENTATION
PROCEDURES
RECRUITMENT
SELECTION

RDB/OSDS-PU/MLA – online orientation on recruitment, selection, and appointment guidelines
for division hrmpsb sub-committee secretariats
0213/February 21, 2025