



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

13 Jan 2025

DIVISION MEMORANDUM

OSDS-2025-007

QUALIFYING EXAMINATION AND INTERVIEW OF APPLICANTS
FOR THE ADMINISTRATIVE ASSISTANT II POSITION

To: Assistant Schools Division Superintendent
Division HRMPSB and Sub-Committee Members
All Administrative Assistant II Applicants

1. In relation to Division Memorandum OSDS-2024-164, the qualifying examination and interview of the Administrative Assistant II applicants are scheduled as follows:

Activity	Schedule	Venue
Qualifying Examination and Interview	1st Batch: January 16, 2025 8:00 am - 9:00 am	SDO Sarangani's Conference Hall
	2nd Batch: January 16, 2025 9:00 am - 10:00 am	

2. Enclosed is the list of applicants for easy reference. Please note that only those who pass the qualifying examination shall proceed to the interview process per Division HRMPSB Resolution No. 3, s. 2024. The interview of qualified applicants will be held in the afternoon on the same date.

3. Applicants who have previously applied for the same position, passed the written examination, and opted to retain their scores from the past selection process (written examination and interview) are no longer required to participate.

4. For inquiries, contact Mr. Roel D. Balbareno at 09464061747.

5. For the information, guidance, and appropriate action of all concerned.


RUTH L. ESTACIO PhD, CESO V
Schools Division Superintendent

Encl.: As stated
Reference: As stated



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To be indicated in the Perpetual Index
under the following subjects:

HIRING
RECRUITMENT
SELECTION

RDB/OSDS-PU/MLA – qualifying examination and interview of applicants
for the administrative assistant ii position

0060/13 January 2025

LIST OF APPLICANTS

Administrative Assistant II (1st Batch)

1. Abdon, Alleah Kate
2. Algoson, Marry Aissa
3. Alindahao, Michelle
4. Allanic, Jasper John
5. Almoite, Aya Mae
6. Alvento, Reynafe
7. Ambong, Esmail
8. Amor, Karen Mae
9. Angcon, Louella
10. Aprobechado, Antonio Jr.
11. Arago, Sophia
12. Arban, Yvette
13. Ayag, Jocel Anne
14. Baal, Sarah Jane
15. Bacus, Aiza
16. Baing, Meriam
17. Bajao, Joeve
18. Baldo, Princess Mae
19. Bañas, Noel Anthony
20. Banda, Alexander
21. Bandala, Joemar
22. Baogbog, Camille
23. Baricuatro, Rizalina
24. Bartoloba, Kathleen
25. Buan, Arjay
26. Cabale, Aiza
27. Cabarobias, Alvie Jean
28. Cadapan, Cristine
29. Cadayona, Ma. Fe
30. Callo, Michelle Joy
31. Canubas, Ralph
32. Cueva, Jennifer
33. Daguno, Vanessa Mae
34. Dahan, May
35. Danie, Jeric
36. De Quia, Gretchen
37. Delos Reyes, Leonora
38. Duenas, Judelyn
39. Dumanjug, Hanny
40. Dumpa, Irem

Administrative Assistant II (2nd Batch)

41. Esperat, Rizza Mae
42. Gallo, John Rollyn
43. Gandulan, April
44. Genson, Elena
45. Gilbero, Sunrick
46. Gocotano, Ernest John
47. Guliman, Princess Diane
48. Israel, Anna Marie

(Enclosure to DM-OSDS-2025-007)

49. Jalil, Jackea
50. Labustro, Aura Mae
51. Lacorte, Aprilyn
52. Lajato, Nor-Leena
53. Libabone, Melanie
54. Lopez, Danilo Jr.
55. Lumahan, Brelyn
56. Mah, Wilma
57. Manlunas, Nice Mae
58. Maranguit, Riame
59. Medrocillo, Sharmaine
60. Molok, Jerome
61. Monto, Kathleen Joy
62. Ople, Shiela Mae
63. Padernal Zaljean
64. Padernal, Earl Joshua
65. Pagcay, Fely Rhose
66. Pahaganas, Mary Anne
67. Paraiso, Leah Fe
68. Patayan, Maribeth
69. Patindol, Regine
70. Remocaldo, Jeah Lea
71. Rombo, Imee Grace
72. Romitman, Jovan James
73. Rosales, Danilo Jr.
74. Samson, Razel
75. Sarmiento, Catherine Czareena
76. Sebuco, Alfredo Jr.
77. Sison, Princes Jane
78. Siton, Justine Jean
79. Solivio, Gemma
80. Sultan, Omar Jay
81. Tamos, Ligaya
82. Taratara, Roger
83. Teves, Adolfo
84. Tiaro, Jessa Jean
85. Valdez, Wellyn
86. Vequiso, Mikee
87. Villaber, Grace
88. Villamor, Darryl
89. Villanueva, Ella Dominique